

Email Address Change Form

Please note: This form must be filled out completely, signed and submitted to the principal for approval and signature.

Name _____

School/Dept. _____

Phone Number _____

Current Email Address _____

Preferred Email Address _____

Reason for Request _____

Employee Signature

Principal Signature

Date

Date

**Return to: Information Systems Department
Jordan School District Office**

**Questions may be directed to the Information Systems Help Desk
at 567-USER (567-8737).**