The Board of Education of Jordan School District met in study, closed, and regular sessions on Tuesday, January 27, 2015, beginning at 4:07 p.m. at the District Auxiliary Services Building, 7905 South Redwood Road, West Jordan, Utah.

STUDY SESSION

Those recognized or signed-in as present:
Susan K. Pulsipher, Board President
Janice L. Voorhies, Board Vice President
Kayleen Whitelock, Board Secretary
Jen Atwood, Board Member
J. Lynn Crane, Board Member
(Richard S. Osborn, Board Member, excused)
Matthew Young, Board Member
Patrice A. Johnson, Superintendent of Schools
John Larsen, Business Administrator
Laura Finlinson, Administrator of Curriculum and Staff Development
Sandy Riesgraf, Director, Communications
Paul Van Komen, Burbidge & White
Derk Timothy, Mayor, Bluffdale City
Carmen Freeman, Mayor, Herriman City
Milt Shipp

Board President Susan K. Pulsipher presided and conducted. The Board of Education met in a study session to discuss the following:

A. Ends Policies and Student Achievement

President Pulsipher discussed Ends policies and the need for the Board to understand Jordan School District’s strengths and weaknesses so they can inspire, control, and direct the District through broad written policies that express the Board’s values and perspectives. She noted that Board policy requires that Ends policies be established by the end of April for the following school year.

Mr. Crane suggested that Ends policies be in place sooner than April because most planning and budgeting for the following year is completed by the end of April.

President Pulsipher recommended consulting with staff and others to obtain input for developing Ends policies. While the Belief Statements are great, they are not easily measured and make it difficult to hold the superintendent accountable; whereas Ends policies provide a tool for monitoring superintendent progress. She suggested that the limited time the Board has to meet together should be spent on matters that return the highest value and would like the Board to focus on matters they should be focusing on rather than on staff work or less meaningful work.

Mrs. Whitelock suggested the Board’s self-assessment method be broadened to include input from other individuals or sources and not just Board members.

Mr. Young stated that the Board should welcome and foster contributions from multiple sources and that study sessions and Board meetings should reflect more listening and information gathering from multiple sources. He added that Ends policies should provide clarity.

President Pulsipher suggested Board members read, *The Smartest Kids in the World: And How They Got That Way*, in preparation for future discussions about Ends policies. She recommended having an interactive presentation from staff on highly effective ways to increase student achievement.
Mrs. Voorhies said this book illustrates that teacher pay needs to increase in order to attract the best teachers and at this time, Jordan’s teacher pay is less than other districts. Board members agreed that this topic should be included in future budget discussions.

B. **Policy Governance Review**

President Pulsipher recommended changes to policy GP109 *Construction of the Agenda*. The Board will discuss revisions to this policy and review other Policy Governance policies at a future study session.

At 4:30 p.m., the meeting adjourned.

**MOTION:** At 4:31 p.m., it was moved by Kayleen Whitelock and seconded by Janice Voorhies to go into closed session. Motion passed with a unanimous vote.

**CLOSED SESSION**

Those recognized or signed-in as present:
- Susan K. Pulsipher, Board President
- Janice L. Voorhies, Board Vice President
- Kayleen Whitelock, Board Secretary
- Jen Atwood, Board Member
- J. Lynn Crane, Board Member
- (Richard S. Osborn, Board Member, excused)
- Matthew Young, Board Member
- Patrice A. Johnson, Superintendent of Schools
- John Larsen, Business Administrator
- June M. LeMaster, Administrator of Human Resources
- Paul Van Komen, Burbidge & White
- Cheryl Matson, Director, Insurance Services
- Derk Timothy, Mayor, Bluffdale City

Board President Susan K. Pulsipher presided and conducted. The Board of Education met in a closed session to discuss personnel. The closed session discussion was recorded and archived.

At 5:07 p.m., the meeting adjourned. The Board returned to study session.

