The Board of Education of Jordan School District met in study and regular sessions on Tuesday, January 26, 2016, beginning at 4:08 p.m. at the JATC South Campus (Board Conference Room), 12723 S. Park Avenue (2080 West), Riverton, Utah.

STUDY SESSION

Those recognized or signed-in as present:
Susan K. Pulsipher, Board President
Janice L. Voorhies, Board Vice President
Kayleen Whitelock, Board Secretary
Jen Atwood, Board Member
(J. Lynn Crane, Board Member, excused)
Richard S. Osborn, Board Member
Matthew Young, Board Member
Patrice A. Johnson, Superintendent of Schools
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
Anthony A. Godfrey, Associate Superintendent
Michael Anderson, Administrator of Schools
Jill Durrant, Administrator of Schools
Laura Finlinson, Administrator of Curriculum and Staff Development
Brad Sorensen, Administrator of Schools
Scott Thomas, Administrator of Auxiliary Services
Teri Timpson, Administrator of Schools
Cindy Nagasawa-Cruz, Director, Information Systems
Sandy Riesgraf, Director, Communications
Mark Sowa, Instructional Technology Consultant, Information Systems
Jeri Clayton, Administrative Assistant
Bruce Cooley, AV Maintenance
Jennifer Boehme, President, Jordan Education Association
Carmen Freeman, Mayor, Herriman City

President Pulsipher presided and conducted. The Board of Education met in a study session to discuss the following:

A. **Ends Policies and Student Achievement**

   Board members continued the discussion regarding ends policies. They reviewed the policy developed at the study session on January 12, 2016 entitled *Empowering Employees* and made recommendations for changes. Superintendent Johnson was asked to have Cabinet members review this policy and provide input.

   Mayor Freeman of Herriman City asked for a few moments to speak because he needed to leave the meeting for another appointment. He said he wanted to express his support for the Board and its plans for building new schools in the Herriman area and for the wonderful relationship the Board has developed with the cities.

B. **Technology Information and Highlights of State Plan**

   Cindy Nagasawa-Cruz, director of Information Systems, said for four years the Utah State Legislature has been talking about the significance of technology and the role it plays in the classroom and in student achievement. In the 2015 session, S.B. 222 required that a Master Plan be developed for the entire state and responsibility for development directed by the Utah State Board of Education. Mr. Dave Thomas, a member of the State Board of Education, put together a task force that included State Board
members, school superintendents, school technology directors, and legislators. This Committee met regularly for many months to develop this Master Plan. Beginning in October 2015, Mr. Thomas presented the Plan to the interim Legislative Education Committee, the Legislative Appropriations Committee, and others.

Mrs. Nagasawa-Cruz reviewed *Utah’s Master Plan: Essential Elements for Technology-Powered Learning*. She said this Plan identifies how technology can effectively support the teaching and learning environment and prepare students for the future. The Plan identifies research-based goals and tools to measure success and emphasizes professional development for educators. It outlines the necessity for good communication with all constituents, the importance of building an infrastructure and a proper wireless network, how devices will be used to improve student achievement, and the importance of providing good technical support to the classrooms. Mrs. Nagasawa-Cruz stated that adequate funding is vital to being able to provide technical support to educators. She noted that the Plan requires that the Utah State Office of Education create a mandatory pre-qualifying grant implementation training program for LEA administrators to ensure uniform messaging and expectations of leadership. It also requires an LEA to complete an application process which includes identifying curricular and other targeted goals and how it intends to leverage one of the approved technology solutions to improve instruction and learning outcomes.

Mrs. Nagasawa-Cruz provided each Board member with a copy of the report, *Utah’s Master Plan: Essential Elements for Technology-Powered Learning* and also provided the following link to the Plan: www.uen.org/digital-learning. She stated that lawmakers now have this Plan as required by S.B. 222 and it will be interesting to see how implementation of the Plan is addressed during the 2016 legislative session.

C. **Board Compliance with Open Meeting Law Training**

President Pulsipher stated that it is her duty by law to insure that Board members complete the open meeting law training. She reminded Board members that this training can be accessed from the USBA website and for the Board’s convenience, she will forward a link to them. She said after Board members have participated in the online training, a test is given that can be retaken multiple times, if a higher score is desired. She asked Board members to have the training completed by mid-April.

