The Board of Education of Jordan School District met in closed, study, and regular sessions on Tuesday, October 28, 2014, beginning at 4:30 p.m. at the District Auxiliary Services Building, 7905 South Redwood Road, West Jordan, Utah.

**MOTION:** At 4:32 p.m., it was moved by Janice L. Voorhies and seconded by Kayleen Whitelock to go into closed session. Motion passed with a unanimous vote.

**CLOSED SESSION**

Those recognized or signed-in as present:
- Richard S. Osborn, Board President
- Susan K. Pulsipher, Board Vice President
- Janice L. Voorhies, Board Secretary
  (J. Lynn Crane, Board Member, excused)
- Peggy Jo Kennett, Board Member
- Corbin White, Board Member
- Kayleen Whitelock, Board Member
- Patrice A. Johnson, Superintendent of Schools
- John Larsen, Interim Business Administrator
- Anthony A. Godfrey, Administrator of Schools
- June M. LeMaster, Administrator of Human Resources
- Scott Thomas, Administrator of Auxiliary Services
- David Alvord, Mayor, South Jordan City
- Kim Rolfe, Mayor, City of West Jordan
- Derk Timothy, Mayor, Bluffdale City
- Carmen Freeman, Mayor, Herriman City
- Paul Bergera, Staff Assistant, Auxiliary Services
- Tom Burdett
- John Gust

Board President Richard S. Osborn presided and conducted. The Board of Education met in closed session to discuss personnel, property, and potential litigation. The closed session discussion was recorded and archived.

At 5:40 p.m., the meeting adjourned. The Board returned to study session.

**STUDY SESSION**

Those recognized or signed-in as present:
- Richard S. Osborn, Board President
- Susan K. Pulsipher, Board Vice President
- Janice L. Voorhies, Board Secretary
  (J. Lynn Crane, Board Member, excused)
- Peggy Jo Kennett, Board Member
- Corbin White, Board Member, via electronic connection
- Kayleen Whitelock, Board Member
- Patrice A. Johnson, Superintendent of Schools
- John Larsen, Interim Business Administrator
- Michael Anderson, Administrator of Schools
- Laura Finlinson, Administrator of Curriculum and Staff Development
- Anthony A. Godfrey, Administrator of Schools
- June M. LeMaster, Administrator of Human Resources
- Brad Sorensen, Administrator of Schools
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Scott Thomas, Administrator of Auxiliary Services  
Teri Timpson, Administrator of Schools  
Sandy Riesgraf, Director, Communications  
David Rostrom, Director, Facility Services  
Nancy Karpowitz, Consultant, Curriculum and Staff Development  
David Alvord, Mayor, South Jordan City  
Carmen Freeman, Mayor, Herriman City  
Russ Ray, Chairman, Copper Hills Township  
Derk Timothy, Mayor, Bluffdale City  
Chuck Newton, Councilman, South Jordan City  
Jennifer Boehme, President, Jordan Education Association  
Jen Atwood  
Don Tingey  
Troy Powell  
Roy Harward  
Tim Ellingson  
Vickie Olsen

Board President Richard S. Osborn presided and conducted. The Board of Education met in a study session to discuss the following:

A. Meeting Audio Recordings

Mr. Larsen discussed the audio equipment used to record meetings of the Board of Education. He noted that new microphones were being purchased and used in the small Board room to improve the quality of the audio recordings that are posted online. He reminded Board members that in order for their voices to be recorded in the large Board room, the mics must be on and they must speak directly into them. He also reminded them to invite audience members who may be asked to respond to questions to come to the podium microphone. Mr. Larsen stated that state law allows three days for audio recordings to be posted online, but District personnel generally have the audio posted within one day.

B. Proclamation in Support of Utah College Application Week

Ms. Karpowitz discussed College Application Week. She noted that last year was the pilot year for this program and it had good success. She said Step Up Utah has encouraged the use of this program in all schools in the State and this year Copper Hills and West Jordan High Schools will be participating in the program. She also said Step Up Utah is providing several items to these schools such as buttons and stickers to promote the program. Ms. Karpowitz discussed the Governor's PACE initiative (Prepare, Apply, Complete, Economic Prosperity) and said College Application Week supports this initiative. Ms. Karpowitz gave Board members a list of the activities that will be held during College Application Week and said these activities are intended to encourage students to apply for college. It was the Board’s consensus that this will be a great program.

C. Draft of Five-Year Building Plan for Mayors

Superintendent Johnson distributed revised copies of the Five-Year Building Construction Plan. She noted that the Plan is a draft and will be updated each year per the Interlocal Agreement. She reviewed the plans for each of the five years and highlighted the information by the asterisk and double asterisk that indicates the 2016-17 building plan may be delayed and the construction costs are dependent upon the work of the Advisory Group. Mayors Alvord and Freeman both asked for clarification about the total finance cost of $100 million and what that includes. Mr. Larsen noted that this figure is an estimate for the bond amount. Board members stressed that the Five-Year Plan “is not written in stone” and could be affected by the Advisory Group’s recommendations. The Mayors that were present were agreeable to the draft Plan and did not express dissent.
D. **Memorandum of Understanding (MOU) in Support of the Property Disposition Plan as Agreed by the Board and Mayors**

Mr. Thomas reviewed the Property Disposition Plan and the MOU that defines the understanding that the cities will assist the District in finding property for future school sites. Mr. Thomas invited questions.

Mayor Freeman asked for information about the properties being sold. Mr. Thomas noted that some properties will be sold at a loss from original purchase price and others sold for more than the original purchase price. Mayor Freeman suggested that properties not be sold at a loss just for the purpose of complying with the Interlocal Agreement. The mayors discussed the advantages to retaining or selling the land. Mr. Thomas reviewed each of the properties and discussed how he has worked with the individual mayors about the property in their respective cities.