**STUDY SESSION**

Those recognized or signed-in as present:
- Susan K. Pulsipher, Board President
- Janice L. Voorhies, Board Vice President
- Kayleen Whitelock, Board Secretary
- Jen Atwood, Board Member
- J. Lynn Crane, Board Member
- (Richard S. Osborn, Board Member, excused)
- Matthew Young, Board Member
- Patrice A. Johnson, Superintendent of Schools
- John Larsen, Business Administrator
- Michael Anderson, Administrator of Schools
- Laura Finlinson, Administrator of Curriculum and Staff Development
- June M. LeMaster, Administrator of Human Resources
- Brad Sorensen, Administrator of Schools
- Scott Thomas, Administrator of Auxiliary Services
- Teri Timpson, Administrator of Schools
Board President Susan K. Pulsipher presided and conducted. The Board of Education continued its study session to discuss the following:

C. **Recommendations by the New Building Design Advisory Group**

Mayor Bill Applegarth reported the findings and recommendations of the New Building Design Advisory Group. The Advisory Group was formed in accordance with the Interlocal Agreement of July 2014 between Jordan School District and the cities of Bluffdale, Herriman, Riverton, South Jordan, and West Jordan. The Report of the New Building Design Advisory Group is attached at the conclusion of these minutes. (Attachment 1)

D. **Charter School Discussion**

Mrs. Whitelock expressed concern about a charter school company from Boise, Idaho which is slated to open a for-profit charter school in Jordan District. While she is not against charters, she believes they should stay true to the original purpose to meet the needs of children whose needs weren’t being met or as a lab for innovation rather than a school that competes with public schools for seats. She said, as an example, that she could support a charter that specialized in autism and that hires teachers with appropriate training and techniques to meet the needs of those children, but she does not support for-profit charters that compete for seats. She said the laws legislators are enacting are making it important for district schools to offer better products and services in order to compete with charters. Having traditional schedule schools is part of offering parents what they want.

Mrs. Voorhies suggested that the public doesn’t understand that district schools have a broader perspective and responsibility to educate all children. Charter schools do not have to meet any of these requirements. District schools offer many programs and activities such as Special Education, government, debate, vocational programs, etc. Charters don’t provide these unless the school specifically targets one of these programs. She suggested that perhaps the District needs to do a better job of getting this information to parents to assist them in the decision to keep their children at district schools because many parents enroll students in charters and then bring them back to district schools when they realize what their child is missing. Mrs. Atwood expressed her agreement with Mrs. Voorhies comments.

Mr. Young suggested that Jordan District could be looked at as the largest “charter” school in the southwest part of the valley and it exists at the behest of the legislature and does need to be performing well, which it is in many areas. He said he was unclear about what was meant by competing with charters. Mr. Young applauded the efforts the District administration is making to build relationships with charters.

Mr. Crane expressed the need for the legislature to deal with how charter schools are funded and for more transparency about how charters spend the public money they receive. He said he would like to see the legislature level the playing field and require charters, if they are going to receive public funds, to
follow same rules and guidelines expected of district schools, including having elected boards that provide accountability to the general public.

Mrs. Pulsipher summarized the conversation by stating the District should be collaborative or increase collaboration with charters; discourage charters that exist only to provide seats; and provide options parents and/or students desire. She noted that last year the legislature ran bills to encourage charters to locate in growing areas in order to provide seats. This causes difficulty for the District because of the fluidity of charters.

E. Distribution of Updated Board Committee Assignments

President Pulsipher distributed to Board members a list of Jordan School District Board of Education Committee Assignments for 2015. These include Board member assignments to committees outside of Jordan District and the four newly established Board committees: Finance, Legislative, School Community Council, and Facilities. A copy of this document is attached at the conclusion of these minutes. (Attachment 2)

At 6:20 p.m., the meeting adjourned. The regular session started at 6:35 p.m.