D. **Student Summer Projects in Middle and High School**

Dr. Godfrey, associate superintendent, said in response to parent concerns brought forward last year regarding student summer homework/projects, principals were asked to gather input from School Community Councils about what the current practice is and whether the Councils felt there is a problem at their respective schools. This request also included homework assigned during off-track and holiday breaks. Dr. Godfrey said the feedback was mixed and there is a range in the quantity and type of homework assigned. It appears that at the elementary level, homework is more frequently assigned at a year-round school than traditional and in dual-immersion programs. At the high school level, students are sometimes asked to read a novel or are given specific assignments related to curriculum of a class in which a student has enrolled for the following year. He said it is not uncommon for AP or honors classes to require summer reading.

Dr. Godfrey said the reaction to whether this type of homework should be assigned is mixed. There is some support from parents for some level of homework during breaks and there was also concern expressed about the amount of homework being assigned and whether homework should be assigned at all. He said some students may choose to not enroll in a class because of the amount of summer homework assigned and there is a feeling that summer homework may not receive the same feedback as would be seen on homework done throughout the year. Dr. Godfrey said teachers have expressed that they sometimes have concerns about covering the material and keeping students engaged when student scores are tied to pay.
Dr. Godfrey referenced the District’s homework policy AA405. He said the policy does not address summer homework, but does state that “homework should be an application of previously introduced concepts.” There are also guidelines that describe “effective homework.” He said another reference to homework can be found in the Year-round Manual that “homework is not to be assigned off-track.”

Board members discussed whether clarification is needed about the amount and type of summer homework assigned and whether it is appropriate to develop policy to govern the assignment of summer homework or projects. Following the discussion, a majority of Board members felt that this matter should be left to the discretion of each individual School Community Council.

E. Semi-Annual Report to Patrons

Sandy Riesgraf, director of Communications, presented a proposed mailer that will be sent to District patrons. She said the mailer highlights the need for a bond and also some of the great things happening in Jordan District. She sought approval for distribution to patrons via the postal service at a cost of approximately $13,000 and via District mail (no cost) to employees. Board members will review the mailer and provide input and approval at an upcoming study session.

At 6:33 p.m., the meeting adjourned. The regular session started at 6:39 p.m.

REGULAR SESSION

Those recognized or signed-in as present:
Susan K. Pulsipher, Board President
Janice L. Voorhies, Board Vice President
Kayleen Whitelock, Board Secretary
Jen Atwood, Board Member
(J. Lynn Crane, Board Member, excused)
Richard S. Osborn, Board Member
Matthew Young, Board Member
Patrice A. Johnson, Superintendent of Schools
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
Anthony A. Godfrey, Associate Superintendent
Michael Anderson, Administrator of Schools
Jill Durrant, Administrator of Schools
Laura Finlinson, Administrator of Curriculum and Staff Development
Brad Sorensen, Administrator of Schools
Scott Thomas, Administrator of Auxiliary Services
Teri Timpson, Administrator of Schools
Sandy Riesgraf, Director, Communications
Lisa Robinson, Director, Special Education
David Rostrom, Director, Facility Services
Larry Urry, Principal, Sunset Ridge Middle School
Jeri Clayton, Administrative Assistant
Bruce Cooley, AV Maintenance
Brian Broadhead, Unified Police Department
Leah Voorhies, Utah State Office of Education
Jennifer Boehme, President, Jordan Education Association

President Pulsipher presided and conducted. She welcomed those present. Sunset Ridge Middle School students conducted a flag ceremony and led everyone in the Pledge of Allegiance. Reverence was given by Spencer Campbell, a teacher at Sunset Ridge Middle School.

President Pulsipher excused Board Member Crane from the meetings due to illness and wished him a speedy recovery.
Celebrating Sunset Ridge Middle School

Daniella Rivera, student body president at Sunset Ridge Middle School, presented information to the Board about the good things happening at Sunset Ridge and reviewed some of the programs and activities in which students can participate. The following is a synopsis of her comments:

- Sunset Ridge serves over 1,500 students.
- Students can participate in a variety of activities. These include sports programs for both girls and boys, MESA, National Honor Society, Math Lab, musical productions and plays, and service projects. This year students contributed food to the Utah Food Bank.
- Students work hard to maintain the school as a bully-free zone. Each year a play about bullying is presented.
- Students are provided many options for elective courses such as band, art, choir, orchestra, drama, dance, and ceramics. She said participation in the arts can help students improve academically.
- Students are given opportunities during T.A. to receive help on subjects they may be struggling with and to improve grades. Students who are succeeding in school are rewarded for their efforts.