E. **Discussion on Magnet Survey**

Mrs. Finlinson distributed a draft survey that will be used to assess the types of magnet programs in which parents would want their students to participate. Board members asked to have included at the beginning of the survey the definition of a magnet program and the implications for participating in a magnet program (e.g. transportation). She said the Magnet School Association was consulted for ideas for the survey. Mrs. Finlinson also said it appears that the demand currently is for programs for accelerated, advanced students. Board members asked to have the revised survey emailed to them for review. Mrs. Finlinson said the survey will be conducted through Survey Monkey with paper surveys available at all of the schools.

At 6:25 p.m., the meeting adjourned. The regular session started at 6:30 p.m.

**REGULAR SESSION**

Those recognized or signed-in as present:
- Richard S. Osborn, Board President
- Susan K. Pulsipher, Board Vice President
- Janice L. Voorhies, Board Secretary
- (J. Lynn Crane, Board Member, excused)
- Peggy Jo Kennett, Board Member
- (Corbin White, Board Member, excused)
- Kayleen Whitelock, Board Member
- Patrice A. Johnson, Superintendent of Schools
- John Larsen, Interim Business Administrator
- Michael Anderson, Administrator of Schools
- Laura Finlinson, Administrator of Curriculum and Staff Development
- Anthony A. Godfrey, Administrator of Schools
- June M. LeMaster, Administrator of Human Resources
- Brad Sorensen, Administrator of Schools
- Scott Thomas, Administrator of Auxiliary Services
- Teri Timpson, Administrator of Schools
- Clyde Mason, Director, Evaluation, Research and Accountability
- Kurt Prusse, Director, Purchasing
- Sandy Riesgraf, Director, Communications
- David Rostrom, Director, Facility Services
- Shelley Nordick, ESEA, Grants Management, Media Specialist
- Jeri Clayton, Administrative Assistant
- Garth VanRoosendahl, AV Maintenance Lead
- Bruce Cooley, AV Maintenance
- Bryan Griffith, West Jordan Police Department
- Jennifer Boehme, President, Jordan Education Association
- Russ Ray, Chairman, Copperton Township
Board President Richard S. Osborn presided and conducted. He welcomed those present. The Copper Hills High School (CHHS) drill team and drumline conducted a flag ceremony. Jared Read, CHHS senior class president, led everyone in the Pledge of Allegiance. Reverence was given by Andrew Gray, CHHS student body communications officer.

**Celebrating Copper Hills High School**

Matt Lyon, student body president of Copper Hills High School, presented information to the Board about the good things happening at Copper Hills and reviewed some of the programs and activities in which students and faculty members participate. The following is a synopsis of his comments:

- Copper Hills has the largest concurrent enrollment and AP program participation in the District. Forty-two students earned an Associate Degree from Salt Lake Community College.
- Copper Hills is ranked fourth in the State by the Utah High School Activities Association in post-season athletics, academics, and sportsmanship.
- Copper Hills has the largest enrollment of the District’s high schools but there are many clubs and activities that help to create school spirit and help students feel included and part of the school.
- The school has strong Latinos-in-Action (LIA) and Peoples of the Pacific (POP) programs. CHHS is responsible for starting the POP program which is being implemented across the state.
- Copper Hills is well-known for the quality of its performing arts programs, including its exceptional Dance Company.
- Copper Hills students feel they have the best classified staff in regards to dedication to students.
- President Lyon thanked Mrs. Voorhies for her service representing the school community. He thanked Mayor Rolf and the City of West Jordan for supporting the school programs, and Principal Quarnberg for being the best principal in the State.

**Resolution of Appreciation**

President Osborn read a Resolution of Appreciation for each of the following former Jordan District employees who recently passed away:

- Melinda Kaye Arnold – employed by Jordan District from 1997 to 2014
- Karly Axelsen (McGavin) – employed by Jordan District from 1961 to 1963
- Vern Clegg – employed by Jordan District from 1958 to 1987
- Ruby Jean Beckstead Crellin – employed by Jordan District from 1970 to 1983
- Geraldine Hebdon Roos – employed by Jordan District from 1955 to 1957

**Recognitions of Utah Education Association Excellence in Teaching Awards**

Jennifer Boehme, president of JEA, recognized two Jordan District teachers who received Excellence in Teaching Awards from the Utah Education Association. This award recognizes Utah public school teachers whose efforts in the classroom have significantly impacted the life of an individual child or group of children. The Jordan District teachers recognized this year are Kelly DeHaan (West Jordan High) and Bruce Gunn (Curriculum and Staff Development).

**Recognitions by Board Members**

President Osborn recognized West Hills Middle School students for providing the artwork displayed on the walls inside and outside the Board room. President Osborn said the high school football teams have completed the season and he wanted to compliment them for demonstrating excellent sportsmanship and for
doing little things such as helping opponents up and being sensitive to the other schools and to their constituents. He also thanked the team coaches and leaders.

**Patron Comments Regarding Non-Agenda Items**

Linda Stocking, an employee at West Jordan High, addressed the Board regarding dress code standards at West Jordan High. Her written comments are attached at the conclusion of these minutes. (Attachment 1)

Veronica Pehrson, a mother of a Bingham High student, addressed the Board regarding implementation of the dress code at Bingham. Her written comments are attached at the conclusion of these minutes. (Attachment 2)

Kristie Frost said her daughter is a senior at Bingham High and while her daughter was not one of the girls dress-coded the night of Homecoming, she had concerns about how the dress code was enforced. She felt there was an abuse of power by the principal and vice principal at the Homecoming dance. She said she had three main points to make. First, interpretation of the dress code is not consistent. Second, the judgments by the principal and vice principal were arbitrary and without consistency. Third, it is a parental right to uphold standards. Ms. Frost said following the Homecoming dance she asked her daughter about the evening and was appalled by what her daughter told her happened. She said she felt the administration took the dress code to the extreme and promoted personal opinion and that the students felt intimidated by the presence of police and by the manner in which the administrators pulled the girls out of line in order to measure how low the back of the dress was. Ms. Frost said enforcement of the dress code guidelines is not consistent and the administration passed arbitrary judgment about who was allowed into the dance and who was not. She said she feels it is a parental right to approve what a child wears to a school dance.