REGULAR SESSION

Those recognized or signed-in as present:
Susan K. Pulsipher, Board President
Janice L. Voorhies, Board Vice President
Kayleen Whitelock, Board Secretary
Jen Atwood, Board Member
J. Lynn Crane, Board Member
(Richard S. Osborn, Board Member, excused)
Matthew Young, Board Member
Patrice A. Johnson, Superintendent of Schools
John Larsen, Business Administrator
Michael Anderson, Administrator of Schools
Laura Finlinson, Administrator of Curriculum and Staff Development
June M. LeMaster, Administrator of Human Resources
Brad Sorensen, Administrator of Schools
Scott Thomas, Administrator of Auxiliary Services
Teri Timpson, Administrator of Schools
Herb Jensen, Director, Transportation Services
Kurt Prusse, Director, Purchasing
Sandy Riesgraf, Director, Communications
David Rostrom, Director, Facility Services
Paul Bergera, Staff Assistant, Auxiliary Services
Jeri Clayton, Administrative Assistant
Robert Conder, AV Maintenance Lead
Jay Powell, West Jordan Police Department
Jennifer Boehme, President, Jordan Education Association
Paul Van Komen, Burbidge & White
Bill Applegarth, Mayor, Riverton City
Derk Timothy, Mayor, Bluffdale City
Carmen Freeman, Mayor, Herriman City
Rich Cunningham, District 50, Utah House of Representatives
Don Shelton, Councilman, South Jordan City
Darrell Robinson
John Vincent
Spencer Campbell
Board President Susan K. Pulsipher presided and conducted. She welcomed those present. The West Jordan High School Latinos in Action Club conducted a flag ceremony and led everyone in the Pledge of Allegiance. Reverence was given by Jenna Scott, senior class president of West Jordan High.

**Celebrating West Jordan High School**

Jenna Scott, senior class president of West Jordan High, and Alex Bybee, student body vice president, presented information to the Board about the good things happening at West Jordan High and reviewed some of the programs and activities in which students and faculty members participate. The following is a synopsis of the activities:

- The theme the student body officers chose this year is “Live.” Student body officers focused on helping students make the most their three-year high school experience. The theme emphasizes giving the best in everything.
- School spirit is great. The school has a reputation as “the best student section in the West” for the way the students support sports teams and students.
- The school is very culturally diverse which teaches students tolerance and appreciation for other cultures. In addition to the Latinos in Action Club, two new clubs were added this year: Polynesian Club and Native American Club. At West Jordan High, the ethnic diversity is one of its strengths.
- Teachers started a club called, “Blue Crew.” Blue Crew teachers support student activities and add to the school spirit by showing students that they care about them.
- Student successes last year included 11 Sterling Scholar finalists, four Sterling Scholar semi-finalists, and one State Sterling Scholar winner.
- Last year students created a charitable giving program they call, “MAD Jags.” MAD is an acronym for Making a Difference. Last December they selected the charity, The Tyler Robinson Foundation, which helps families of children with pediatric cancer. Through various activities students raised funds to help this charity.
- Student body officers this year have been trying to bring the students together in unity and build a good spirit among all students.

**Resolution of Appreciation**

President Pulsipher read a Resolution of Appreciation for the following former Jordan District employees who recently passed away:

- Mary Arko – employed by Jordan District from 1969 to 1990
- Gerald Bond – employed by Jordan District from 1995 to 2008
- JoAnn Clark – employed by Jordan District from 2005 to 2008
- Betty Irene DeMarco – employed by Jordan District from 1968 to 1990
- Idella White Graham – employed by Jordan District from 1959 to 1985
- Jody Lynn Keenan Morrill – employed by Jordan District from 2002 to 2008
- Elsie Simon Rasmussen – employed by Jordan District from 1974 to 1986
- Helen Afton Hansen Warnock – employed by Jordan District from 1990 to 1998

**Recognition of New Administrator**

Dr. June LeMaster, administrator for Human Resources, introduced the following individual who received an administrative appointment:

- Eric Price, of Crosby, Texas, appointed assistant principal at West Jordan Middle, replacing Glen Varga, who was transferred to Copper Hills High as assistant principal.

**Comments by Mayors and Elected Officials**

Rich Cunningham, Utah House of Representatives, District 50, expressed appreciation for the time and dedication of the Board. He said they have worked long and hard during the past year and have faced difficult
challenges. He expressed appreciation to the five city mayors and Board members for working out the Interlocal Agreement. He said there is a bill at the legislature that will be debated tomorrow and he will be working with the Education Committee to insure that it does not pass because Jordan and the cities are working well together.

Don Shelton, South Jordan City Councilman, congratulated Mrs. Pulsipher on her election as president of the Board; Mr. Larsen for his appointment as business administrator; and Mr. Young and Mrs. Atwood for their election to the Board. He expressed interest in knowing how the 17 percent reduction that Mayor Applegarth proposed in his report is going to be achieved. He also said he is pleased with how the Board is working to implement the Interlocal Agreement and for the great relationship that has been formed between the District, South Jordan City, and the other cities on the west side of the Valley.

**Patron Comments Regarding Non-Agenda Items**

None.