Resolutions of Appreciation

President Pulsipher read a Resolution of Appreciation for each of the following former Jordan District employees who recently passed away:

- Gwenneth (Gena) Adams – employed by Jordan District from 1963 to 1995
- J. Cal Crump – employed by Jordan District from 1954 to 1990
- Vaunile Anderson McNeill – employed by Jordan District from 1977 to 1999
- Bill Jacob Nelson – employed by Jordan District from 1949 to 1983
- Lewis Christian Shaw – employed by Jordan District from 1973 to 2003

Recognitions by Board Members

Mrs. Whitelock recognized Jim Birch, principal of Herriman High School, for an editorial he wrote and had published in the Salt Lake Tribune. She said Mr. Birch understands what the top leaders in the state portray and wrote that the dialogue needs to change and the respect level for teachers needs to improve because teachers do a great job. She thanked Mr. Birch for his editorial.

Public Comments

No patrons signed up to address the Board.

I. General Business – Consent Agenda

A. Motion to Approve Consent Agenda Items

1. Minutes

Minutes for the Board of Education meetings held December 8, 2015, and January 12, 2016, were provided to the Board of Education.

2. Updates to Administrative Policy DP317 Long-Term Disability Insurance

3. Update to Board Policy BS/C 200 Global Governance-Management Connection

MOTION: It was moved by Richard S. Osborn and seconded by Janice L. Voorhies to approve Consent Agenda items A1 through A3, as recommended. Motion passed with a unanimous vote.
B. Motion to Accept Consent Agenda Items

1. **Expenditures**

Expenditures for the month of December 2015 were provided to the Board of Education.

2. **Financial Statement**

The financial statement through December 31, 2015, was provided to the Board of Education. A copy is attached at the conclusion of these minutes. (Attachment 1)

3. **Personnel – Licensed and Classified**

Personnel changes for the month of December 2015 were provided to the Board of Education.

4. **Recommendation to Issue Certificates for Home Instruction**

It was recommended that the students whose parents have filed affidavits pursuant to Utah Code 53A-11-102 shall be issued certificates excusing them from attending public school.

**MOTION:** It was moved by Janice L. Voorhis and seconded by Jen Atwood to accept Consent Agenda items B1 through B4, as recommended. Motion passed with a unanimous vote.

II. **Bid Recommendations**

A. **School or Department**

   **Central Warehouse**

   **Expenditures**

   Expenditures for the month of December 2015 were provided to the Board of Education.

   **Financial Statement**

   The financial statement through December 31, 2015, was provided to the Board of Education. A copy is attached at the conclusion of these minutes. (Attachment 1)

   **Personnel – Licensed and Classified**

   Personnel changes for the month of December 2015 were provided to the Board of Education.

   **Recommendation to Issue Certificates for Home Instruction**

   It was recommended that the students whose parents have filed affidavits pursuant to Utah Code 53A-11-102 shall be issued certificates excusing them from attending public school.

   **MOTION:** It was moved by Janice L. Voorhis and seconded by Jen Atwood to accept Consent Agenda items B1 through B4, as recommended. Motion passed with a unanimous vote.

   **Bidders**

   Costco Wholesale 733

   **Amount of Bid**

   $56,448.00

   **Purpose:** To replenish Central Warehouse supplies.

   **Recommendation:** It was recommended purchasing paper from Costco Wholesale 733. The State of Utah reverse auction completed by Granite School District complies with procurement requirements and is substantially lower than state contract pricing.

   **MOTION:** It was moved by Kayleen Whitelock and seconded by Richard S. Osborn to approve the bid for white copy paper, as recommended. Motion passed with a unanimous vote.

B. **School or Department**

   **Facility Services**

   **New Elementary in South Jordan**

   **Daybreak/Creekside**

   **Bidders**

   Copper Valley

   Hogan & Associates

   Hughes General Contractors

   Westland Construction

   **Amount of Bid**

   $13,198,000.00

   **Purpose:** Construction of a new elementary school.

   **Recommendation:** It was recommended awarding the bid to Hogan & Associates, the lowest responsive and responsible bidder. The Purchasing Department made the recommendation based on the results of the evaluation process and final ratings of the bid proposals.
Mrs. Whitelock said there is a cost difference in the two bid prices for the elementary in South Jordan vs. the elementary in Herriman even though they are the same school design because one site is more level and easier to build than the other. She also noted that an additional $1.3 million will be spent for architectural and engineering services for each building.