Mrs. Pulsipher asked to have a discussion of the dress code added to an upcoming study session agenda.

I. **General Business – Consent Agenda**

A. **Minutes**

Minutes for the Board of Education meetings held September 23, October 7, and October 21, 2014, were provided to the Board of Education.

B. **Expenditures**

Expenditures for the month of September 2014 were provided to the Board of Education.

C. **Financial Statement**

The financial statement through September 30, 2014, was provided to the Board of Education. A copy is attached at the conclusion of these minutes. (Attachment 3)

D. **Personnel – Licensed and Classified**

Personnel changes for the month of September 2014 were provided to the Board of Education.

E. **Recommendation to Issue Certificates for Home Instruction**

It was recommended that the students whose parents have filed affidavits pursuant to Utah Code 53A-11-102 shall be issued certificates excusing them from attending public school.

**MOTION:** It was moved by Janice L. Voorhies and seconded by Susan K. Pulsipher to accept or approve General Business items A through E, as recommended. Motion passed with a unanimous vote.

II. **Bid Recommendations**
A. School or Department
Central Warehouse

Bidders
Contract Paper Inc.
Costco Wholesale NW Region
Unisource

Items for Bid
White Copy Paper

Amount of Bid
$61,992.00

Purpose: To replenish supplies at Central Warehouse.

Recommendation: It was recommended purchasing the paper from Costco Wholesale NW Region. The State of Utah reverse auction completed by Jordan School District complies with procurement requirements and is substantially lower than state contract pricing.

Mrs. Pulsipher asked for an explanation for the record of a reverse auction. Mr. Prusse, director of Purchasing, explained that only pre-qualified vendors can participate through the Bid Sync system. Prices are bid down rather than up and at the end of a specified time limit, the lowest bidding vendor wins. He said this bid process will take place approximately every three months.

MOTION: It was moved by Peggy Jo Kennett and seconded by Janice L. Voorhies to approve the bid for white copy paper, as recommended. Motion passed with a unanimous vote.

B. School or Department
Terra Linda Elementary

Bidders
Quality Time Recreation
RASCO Construction

Items for Bid
Playground Equipment

Amount of Bid
$80,800.00

Purpose: Playground equipment upgrade.

Recommendation: It was recommended awarding the contract to the lowest responsive bidder, Quality Time Recreation. They complied with the specifications, terms, and conditions outlined in the bid documents.

Mrs. Whitelock said at one time school personnel expressed a concern that new playground equipment would mean the loss of the swings. Mr. Rostrom confirmed that the existing swings would remain but be relocated. He said some of the metal equipment will be replaced, and the pea gravel will be replaced as well.

MOTION: It was moved by Kayleen Whitlock and seconded by Susan K. Pulsipher to approve the bid for playground equipment at Terra Linda Elementary, as recommended. Motion passed with a unanimous vote.

C. School or Department
Copper Hills High School

Bidders
Acme Construction
Copper Valley Construction
Jordan Valley Construction
Quicksilver Concrete
Thorup and Associates, Inc.
Wasatch West Consulting

Items for Bid
Portable Pad

Amount of Bid
$80,919.20

$80,919.20
Purpose: Installation of a concrete pad for a portable classroom

Recommendation: It was recommended awarding the contract to the lowest responsive bidder, Jordan Valley Construction. They complied with the specifications, terms, and conditions outlined in the bid documents.

Mrs. Whitelock read a prepared comment: “I have been thinking a lot about this issue and doing research, all of which I feel are my responsibility as a Board member. A Board member has three main responsibilities: policy, employing and holding accountable the superintendent and deputy superintendent, and allocating funds over $50,000 in a half a billion dollar budget. When I ran for the Board one of my reasons was to help insure our Board was financially responsible with taxpayers’ money. I know from things I’ve read that perhaps my frugal ways might bother some. This had me question my role and what I was doing. After many hours of contemplating, I received an answer and know that I am to be frugal with the taxpayers’ money. If my asking questions of staff or voting ‘no’ when they ask for something upsets some, I’m sorry. I hope the employees can appreciate that we all have roles to play. I appreciate the employees and the roles they play, yet I need to stay true to what I ran for and what I told people as I knocked on doors. I am but the mouthpiece for my constituents and hence, I will be voting ‘no’ for these portables at Copper Hills at this time. When this issue was first brought to the Board I asked for numbers of permitting students and I thank Dr. Godfrey and Mr. Quarnberg for getting those for me. In 2013-14, Copper Hills had 2,553 students, 325 of which were on permit. One hundred fifty-six of those were out of our District. In this current school year, the projected enrollment at the time was 2,700 (today I received the number of 2,675) and they issued 210 new permits, 108 of which are outside of our District. Though the WPU comes to the District, we don’t get capital funding for the 264 students coming from out of our District. While I appreciate open enrollment in our state giving parents a choice, this is not available when a school is full. Clearly, Copper Hills is beyond their 2,500 capacity. This is the number I got from District papers and I have to tell you on capacity I’ve received different papers so if that’s not the most current, I’m sorry, it’s the one I found first. So, if the school had not taken the extra 210 permits this year, I don’t believe they would need the portables. Also, State law only requires you accept permits to building capacity. Since these portables were not ready for the start of the school year, it is my belief that through permit processes Copper Hills can get down to where they won’t need portables and the students are already clearly being taken care of for this year. My other concern is when we utilize portables, other areas of the school such as the gym, auditorium, cafeteria, and commons areas just aren’t big enough for all of those extra students and I appreciate the fact that we have a lot of students in our District and that perhaps we need more room, but some of our high schools actually do have some room available without extra portables so it’s not … I love Copper Hills, I have four Grizzly’s, but I will be voting ‘no’ just because I feel that we have to be more responsible with the taxpayers’ money and at this time I just don’t feel that we should have so many students permitting there. I hope that our administrators will look carefully at that when they are accepting permits in the future and I hope that maybe our Board can have a discussion to give some guidance to what we want done about permits because we’re seeing schools in some areas that are just way over crowded, in other areas there’s room, and maybe we can’t be quite as liberal right now with our permitting. Thank you.”