I. **Business Item**

   A. **Recommendation to Appoint Business Administrator**

      It was recommended that the Board of Education appoint Mr. John Larsen as business administrator for Jordan School District for a two-year term commencing February 1, 2015, and ending January 31, 2017.

      **MOTION:** It was moved by Kayleen Whitelock and seconded by J. Lynn Crane to appoint John Larsen as business administrator for a two-year term. Motion passed with a unanimous vote.

II. **Committee Report – Summary of Recommendations by the New Building Design Advisory Group**

   A. **Summary of Recommendations by the New Building Design Advisory Group**

      Bill Applegarth, mayor of Riverton City, provided a summary of the work of the New Building Design Advisory Group and its recommendations as outlined in the Report of the New Building Design Advisory Group. The members of the New Building Design Advisory Group included Bill Applegarth (co-chair), Janice Voorhies (co-chair), Scott Thomas, Carmen Freeman, Susan Pulsipher, and Kayleen Whitelock. A copy of the Report of the New Building Design Advisory Group is attached at the conclusion of these minutes. (Attachment 1)

III. **General Business – Consent Agenda**

   A. **Motion to Accept Consent Agenda Items**

      1. **Minutes**

         Minutes for the Board of Education meetings held December 9, 2014, January 6, 2015, and January 13, 2015, were provided to the Board of Education.

      2. **Expenditures**

         Expenditures for the month of December 2014 were provided to the Board of Education.

      3. **Financial Statement**

         The financial statement through December 31, 2014, was provided to the Board of Education. A copy is attached at the conclusion of these minutes. (Attachment 3)
4. **Personnel – Licensed and Classified**

   Personnel changes for the month of December 2014 were provided to the Board of Education.

5. **Recommendation to Issue Certificates for Home Instruction**

   It was recommended that the students whose parents have filed affidavits pursuant to Utah Code 53A-11-102 shall be issued certificates excusing them from attending public school.

   **MOTION:** It was moved by Janice L. Voorhies and seconded by J. Lynn Crane to accept General Business items A1 through A5, as recommended. Motion passed with a unanimous vote.

   **B. Motion to Approve Consent Agenda Items**

   **MOTION:** It was moved by Kayleen Whitelock and seconded by Janice L. Voorhies to vote on items B1 and B2 separately. Motion passed with a unanimous vote.

   1. **Recommendation to Approve Updates to Administrative Policy AA419 Student Conduct and Dress**

      It was recommended that the Board approve the updates to policy AA419. Language was added to the policy to state that the standards established in the policy must be applied by administrators in a consistent manner. Language was also added to state that the policy represents the minimum guidelines and schools can develop additional dress code requirements with input from Student Government, School Community Councils, and PTA groups.

      A copy of policy AA419 *Student Conduct and Dress* is attached at the conclusion of these minutes. (Attachment 4)

   **MOTION:** It was moved by Kayleen Whitelock and seconded by J. Lynn Crane to approve updates to Administrative Policy AA419, *Student Conduct and Dress*. Motion passed with a unanimous vote.

   2. **Recommendation to Approve Transitioning Columbia, Hayden Peak, Mountain Shadows, Oquirrh and Riverton Elementary Schools from Year-round to Traditional Calendars for 2015-16 School Year**

      It was recommended to approve the transition of the five above-listed elementary schools from year-round schedule to traditional schedule.

      Board members asked the administration to track the savings the District will realize as a result of moving these five elementary schools from year-round to traditional schedule.

   **MOTION:** It was moved by Kayleen Whitelock and seconded by J. Lynn Crane to approve transitioning Columbia, Hayden Peak, Mountain Shadows, Oquirrh, and Riverton Elementary Schools from year-round to traditional calendar beginning with the 2015-16 school year. Motion passed with a unanimous vote.

IV. **Bid Recommendations**

   **A. School or Department**

   **Nutrition Services**

   **Items for Bid**

   **Convection Ovens**

   **Bidders**

   Singer Equipment Company, Inc.

   **Amount of Bid**

   $75,110.00
Restaurant & Store Equipment
Standard Restaurant Supply
Commercial Kitchen Supply
Nicholas and Company
Douglas Equipment
Culinary Depot
Biko, Inc.
Purchases Choice

Purpose: Purchase of seven ovens for replacement at the following five schools: Copper Canyon Elementary (2 ovens), Daybreak Elementary, Fox Follow Elementary, Welby Elementary, and Copper Hills High (2 ovens).