**MOTION:** It was moved by Kayleen Whitelock and seconded by Janice L. Voorhies to approve the bid for construction of a new elementary school in South Jordan (Daybreak/Creekside), located at 10200 South 5000 West, South Jordan, Utah, as recommended. Motion passed with a unanimous vote.

### C. School or Department Items for Bid

#### Facility Services

<table>
<thead>
<tr>
<th>Bidders</th>
<th>Amount of Bid</th>
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</thead>
<tbody>
<tr>
<td>Copper Valley Construction</td>
<td>$13,535,000.00</td>
</tr>
<tr>
<td>Hogan &amp; Associates</td>
<td></td>
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<tr>
<td>Hughes General Contractors</td>
<td></td>
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<tr>
<td>Westland Construction</td>
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</tbody>
</table>

**Purpose:** Construction of a new elementary school.

**Recommendation:** It was recommended awarding the bid to Hogan & Associates, the lowest responsive and responsible bidder. The Purchasing Department made the recommendation based on the results of the evaluation process and final ratings of the bid proposals.

Mrs. Whitelock stated that it is important for the public to be aware that the two new schools in Herriman and South Jordan are being constructed using existing capital outlay funds.

**MOTION:** It was moved by Kayleen Whitelock and seconded by Richard S. Osborn to approve the bid for construction of a new elementary school in Herriman located at 5690 West 12390 South, Herriman, Utah, as recommended. Motion passed with a unanimous vote.

### D. School or Department Items for Bid

#### Transportation

<table>
<thead>
<tr>
<th>Bidders</th>
<th>Amount of Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bryson Sales and Service, State Contract MA812</td>
<td>$1,489,499</td>
</tr>
<tr>
<td>Ten (10) T3RE CNG Bluebird School Buses</td>
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</tbody>
</table>

**Purpose:** Replacement buses.

**Recommendation:** It was recommended placing the orders with the state contract vendor, Bryson Sales and Service. The purchase is being supplemented by a $250,000 grant from the EPA that will cover the incremental cost of a CNG bus vs. a standard diesel bus.

**MOTION:** It was moved by Richard S. Osborn and seconded by Jen Atwood to approve the bid for CNG buses, as recommended. Motion passed with a unanimous vote.

### III. Special Business

#### A. PUBLIC HEARING: Consideration of Proposed Boundary Change Affecting Undeveloped Property within the Boundaries of Rosamond and South Jordan Elementary Schools, South Jordan and Oquirrh Hills Middle Schools, and Bingham and Riverton High Schools

Anthony Godfrey, associate superintendent, reviewed the proposed boundary change to move a parcel of undeveloped land currently within the boundaries of Rosamond Elementary, Oquirrh Hills
Middle, and Riverton High School to the boundaries of South Jordan Elementary, South Jordan Middle, and Bingham High School. This change also brings the boundary in alignment with the boundary between the cities of South Jordan and Riverton. Dr. Godfrey said he and Mr. Anderson, administrator of schools, met with the School Community Councils of all six schools and received unanimous support.

A copy of the boundary map is attached at the conclusion of these minutes. (Attachment 2)

Public Comment
No patrons signed up to address the Board regarding this Special Business item.

**MOTION:** It was moved by Janice L. Voorhies and seconded by Richard S. Osborn to approve the boundary change affecting undeveloped property within the boundaries of Rosamond and South Jordan Elementary Schools, South Jordan and Oquirrh Hills Middle Schools, and Bingham and Riverton High Schools. Motion passed with a unanimous vote.

IV. **Information Items**

A. **Superintendent’s Report**

Superintendent Johnson commended the Board for its Committee work and the extra effort and time in making sure the public’s voice is heard and acted upon. She thanked staff members who have worked diligently to insure the direction given by the Board of Education is followed. She said great work is done on behalf of the children of Jordan District and when children are kept at the center of the work, great things happen. Dr. Johnson reported that Jordan District was selected as one of six schools to pilot an Early Childhood Education program. She said Jordan District has been working for a couple of years to obtain this grant that will elevate the quality of its preschools and insure that these students will be given the help they need. This program will include professional development to assist educators in insuring early learners are engaged in the preschool program. Dr. Johnson referred to an article in the Deseret News about school counseling ratios and thanked the Board for its efforts in insuring that money is allocated to reduce Jordan District’s counselor-to-pupil ratio which is now at an average of one counselor per 350 students vs. the overall state average of one counselor to 725 students. She stated that Ms. Karpowitz did an outstanding job of explaining in the newspaper article how this reduced ratio has helped in terms of graduation rates and increased enrollment in AP and Concurrent Enrollment classes and that Jordan District is one of a few districts that has steadily reduced its ratios.