Mrs. Kennett stated that Principal Quarnberg attended a study session a month or two ago to explain to the Board the need for additional portables at Copper Hills. After listening to his reasoning for the portables, she said she is comfortable with approving the bid to build the portable pad and will be voting in favor of the motion.

MOTION: It was moved by Janice L. Voorhies and seconded by Peggy Jo Kennett to approve the bid for installation of a concrete pad at Copper Hills High, as recommended. Motion passed with a vote of four to one. Mrs. Whitelock cast the dissenting vote.

D. School or Department Items for Bid
   Various Elementary Schools Security Entrance Upgrades
Butterfield Canyon, Falcon Ridge, Fox Hollow
Heartland, Midas Creek, Monte Vista,
Riverside, South Jordan, and Southland

<table>
<thead>
<tr>
<th>Bidders</th>
<th>Amount of Bid</th>
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<tbody>
<tr>
<td>Beacon Metals</td>
<td>$132,058.77</td>
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<tr>
<td>Copper Valley Construction</td>
<td></td>
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<tr>
<td>RWT, LLC</td>
<td></td>
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<tr>
<td>Valley Glass Company</td>
<td></td>
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<td>Wasatch West Contracting</td>
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**Purpose:** Security entrance upgrades.

**Recommendation:** It was recommended placing the orders with the lowest responsive bidders RWT, LLC, Beacon Metals, and Valley Glass Company. They scored the highest number of points and complied with the specifications, terms, and conditions of the bid.

Mrs. Kennett asked how many elementary schools are still in need of a security entrance upgrade. Mr. Rostrom said after the work approved tonight is completed, there are only nine elementary schools still in need of the security upgrade.

**MOTION:** It was moved by Kayleen Whitelock and seconded by Peggy Jo Kennett to approve the bid for security entrance upgrades at various elementary schools, as recommended. Motion passed with a unanimous vote.

E. **School or Department**

**District-wide**

<table>
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<tr>
<th>Bidders</th>
<th>Amount of Bid</th>
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<tr>
<td>Innovative Print Consulting</td>
<td>$402,255.66 (est. yearly cost)</td>
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<tr>
<td>iPrint Technologies</td>
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<tr>
<td>Tonerman</td>
<td></td>
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<td>Purchasers Choice</td>
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<td>Global Industrial Products Corp.</td>
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<td>Advanced Business Concepts</td>
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<td>The Tree House Inc.</td>
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<td>General Data Company</td>
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<td>Canon Solutions America-Salt Lake Office</td>
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<tr>
<td>Laserlink Intl, Inc.</td>
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<tr>
<td>Beyond Technology</td>
<td></td>
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<tr>
<td>Valcom</td>
<td></td>
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<tr>
<td>ABC Laser USA</td>
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**Purpose:** To provide toner and ink for various printers, copiers, and fax machines.

**Recommendation:** It was recommended placing the orders with the lowest responsive bidders Beyond Technology, Canon Solutions America, Innovative Print Consulting, iPrint Technologies, Laserlink Intl, Inc., The Tree House, Inc., and Tonerman. They scored the highest number of points and complied with the specifications, terms, and conditions of the bid.

**MOTION:** It was moved by Peggy Jo Kennett and seconded by Janice L. Voorhies to approve the bid for toner and ink supplies, as recommended. Motion passed with a unanimous vote.

F. **School or Department**

**Nutrition Services**

<table>
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<th>Items for Bid</th>
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<tr>
<td>Assorted Foods</td>
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</tbody>
</table>
Bidders | Amount of Bid
-------|-------------------
D&M Distributing | $369,008.19 (3-yr period)
Nicholas & Company
Sysco Intermountain Food Services
US Foods

Purpose: To provide assorted food items for Nutrition Services.

Recommendation: It was recommended awarding the contract to the lowest responsive bidder, Nicholas & Company. They complied with the specifications, terms, and conditions outlined in the bid documents.

Mrs. Kennett questioned why the bid information did not break out the food items by lowest bids because she noted that there were lower vendor bids on some individual food items. Mr. Prusse, director of Purchasing, said logistics played a part in the decision. An overall low vendor bid was chosen so that one vendor would be delivering food items at one time, rather than having multiple vendors delivering items at different times. He also noted that for whatever reason, some of the vendors did not bid on all of the items and some of the vendor items were not acceptable brands. Nicholas & Company submitted a complete bid and their cost to provide the food items was within reason and acceptable. He said the cost difference for one vendor to provide all of the food items over purchasing individual food items from various vendors was less than a few thousand dollars.

MOTION: It was moved by Susan K. Pulsipher and seconded by Janice L. Voorhies to approve the bid for assorted foods, as recommended. Motion passed with a unanimous vote.

III. Special Business

A. Recommendation to Approve 2014-15 Utah Consolidated Application (UCA)

Mrs. Shelley Nordick, ESEA, Grant and Media Specialist for Instructional Support Services, stated that the 2014-15 Utah Consolidated Application was reviewed in detail by Board members during the October 7, 2014, study session. She explained that the UCA includes several title and state program applications and is a multi-year plan with multiple goals and strategies. Completion of the Plan provides the District with access to state and federal funds. She noted that the Plan has been made available to the public on the District’s website. Mrs. Nordick recommended the Board approve the 2014-15 Utah Consolidated Application, as presented.