Recommendation: It was recommended awarding the contract to the most responsive, responsible and acceptable bidder, Restaurant & Store Equipment. They complied with the specifications, terms, and conditions outlined in the bid documents.

**MOTION:** It was moved by Janice L. Voorhies and seconded by Kayleen Whitelock to approve the bid for convection ovens, as recommended. Motion passed with a unanimous vote.

**B. School or Department Items for Bid**

<table>
<thead>
<tr>
<th>Central Warehouse</th>
<th>Items for Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Bidders</strong></td>
<td><strong>Amount of Bid</strong></td>
</tr>
<tr>
<td>Contract Paper Group Inc.</td>
<td>$81,110.40</td>
</tr>
<tr>
<td>Costco Wholesale NW Region</td>
<td></td>
</tr>
<tr>
<td>Unisource</td>
<td></td>
</tr>
</tbody>
</table>

Purpose: Replenish paper supplies at Central Warehouse.

Recommendation: It was recommended purchasing the product from Costco Wholesale NW Region. The State of Utah reverse auction completed by Jordan School District complies with procurement requirements and is substantially lower than state contract pricing.

**MOTION:** It was moved by J. Lynn Crane and seconded by Kayleen Whitelock to approve the bid for white copy paper, as recommended. Motion passed with a unanimous vote.

**C. School or Department Items for Bid**

<table>
<thead>
<tr>
<th>Information Systems</th>
<th>Items for Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Bidders</strong></td>
<td><strong>Amount of Bid</strong></td>
</tr>
<tr>
<td>En Pointe</td>
<td>$54,125.40</td>
</tr>
<tr>
<td>GovConnection – State Contract MA259</td>
<td></td>
</tr>
<tr>
<td>SHI</td>
<td></td>
</tr>
<tr>
<td>Troxell</td>
<td></td>
</tr>
<tr>
<td>Valcom</td>
<td></td>
</tr>
</tbody>
</table>

Purpose: To provide Chromebooks and Chrome OS Management Licenses for South Jordan Middle School.

Recommendation: It was recommended placing the orders with the state contract vendor, GovConnection. They were the lowest responsive and responsible bidder to comply with the specifications, terms and conditions of the bid.

Mrs. Whitelock noted that the South Jordan Middle School Community Council voted to use some of its trust funds money for the purchase of the Chromebooks which will be used for online testing.
MOTION: It was moved by Kayleen Whitelock and seconded by Matthew Young to approve the bid for Chromebooks and OS licenses, as recommended. Motion passed with a unanimous vote.

D. School or Department Items for Bid

<table>
<thead>
<tr>
<th>Transportation</th>
<th>Items for Bid</th>
<th>Seven (7) CNG Buses</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bidders</td>
<td></td>
<td>Thomas Saf-T-Liner</td>
</tr>
</tbody>
</table>

| Lewis Transportation Sales | Amount of Bid | $1,050,329.00 |
| State Contract MA066       |               |               |

Purpose: To provide seven new replacement buses for the Transportation Department.

Recommendation: It was recommended placing the orders with the state contract vendor, Lewis Transportation Sales.

Herb Jensen, director of Transportation, corrected the bid amount from $1,039,550.57 (as listed in the agenda) to $1,050,329.00. He responded to Board member questions by stating that the District has 235 buses, each with about a 15-year life span, that need to be maintained and operational in order to transport children safely and on time. The Transportation Department has a yearly replacement budget of approximately $2.3 million which is used to replace approximately 1/15 of the fleet each year. This year, in collaboration with Mr. Larsen, the Transportation Department agreed to reduce its budget to about $1.85 million to make funds available for other capital outlay needs. Mr. Jensen said his department aggressively pursues all grant money and available savings and the District has been the recipient of approximately $300,000 in grant money which has been used for the purchase of natural gas buses. Mr. Jensen said Mr. Larsen was instrumental in obtaining a CNG fuel rebate from the IRS that amounted to 50 cents per gallon and in some months, the District only paid 50 cents per gallon. In response to a question about current legislation for providing funds for alternative fuel buses and transportation infrastructure improvements, Mr. Jensen stated that the District will be able to take advantage of the legislative funding, should the bill pass. He informed the Board that next month a bid will be presented for seven diesel fuel buses.