Superintendent Johnson invited Lisa Robinson, director of Special Education, to update the Board about Special Education programs, followed by Teri Timpson, administrator of schools, to provide a report about key levers in the Turnaround process.

1. **Special Education Program Review**

Lisa Robinson, director of Special Education, reported that the District’s Special Education Department serves 5,394 school-age and post-high school students (ages 6-22), 877 pre-K students (ages 3-5), and 831 early intervention students (ages birth-3). She said the purpose of the Individuals with Disabilities in Education Act (IDEA) is to insure that all students with disabilities have available to them a free appropriate public education that emphasizes special education and related services designed to meet these student’s unique needs and prepare them for further education, employment, and independent living. Mrs. Robinson said Jordan District’s Special Education services are tailored to meet the needs of individual students so they can progress in the general education curriculum.

Mrs. Robinson said each year, the Utah State Office of Education completes an Annual Performance Report (APR) that determines District compliance with special education rules and procedures and that guides the development of goals and improvement plans. In April
2015, USOE completed an annual review of the 2013-14 school year and placed Jordan District in the “supporting” or highest tier which represents the least amount of USOE intervention, and an APR determination of “meets requirements.” Mrs. Robinson said the APR also identified three areas where improvement could be made in services to special education students and that a plan for improvement has been formulated for each of these areas. She reviewed the three improvement plans with Board members.

Mrs. Robinson stated that in March 2015, she received an invitation for the District to be included in a USOE intensive SSIP project. The invitation letter included a comment made by Jennifer Howell of the USOE Special Education Department which stated, “Our experiences in the past collaborating with Jordan School District on various projects have been very positive, and we hope to be able to partner with you for this important work.”

Mrs. Robinson expressed appreciation to the Board for its continued support of Special Education programs and she thanked Dr. Leah Voorhies, Utah State Office of Education, for attending the meeting.

2. Key Levers in Turnaround Process

Teri Timpson, administrator of Schools, reviewed the key levers in the Turnaround Process at Heartland, Majestic, and Westvale Elementary Schools. These levers include leadership, differentiated support and accountability, talent management, and instructional infrastructure. She said the purpose of the key levers is to provide a culture that sustains an intense focus on student learning and ensures student growth and achievement at a high level. This commitment to systemic change builds the capacity to increase student learning throughout these schools and the District.

Mrs. Timpson shared examples of student improvement based on this intense focus on student learning. She also shared responses from teachers involved in the Turnaround process to questions about what has been learned, what changes in practice have been made, what the most difficult challenges have been, and if they would encourage others to participate in a Turnaround school. The responses were positive and showed an increased focus on learning and student improvement.

V. Discussion Items

A. Board Member Committee Reports and Comments

Mr. Osborn reported that the PTA announced Reflections contest winners and that one young lady was a finalist in four or five of the categories. Mr. Osborn said the PTA does a fantastic job with the Reflections contest and appreciates the help they receive from the District, schools, and parents. Mr. Osborn said some of the District’s Reflections artwork was displayed at the recent USBA conference and while most districts displayed high school student artwork, Jordan was the only district that brought artwork from the Reflections contest. Mr. Osborn said the Utah High Schools Activities Association (UHSAA) has completed its review of school/region alignment and reported that it appears that Jordan District will not be able to have all of its high schools in one region even though that is what he would like to have happen. Mr. Osborn said the Board of Trustees of the UHSAA will meet this Thursday and the realignment plan will be voted on. He also said UHSAA works to insure that good sportsmanship is an important part of high school athletics. He stated that Jordan students are very good at exemplifying good sportsmanship; however, he received emails this week about some problems at a drill team competition last Saturday and said it wasn’t students who were the problem, it was parents. He said this happens more often than not and he hopes that parents can learn from the example of the students in showing good sportsmanship.
Mrs. Whitelock said one of the agenda items from the last meeting of the Facilities Committee involved concerns that have come forward about a new proposed development near Daybreak Elementary. She said the Committee has asked staff members to monitor the Daybreak parking lot and employ measures used at other schools such as putting up signage about what the parking parameters are and to continue to work with South Jordan City regarding safe walking routes. Mrs. Whitelock said the Committee has also been working on a new Riverton multi-use development and Jordan District owns a parcel of land within that development which has been rezoned to become a transit hub; therefore the City would like to acquire the District’s land. The Committee is working with SLR to explore options for another school site. Mrs. Whitelock said a Memorandum of Understanding has been prepared by Kennecott Land and is currently being reviewed by the Board attorney, Mr. Van Komen. When it is finalized, it will be brought to the Board for review.