Public Comment
No patrons signed up to address the Board regarding this Special Business item.

MOTION: It was moved by Janice L. Voorhies and seconded by Peggy Jo Kennett to approve the 2014-15 Utah Consolidated Application. Motion passed with a unanimous vote.

B. Recommendation to Adopt Proclamation in Support of Utah College Application Week November 17-21, 2014

Ms. Nancy Karpowitz, secondary guidance specialist for Curriculum and Staff Development, explained that Utah College Application Week is part of the outreach program of the Utah System of Higher Education. Last year the District participated in the pilot program that was very successful in helping students complete college applications. She noted also that the Governor’s PACE Initiative (Prepare, Apply, Complete, Economic Prosperity) is seeking to have 66 percent of the adult population earn a post-secondary degree or certification by the year 2020. She said two Jordan schools, Copper Hills High and West Jordan High, asked to become part of the pilot expansion and committed to attending training in the spring and fall and received access to materials provided by Step Up Utah. Students who submit applications during College Application Week will receive an “I Applied” sticker to raise the level of awareness among students. She
noted that personnel at all of the District's high schools are committed to helping students transition to the next level and will hold many college awareness activities before, during, and after College Application Week. She said it is important to send a strong message to students that college is important and asked Board members show their support by adopting the Proclamation.

Mrs. Whitelock said in a meeting with student body officers yesterday a comment was made by a girl that said she felt that students get everything all at once and that it needs to be spread out a little bit. Ms. Karpowitz stated that students are being asked to apply in November because many schools have a priority deadline of December 1. She also said most top-tier students will have submitted applications prior to College Application Week, but there are many students that qualify for scholarships and if they can meet the priority deadlines, it will be helpful for them to apply early. She said another concern in the community has to do with the number of students that will serve LDS missions immediately after high school. The colleges strongly recommend that these students submit their applications in their senior year and then ask for waivers. There are several reasons for doing this: 1) scholarships can be put on hold; 2) competitions for scholarships get tougher; and 3) admissions requirements get tougher. She said it is to the student's advantage to get the admissions acceptance done before leaving for an LDS mission or in some cases military service. The purpose of College Application Week is to make students aware of how to take advantage of all admission/scholarship opportunities prior to March or April.

Mrs. Voorhies stated that Utah College Application Week is an excellent initiative and will encourage students not to procrastinate or miss priority deadlines.

Mrs. Pulsipher said she knows how hard the Governor is pushing Prosperity 2020 and anything the District can do to support that effort is great.

Mr. Osborn said it is interesting that while there are two schools in the pilot program, there are many things being done at Bingham High and the other high schools to help students prepare for college. Ms. Karpowitz said she is hoping to have all schools participate next year in the Utah College Application Week.

A copy of the Proclamation in Support of Utah College Application Week is attached at the conclusion of these minutes. (Attachment 4)

Public Comment
No patrons signed up to address the Board regarding this Special Business item.

**MOTION:**
It was moved by Susan K. Pulsipher and seconded by Janice L. Voorhies to adopt the Proclamation in Support of Utah College Application Week. Motion passed with a unanimous vote.

C. **Recommendation to Approve Memorandum of Understanding in Support of the Property Disposition Plan as Agreed by the Board and Mayors**

Mr. Scott Thomas, administrator of Auxiliary Services, stated that the Memorandum of Understanding supports the property disposition previously agreed to by the mayors and Board members and recommended its approval. A copy of the Memorandum of Understanding is attached at the conclusion of these minutes. (Attachment 5)

Mrs. Voorhies expressed appreciation to Mr. Thomas and acknowledged the amount of work that has gone into this plan.

Public Comment
No patrons signed up to address the Board regarding this Special Business item.
MOTION: It was moved by Susan K. Pulsipher and seconded by Kayleen Whitelock to approve the Memorandum of Understanding in Support of the Property Disposition Plan. Motion passed with a unanimous vote.

D. Recommendation to Adopt New Administrative Policy AS98 Bullying and Cyberbullying

Dr. Anthony Godfrey said Policy AS98 was discussed in detail during two previous study sessions. He said this policy came from the Joint Relations Committee with input from JEA and the administration. This new policy combines elements of other policies that address bullying and cyberbullying, and includes elements of the Utah State Office of Education model policy. Dr. Godfrey recommended approval of the final policy. A copy of policy AS98 is attached at the conclusion of these minutes. (Attachment 6)

Mrs. Voorhies expressed appreciation for the new policy and said it clarifies and delineates some types of behavior that need to be considered as bullying.

Mrs. Pulsipher expressed appreciation for the efforts that went into preparing this policy and stated that a good solid policy is very important. However, she expressed concern about the language in item B.2. which she feels is an over-reach. She said will be voting “no,” but not because she doesn’t like the rest of the policy, but because of the language in item B.2.

Mrs. Whitelock questioned whether the policy was reviewed by an attorney. Dr. Godfrey said the District used the State Office model policy that was overseen by legal counsel.

Mrs. Kennett said she understands Mrs. Pulsipher’s concern; however, she feels the policy is okay as is, especially because it includes a reference to Utah Code 53A-11-902 which states, “locations other than those referred to if the conduct threatens harm or does harm to a person associated with the school.” She said she feels that all the parameters have been met and she is in favor of the new policy.

Public Comment
Vickie Olsen said she served as an employee representative on the Committee and helped work through this policy. She said she is grateful the Board and District administration have been willing to put this policy in place and she said the teachers are very happy with the policy language. Ms. Olsen encouraged the Board to accept this policy.

President Osborn stated that incidences of bullying frequently make the headlines and even in Utah last year there was a school where the coach made his team earn back the right to play because incidences of bullying. He said back east there were two high schools that had the remainder of the football season eliminated because of bullying and hazing type behavior. He expressed his support for the policy.