Mr. Larsen added that the Utah State Office of Education has contacted him on several occasions to acknowledge Jordan District’s efforts in the use of alternative fuel buses and for seeking IRS tax rebates. They also commended Mr. Jensen for his efforts in this regard that provide a long-term savings to the District.

MOTION: It was moved by J. Lynn Crane and seconded by Janice L. Voorhies to approve the bid for seven CNG buses, as recommended.

AMENDED MOTION: It was moved by J. Lynn Crane and seconded by Janice L. Voorhies to approve the bid for seven CNG buses at the corrected bid amount of $1,050,329.00. Motion passed with a unanimous vote.

E. School or Department Items for Bid

<table>
<thead>
<tr>
<th>Information Systems</th>
<th>Data Communication Equipment and Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bidders</td>
<td>Amount of Bid</td>
</tr>
<tr>
<td>Enterprise Integration – State Contract AR1464</td>
<td>$162,338.93</td>
</tr>
<tr>
<td>Valcom</td>
<td></td>
</tr>
</tbody>
</table>

Purpose: Purchase of equipment to increase access points in all schools.
Recommendation: It was recommended placing the orders with the state contract vendor, Enterprise Integration. They were the lowest responsive and responsible bidder to comply with the specifications, terms, and conditions of the bid.

MOTION: It was moved by Janice L. Voorhies and seconded by Kayleen Whitelock to approve the bid for data communication equipment and services, as recommended. Motion passed with a unanimous vote.

V. Special Business

A. Recommendation to Approve Purchase and Sales Agreement for Property Located at Approximately 12723 S. Park Avenue, Riverton, Utah

President Pulsipher stated that this item is not ready for Board approval and called for a motion to table.

MOTION: It was moved by J. Lynn Crane and seconded by Kayleen Whitelock to table this item. Motion passed with a unanimous vote.

B. Recommendation to Approve Resolution of the Board of Education of Jordan School District Approving an Amendment to Interlocal Agreement Between Jordan School District and the Redevelopment Agency of the City of West Jordan

President Pulsipher indicated that the intent of the amendment is to change the period in which the project will commence. The commencements dates were listed as 2013 through 2014 and will be changed to 2016 through 2019.

Mr. Young asked for clarification about who is entitled to receive the tax proceeds up to the point that the developer begins the project and the start date is triggered. Tom Burdett, Community Development Director with the City of West Jordan, responded that the tax revenue will continue to flow to the taxing entities until the CDA start date begins and generally the start date is triggered when there is a significant amount of capital investment in the project area as determined by the developer.

A copy of the Resolution of the Board of Education of Jordan School District Approving an Amendment to Interlocal Agreement between Jordan School District and the Redevelopment Agency of the City of West Jordan and a copy of the Amendment to Interlocal Agreement are attached at the conclusion of these minutes. (Attachments 5 and 6)

MOTION: It was moved by Kayleen Whitelock and seconded by Janice L. Voorhies to approve the Resolution and Amendment, as presented. Motion passed with a unanimous vote.

C. Consideration to Transition Herriman and Butterfield Canyon Elementary Schools from Year-round to Traditional Calendar for 2015-16 School Year

Brad Sorensen, administrator of schools, reviewed the survey results from patrons and staff of Herriman and Butterfield Canyon Elementary Schools regarding a potential change from year-round to traditional schedule for an approximate period of two years depending upon enrollment growth. The online survey was available to participants from December 22, 2014, to January 12, 2015. During the survey window Mr. Sorensen also met with each school’s School Community Council members, PTA members, and staff members to gather input. The results of the survey were presented to the Board during the January 13, 2015, study session and are as follows:

- Butterfield Canyon survey respondents totaled 413 patrons and 46 staff. A total of 78 percent of patrons surveyed favored moving to a traditional schedule with 71 percent of staff preferring to remain on year-round.
Herriman survey respondents totaled 362 patrons and 42 staff. A total of 69 percent of patrons surveyed favored moving to a traditional schedule with 79 percent of staff preferring to remain on year-round.