Mrs. Voorhies said she represents the Board in meetings of the Western Growth Coalition and that this group normally meets once each month but during the legislative session, they will be getting together each Saturday morning in a Legislative Round-up meeting. Mrs. Voorhies said she forwarded a schedule to Board members of the time and location of these breakfast meetings, the first of which will be held Saturday, January 30, 2016, at 8:00 a.m. at Riverton Intermountain Hospital. She said the hospitals within Jordan District are providing these opportunities for the group to meet and visit with legislators about upcoming legislation.

Mr. Young reported that the Finance Committee has not met recently but a meeting will be scheduled in the coming week.

Mrs. Pulsipher said she chairs the Board Legislative Committee and today was the beginning of the 2016 session. She said she and a couple other Board members had an opportunity to attend the Public Education Appropriations Committee meeting and had some interesting conversations. She said the Legislative Committee will be meeting every Friday morning prior to the USBA legislative meetings and while there is not yet a lot to report, there are many things in the works and these items will be brought forward soon. One thing she did feel she needed again this year was authorization from the entire Board to take positions on bills, if all four members of the Committee (three Board members and Mr. Anderson, administrators of schools) are in agreement. She said things happen quickly and having this authorization enhances the Legislative Committee’s ability to speak in behalf of or in opposition to certain bills.

Mrs. Whitelock made the following motion:

**MOTION:** It was moved by Kayleen Whitelock and seconded by Richard S. Osborn to give authority to the Legislative Committee to speak on behalf of the Board on bills presented during the Legislative session provided all four Committee members are in agreement. Motion passed with a unanimous vote.

At 8:30 p.m., President Pulsipher declared the meeting adjourned and announced that the Board would return to study session.

**STUDY SESSION, Continued**

Those recognized or signed-in as present:
- Susan K. Pulsipher, Board President
- Janice L. Voorhies, Board Vice President
- Kayleen Whitelock, Board Secretary
- Jen Atwood, Board Member
- (J. Lynn Crane, Board Member, excused)
- Richard S. Osborn, Board Member
- Matthew Young, Board Member
- Patrice A. Johnson, Superintendent of Schools
John Larsen, Business Administrator  
Paul Van Komen, Burbidge & White  
Anthony A. Godfrey, Associate Superintendent  
Jeri Clayton, Administrative Assistant

President Pulsipher presided and conducted. The Board of Education continued its study session to discuss the following:

F. Discussion and Decision on NFUSSD Membership

President Pulsipher said she sent Board members an email which conveyed her thoughts and ideas for using the approximately $10,000 per year that is spent on the NFUSSD membership for Board-selected professional development. This was done as a follow-up to the discussion held during the last study session about whether the Board should continue its membership in NFUSSD.

She called for a motion to determine whether Board members desire to continue or discontinue membership in NFUSSD.

MOTION: It was moved by Kayleen Whitelock and seconded by Jen Atwood to discontinue Board membership in the National Federation of Urban and Suburban School Districts (NFUSSD) organization. Motion passed with a vote of four to two. Mrs. Voorhies and Mr. Osborn cast the dissenting votes.

G. Update on Progress toward the Bond Election

Board members discussed the timeline of events provided by the District’s financial advisors, Zions Public Finance, and the next steps, one of which is to visit with city officials regarding the bond election. They outlined a list of talking points and information that should be presented to the mayors and city council members. Mr. Larsen, business administrator, provided Board members with multiple copies of six hand-outs which included information from USBA, the District’s draft Five-Year Plan, and the District’s current general obligation debt schedule. Board members discussed the dates of the city council meetings and made assignments for attendance.

MOTION: At 9:45 p.m., it was moved by Janice L. Voorhies to adjourn the meeting. Motion passed with a unanimous vote.

/jc
Attachments

[Minutes approved 2-23-16]