MOTION: It was moved by Janice L. Voorhies and seconded by Peggy Jo Kennett to adopt new Administrative Policy AS98 Bullying and Cyberbullying. Motion passed with a vote of four to one. Mrs. Pulsipher cast the dissenting vote.

IV. Information Items

A. Superintendent’s Report

Superintendent Johnson expressed appreciation to the members of the audience for attending the meeting and for the interest they have shown in public education. Dr. Johnson expressed appreciation to the employees who do a monumental job in resolving conflict. She said with over 52,000 children, parents of those children, and approximately 5,000 employees, there is human interaction every day, all day long. Sometimes controversial information is given to the media, sometimes inaccurate accusations are made, and sometimes parents get wrong impressions from
teachers and conflicts have to be resolved. Dr. Johnson expressed appreciation to the classroom teachers, support personnel, and administrators who have excellent skills to work through the conflicts and make excellent decisions in handling conflict. She said the diligent efforts of these employees is deeply appreciated, even though it goes unseen often times, and she appreciates their problem-solving skills in putting students first.

Dr. Johnson said SAGE results were released recently and the District has a great opportunity to delve deep into the data and to help the students become career ready and college prepared. She said the District wants to make sure it produces the very best future leaders for the State of Utah. Dr. Johnson invited Mr. Clyde Mason to present the results of the SAGE testing. She invited Mrs. Finlinson to follow Mr. Mason with a discussion about what the District will do with the SAGE test results.

1. **SAGE Testing**

Mr. Clyde Mason, director of Evaluation, Research and Accountability, said there has been a change in the definition of the word “proficient” in SAGE testing. The former CRT definition of “proficiency” addressed students’ attainment of basic grade level academic skills in English Language Arts, Mathematics, and Science. Proficiency levels were titled: minimal, partial, sufficient, and substantial. Proficient students scoring a 3 or 4 were defined as having obtained the skills to be “on grade level.” Students scoring a 1 or 2 were not considered to be “on grade level” according to minimal proficiency standards.

The new SAGE definition of “proficiency” addresses student progress towards being ready for college and careers upon completion of high school. The new proficiency levels are titled: below proficient, approaching proficient, proficient, and highly proficient. Students who score on level 3 or 4 are considered to be on-track for college and career readiness. Students scoring on levels 1 or 2 are considered not currently on track for college and career readiness. With the new definitions, students, parents, teachers, and school leaders will be better able to assess student growth towards being ready for post-high school college and careers.

Mr. Mason said SAGE test results are available to the public and can be accessed from: [www.schools.utah.gov](http://www.schools.utah.gov) by clicking on the “Data Gateway” and “SAGE.” From there the user can choose the district and school they wish to view. Mr. Mason explained that the percentages, while vastly different than CRT percentages, represent a completely different set of numbers with a completely different meaning. He said bar graphs have been created to show comparisons of Jordan District’s performance against that of the State of Utah, and individual school performance against the district and state. He said it is important to look at what can be done to strengthen Jordan District’s performance at every level rather than to compare the District’s performance to other schools and districts.

Mr. Mason said teachers are able to enter the SAGE portal to gain information about how they are doing in their individual classes to help students be career and college ready. He said this is an important tool for teachers to use to improve their professional skills and performance. Mr. Mason said individual student profiles were distributed to elementary schools today and will be available for parent-teacher conferences. Secondary schools will receive student profiles in the near future.

Mr. Mason shared statistics about Jordan District students’ post high school education (data provided by Student Tracker® and the National Student Clearinghouse):

- Fifty-seven percent of the Class of 2011 and 60 percent of the Class of 2012 enrolled in college sometime during the year following graduation; only 70 percent of the 57 percent, or 40 percent of the Class of 2011 returned for a second (sophomore) year of college.
• Fifty-eight percent of the Class of 2007 enrolled in college during the first school year following graduation. After six years (2013), only 41 percent of the 58 percent who enrolled in college, or 24 percent of the Class of 2007, had graduated with an Associate, Bachelors, or higher college degree.

• The ACT High School Profile Report for the graduating Class of 2007 reported that only 25 percent of Jordan District students who took the ACT met all four benchmarks (English, Math, Reading, and Science) for college readiness.

Mr. Mason noted that the purpose and meaning of end-of-year testing has changed. Where CRTs focused on basic grade-level academic skills, SAGE assessments focus on students becoming ready for college and/or careers after high school. Because the purpose has changed, comparing former CRT scores with SAGE scores cannot be meaningfully done. He also noted that because SAGE proficiency standards are more challenging than CRT proficiency standards, it is expected that students’ initial SAGE proficiency scores will be lower than former CRT proficiency scores.

In conclusion, Mr. Mason stated that the focus of SAGE assessments on college and career readiness will help students 1) become more prepared to succeed in college and qualify for more rewarding careers after high school; 2) help insure that students attain the requisite skills to complete their post-high school education and succeed in chosen careers; and 3) help schools remain focused on providing high-quality instruction to insure students’ readiness for post-high school success.

Mr. Osborn said there are still grade level requirements for students to meet, especially with Common Core, etc. and asked Mr. Mason what justification there is for eliminating grade level testing. Mr. Mason said Utah State Core Standards are more rigorous and are intended to raise the bar of academic performance. The whole purpose of helping students to be college and career ready is not to minimize grade level instruction, but rather to increase student performance relative to the standards and to help students have a greater chance to succeed. Mr. Osborn said it is his understanding that as students answer questions correctly, the test questions become more difficult. He asked if this is correct. Mr. Mason said it will be more so in the future than it was this first year because decisions had to be made about the relative difficulty of questions. Mr. Osborn said it seems that it will be harder for students to move out of a proficiency range if the questions are always getting harder to advance. Mr. Mason said all of the test questions are within the Core standards for each grade level and it is a question about what order of thinking skills are required by the student to solve that problem. He said the intent is to develop young people’s higher order of thinking.