Mr. Young asked for input about whether moving these schools from year-round to traditional schedule for a two-year period would impact student achievement or have a negative effect on students. Superintendent Johnson referred to research that has shown that a year-round schedule helps students in a lower socio-economic situation because of smaller breaks between sessions; however, students attending Butterfield Canyon and Herriman would have little to no impact. She said in speaking with Jennifer Boehme, president of JEA, there may be some transition by teachers who prefer to teach year-round; at the same time, there are teachers who prefer to teach on the traditional schedule.

Public Comment

Darrell Robinson, 14341 Napa Point Cove, Herriman, said he was speaking as a Butterfield Canyon School Community Council Member, but not speaking on their behalf. He said he is a father of six and has had children in elementary school for nearly 25 years, most of which have been on the year-round schedule. He said by the Board’s own admission, year-round is not a good schedule and people are leaving the District because of it; however, his daughter, Whitney, likes the year-round schedule. Mr. Robinson stated that the District has two perception problems which he does not necessarily agree with, but which he listed as: 1) people think the Board doesn’t listen to patrons, and 2) they think the Board is reckless with spending. Mr. Robinson expressed concern about unknown factors such as whether growth will continue, whether parents will keep their kids in the District rather than move them to charters, whether the Alpine extended-day model will work, and whether the District will issue another bond to build schools to solve some of these problems. He asked Board members to respond to the wishes of the patrons and save money by moving these two schools to the traditional schedule.

Jennifer Boehme, president of JEA, said it is true that there may be some teachers who change schools to be able to teach on their preferred schedule and this may place a burden on the school administration to get new teachers on board with the goals and programs of the school; however, she is concerned that in two years, if the school returns to year-round or an extended day schedule, this may cause another movement of teachers. Ms. Boehme said many of the teachers from the five schools that were notified they were moving to traditional schedule next year contacted her to express concern about the August pay issue. She said whether it is the double paycheck, the no-pay check, or 13 paychecks, this issue needs to be resolved in a way that makes moving from one schedule to another easier financially, not just for teachers, but for classified employees.

The Board discussed the fact that it is unknown at this time what schedule changes may need to take place in two years; however, by transitioning these two schools to the traditional schedule the Board will be honoring the wishes of a majority of the survey participants, as well as realizing a savings to the District. Board members expressed the hope that the employees would be supportive of the change and appreciate the difficulty in balancing the needs of the parents and teachers.

Mr. Crane expressed appreciation for the District’s teachers and said during his time on the Board he has been an employee advocate, but the Board serves the general public and they have spoken clearly on this issue. He suggested that the District look for a way to mitigate the compensation issue when a teacher moves from year-round to traditional.

Mrs. Atwood said this decision has weighed heavily on her mind because moving from year-round to traditional is easier than the reverse and although the Board is exploring different schedules, they are not in place yet and she is having a difficult time supporting a schedule change now and again in two years. She expressed concern for the feelings of the majority of employees at these.
schools who were not in favor of moving to traditional schedule and is also concerned about retaining good teachers if the schedule change is approved.

Mrs. Whitelock said she hoped to hear from patrons and employees in regard to this issue but other than Mr. Robinson, she was not contacted by anyone. She encouraged the public and employees to contact Board members to provide input that will help Board members make decisions. She said while she can see both sides, she will be voting in favor of the motion because of the large number of patrons who favored the traditional schedule and because of the savings to the District.

Mrs. Voorhies said she is a big supporter of teachers and recognizes that teachers like the choice to be able to move from one school to another. When a teacher is happy, the students are happy. She said parents have voted with their survey responses to move to the traditional schedule and they understand this schedule may only be for two years.

President Pulsipher asked Superintendent Johnson to discuss feedback she has received from employees.

Superintendent Johnson said she visited both Herriman and Butterfield Canyon to get a feel for how teachers were feeling about this issue. She said the teachers understand the survey results and recognize the Board’s responsibility to listen to patrons.

President Pulsipher said the strong support from parents for transitioning to the traditional schedule compels her to vote this direction. She said looking down the road, the Five-Year Plan calls for another school in Herriman and South Jordan and in the next two years the Board will have more information available to them and it may be that these schools do not have to return to year-round calendar.

Mr. Young thanked Dr. Godfrey and the administrators of schools for proposing these calendar change options. He hopes teachers can appreciate the position of the Board and stated that the pay issues will be reviewed. He also hopes that if teachers change schools due to schedule changes that they won’t be lost to other districts but will remain in Jordan. Having the parents overwhelmingly approve the schedule change, he could see no reason to not approve the motion.