Mrs. Whitelock asked when the test scores will appear on Skyward. Mr. Mason answered that he receives from the State each year a disk that contains all of the State-provided data. Upon receipt of that disk, he immediately gives it to Information Systems and they begin extracting the data to post on Skyward. He added that right now all students’ scores for every test taken can be made available to the schools.

Mrs. Whitelock asked if parents of secondary students would get results in the mail or by the child being the carrier. Mr. Mason said this is a school-based decision but his recommendation has been to mail the results because of the importance of this information. Mrs. Whitelock asked for more recent statistics related to post-high school college enrollment. Mr. Mason said he should be getting the results from the Class of 2014 in the month of November. This data comes from fall semester enrollment numbers following the graduation year and the other statistic lags one year behind. Mr. Mason offered to provide historical information on post-secondary educational performance since 2006. Board members asked to have this information.
2. **Professional Development/Coaching Support for Instructional Improvement**

Mrs. Laura Finlinson said an important difference between SAGE and CRT test questions is the depth of knowledge in the questions. The typical CRT consisted of multiple choice questions, whereas on the SAGE test students had to not only understand the content in the test question, but also, for instance, they had to know how to manipulate the different graphs and how to use the tools to draw graphs. With the CRT, students were used to being able to mark “a, b, or c” and the SAGE test requires the answer to be filled in. In the writing assessment, even third grade students were keyboarding their responses. She said there is a higher expectation for students taking the SAGE test to be knowledgeable, which means there is a higher expectation for the District to provide support to teachers so they can help the students increase learning. Mrs. Finlinson said there are currently several things in place that provide this help and her department will continue to look at more ways to provide help to teachers. She said it is also important that principals have the support they need so they can in turn help the teachers in their individual schools. She noted that of number one importance is to be prepared when teachers ask for help.

Mrs. Finlinson said the District mentoring program is being improved to provide provisional teachers with more support. A District representative will go into the schools usually once a week and check with the mentor teachers who are supervising the provisional teachers. This is done to make sure first, second, and third year teachers are receiving the assistance they need. Mrs. Finlinson said the consulting educators will be spending more time providing instruction and ongoing help to struggling teachers. She said research has shown that effective coaching and imbedded professional development is more significant for improving Tier One instruction than any other method. This does not replace regular professional development and teachers are being offered help in many areas such as how to help students with writing skills and how to help secondary teachers with math instruction. Sessions are also being implemented to provide help to principals so they know what to look for when observing classrooms.

Mrs. Finlinson said these improvement efforts will take time and they are making good effort towards helping teachers and students to be successful. She expressed appreciation to the Board for supporting their efforts towards student achievement and for supporting teachers who are trying to perform to the best of their ability.

Mr. Osborn said it appears there is a need for students to gain a physical understanding of computer programs so they can manipulate graphs, drawings, etc. He asked whether the computer labs were sufficient for this training. Mrs. Finlinson said it is a fact that the schools do not have enough hardware. Much of the time the school labs are being used for testing and there is not much time for students to use the computers to practice. She noted that in schools where one-to-one initiatives have been implemented, students have time for computer practice. She said this is an issue that will need further discussion but for now the most important factor is providing help to teachers and students. Mr. Osborn said the District can look at the SAGE testing as an opportunity to use it to the District’s advantage to increase student achievement. He said he was glad to see Jordan District is in the top five for SAGE results.

Mrs. Whitelock questioned whether Cache District has a one-to-one computer initiative. Mr. Mason said he was made aware that Cache has a considerable number of paraprofessionals per student to assist teachers in providing individual student instruction. This increase in personnel over the past two to three years has provided greater opportunity for students to receive individual instruction.

Superintendent Johnson said in discussions with student body officers they talked about the increased need for more computers, but also noted that testing begins again in February and teachers and District personnel will be doing their best with what they have.
Mrs. Pulsipher commented that an end-of-year test administered in February is not the end of the year. Mr. Osborn said while he was teaching it bothered him when he had to administer grade level tests and still had two to three months before the end of the year in which the students are supposed to be learning the information they are being tested on.

V. Discussion Items

A. Board Member Committee Reports and Comments

Mrs. Whitelock said her committee didn’t officially meet, however, the PTA in conjunction with the Chambers, sponsored a Meet the Candidates night which provided a good opportunity for those that attended. Mrs. Whitelock said as she reviewed the SAGE results she decided that perhaps money does play a role, especially when looking at the Park City results. Mrs. Whitelock has had the opportunity to attend many School Community Council meetings and she wanted to thank the parents that take the time to participate and to thank the administrators and staff members as well. She said these meetings are important and a lot of good can be accomplished when the parents and school employees work together and talk about how to do improve the school. Mrs. Whitelock expressed appreciation to the students who attend school every day and who try to improve themselves, despite some of their struggles. Mrs. Whitelock said she had an opportunity to participate in mock interviews for the students at South Valley and that it was a fun experience to meet these students and to provide them with a practice interview. She said these students are being provided with good preparation to help them be successful in the workplace and she expressed appreciation to the South Valley teachers and staff. Mrs. Whitelock said the November election is coming soon and that every election is important. She said at a recent meeting Mrs. Pulsipher told students that it is their right to vote. Mrs. Whitelock added that it is not only a right, but a duty as an American. She encouraged everyone to vote in the upcoming election.

Mrs. Pulsipher said her committee assignment is USBA and last Monday she attended a meeting where the Governor’s liaison shared the results of the Common Core survey. She said the survey results showed that 67 percent support the Language Arts standards, 24 percent do not support them, and nine percent do not want any uniform state-wide standards. In Math, 63 percent support the standards, 28 percent do not support the standards, and nine percent do not want any uniform standards. Mrs. Pulsipher said this morning she, along with Mrs. Kennett and Superintendent Johnson, attended the Prosperity 2020 Symposium and listened to a presentation about the Governor’s PACE Initiative for achieving 60/60 by 2020. She said she received a book that described the plan, included suggested monetary resources for the legislature, and outlined what will be need to be done to achieve the plan goals. She said the key to achieving the goals is having high quality teachers and providing professional development. She said this interesting and enlightening information can be found at prosperity2020.com or educationfirstutah.org.

Mrs. Voorhies said her committee assignment is the Western Growth Coalition sponsored by the Chamber of Commerce. The group meets regularly to talk about issues of importance to the west side of the Salt Lake Valley. She said at the last meeting, Mr. Larsen presented information about the District’s financial situation and they also discussed a law that does not allow car dealerships to be closer than a 15 mile radius. She said the folks in West Jordan and South Jordan are not happy about this law because taxes are generated from these businesses and this law has an economic impact upon these cities. She stated that these cities will be petitioning the legislators to change the law so car dealerships can be opened in these cities.

Mrs. Kennett said being a Board member means more than just attending Board meeting once a month; Board members are involved in many meetings and activities. Mrs. Kennett said she had an opportunity, with Mrs. Whitelock, to attend the West Jordan High School Community Council meeting and was glad to be there to hear of the issues and challenges at local schools. One of the items they discussed was the fact that 12-16 students started school this year not knowing the English language and she said this will be tough for these students. Mrs. Kennett said she
attended a Utah School Boards Association meeting and discussed a group called, Friends for Sight. She said this group can provide help to the vision centers in Title I schools and help with pre-school vision screening. She brought a flyer to share with interested District personnel. Mrs. Kennett said she attended the dedication of Blackridge Elementary School and enjoyed that event. She expressed appreciation for the opportunity to attend the recent NFUSSD conference held in Kansas City. She said professional development is just as important for school board members as it is for teachers and classified staff. Mrs. Kennett said it was great to attend the UEA banquet where Mr. DeHaan and Mr. Gunn were recognized and she wanted to give kudos to Jennifer Boehme. She said the reason so many teachers from Jordan District have received the Excellence in Teaching award in the last few years is because Jennifer has submitted their names for consideration and she has done an excellent job in writing about them. Mrs. Kennett said last week she attended a meeting of the Title I Committee of Practitioners and said it is interesting to hear what is happening with Title I schools and the discussion they had regarding SAGE testing. Mrs. Kennett reminded Board members that they have until December 1 to complete the requirements for the Master Board award. She said most of the requirements are things the Board is already doing and members will just need to go online and check these items as completed. She encouraged them to complete the requirements so they can be recognized at the USBA conference in January. Mrs. Kennett complimented the Communications Department for the great work they do. She said recently she has seen many positive news articles and TV stories about Jordan District and believes this is because of the good work of the Communications Department. Mrs. Kennett said it was fun to see West Jordan Middle School recognized as the Cool School of the Week and to see students from her neighborhood on television.

Mr. Osborn expressed appreciation to those who attended the Board meeting and to the District’s teachers, classified staff members, and administrators.

At 8:35 p.m., President Osborn declared the meeting adjourned and announced that the Board would be continuing its study session and a closed session.

**STUDY SESSION, Continued**

Those recognized or signed-in as present:
- Richard S. Osborn, Board President
- Susan K. Pulsipher, Board Vice President
- Janice L. Voorhies, Board Secretary
- (J. Lynn Crane, Board Member, excused)
- Peggy Jo Kennett, Board Member
- (Corbin White, Board Member, excused)
- Kayleen Whitelock, Board Member
- Patrice A. Johnson, Superintendent of Schools
- John Larsen, Interim Business Administrator
- Michael Anderson, Administrator of Schools
- Laura Finlinson, Administrator of Curriculum and Staff Development
- Anthony A. Godfrey, Administrator of Schools
- June M. LeMaster, Administrator of Human Resources
- Brad Sorensen, Administrator of Schools
- Scott Thomas, Administrator of Auxiliary Services
- Teri Timpson, Administrator of Schools

Board President Richard S. Osborn presided and conducted. The Board of Education continued its study session to discuss the following:

**F. Annual Review of Enrollment Distribution and School Calendars for 2015-16**

Dr. Godfrey discussed current school boundaries and the use of permits. He requested feedback from the Board on these issues. It was recommended that boundaries be left as is for now due to inverse
problems that exist at Copper Hills and West Jordan High Schools since students are returning to West Jordan High. The Board discussed making a minor adjustment between Eastlake and Welby Elementary schools in an undeveloped area in preparation for future development and the influx of students. They noted that there may be a similar concern for Monte Vista and Rosamond Elementary Schools. Dr. Godfrey discussed current permit restrictions and recommended that permit restrictions (except for siblings) continue for another year at Copper Hills High, South Jordan Middle, and Sunset Ridge Middle Schools.

Dr. Godfrey stated that the discussion regarding school calendars will be postponed until there is more information regarding year round and traditional enrollment numbers.

**MOTION:** At 9:13 p.m., it was moved by Janice L. Voorhies and seconded by Kayleen Whitelock to go into closed session. Motion passed with a unanimous vote.

**CLOSED SESSION**

Those recognized or signed-in as present:
- Richard S. Osborn, Board President
- Susan K. Pulsipher, Board Vice President
- Janice L. Voorhies, Board Secretary
- (J. Lynn Crane, Board Member, excused)
- Peggy Jo Kennett, Board Member
- (Corbin White, Board Member, excused)
- Kayleen Whitelock, Board Member
- Patrice A. Johnson, Superintendent of Schools
- John Larsen, Interim Business Administrator
- June M. LeMaster, Administrator of Human Resources
- Scott Thomas, Administrator of Auxiliary Services

Board President Richard S. Osborn presided and conducted. The Board of Education met in closed session to discuss personnel, property, and potential litigation. The closed session discussion was recorded and archived.

At 9:48 p.m., the meeting adjourned.

/jc

Attachments

[Minutes approved 11-25-14]