Board members asked Mr. Larsen to study the pay issue that Ms. Boehme discussed and to bring recommendations to the Board.

MOTION: It was moved by J. Lynn Crane and seconded by Janice L. Voorhies to transition Herriman and Butterfield Canyon Elementary Schools from year-round to traditional calendar for the 2015-16 school year. Motion passed with a vote of five to one. Mrs. Atwood cast the dissenting vote.

VI. Information Items

A. Superintendent’s Report – Board Ends Policy 401 Student Achievement

Superintendent Johnson presented District-wide student achievement data in accordance with Ends Policy 401: Jordan District students will show improvement by measurement from multiple data points. The following data was provided:

Fountas and Pinnell Guided Reading Levels – Grades K-6. Dr. Johnson reported an eight percent overall increase each year for the past three years in the number of students whose reading levels improved from the beginning of the year to the end of year.

K-3 Literacy Report Required by the Utah State Office of Education. In 2014, USOE set a baseline proficiency goal for Jordan District of 79.5 percent (based on previous data) which meant students at the third grade level needed to achieve this proficiency goal for the District to continue
to receive K-3 Reading funds. Jordan exceeded the goal with 80.6 percent. In 2015, the goal set by USOE is 81.1 percent. The test used to determine the proficiency rate is DIBELS.

Graduation and Dropout Rates. The District’s graduation rate has steadily increased over the past five years. The rate increased from 73.77 percent in 2010 to 85.3 percent in 2014. The District’s dropout rate has decreased each year from 2010 to 2014. In 2014, the dropout rate was 13.71 percent which shows significant improvement over the 2010 rate of 24.58 percent.

Advanced Placement (AP) Tests. The number of Jordan students taking AP exams has continued to increase each year. In 2014, 1,801 students participated in AP exams; in 2010, that number was 1,098. Increases have also been seen in the number of exams taken and the number of Jordan students passing with a score of three or higher.

Scholastic Reading Inventory (SRI). This is a rigorous test administered to students in grades 3 through 11 to determine reading comprehension skill levels. Students were tested using increased grade-level text complexity. The percentage of students testing within grade level range increased at all three levels from 2012-13 to 2013-14. Elementary level students increased from 53.6 percent to 57.1 percent; middle school students increased from 64.7 percent to 64.9 percent; and high school students increased from 65.5 percent to 67.3 percent.

CRT and Adaptive Testing Data. CRT data for 2011, 2012, and 2013 showed steady gains in the percentage of proficient students. SAGE Assessment results for 2014 showed Jordan students at or above state averages with 43 percent proficient in Language Arts; 39 percent proficient in Mathematics; and 45 percent proficient in Science. State averages were 42, 39, and 44 percent, respectively. The SAGE Assessment set a new baseline and new and more rigorous standards and proficiency rates are expected to increase as new standards are implemented.

Dr. Johnson discussed keys to data-driven instruction that will improve student achievement. She said Jordan District has been implementing the Core standards and providing teachers with staff development opportunities because it is important to identify where and why students are struggling and to implement teaching plans to address the needs of the struggling students. It is also important to create systems to insure continual improvement.

Dr. Johnson discussed how a change in focus from teaching to student learning will lead to increased student achievement. This is accomplished by providing additional preparation time and intensive professional development for teachers and will include administrative monitoring and weekly site visits to assess progress. She said this process starts by truly believing that all students can learn. Dr. Johnson quoted Mrs. Finlinson, administrator for Curriculum and Staff Development, who said, “If we don’t focus on students learning, we won’t get to increased student achievement.”

B. Facilities Progress Report

Mr. Scott Thomas, administrator for Auxiliary Services, reviewed the progress of current Capital Outlay projects. A copy of the Facilities Progress Report is attached at the conclusion of these minutes. (Attachment 7)

VII. Discussion Items

A. Board Member Committee Reports and Comments

President Pulsipher said for the public’s information, Board members have formed four committees to help do the work of gaining information with which to make decisions and move the District forward. She invited Board reports and comments.
Mr. Crane said he serves on the Salt Lake County Parks and Recreation Advisory Board and with the cancellation of the last several meetings, he has nothing to report. He expects to be able to provide a report at the next Board meeting.

Mr. Young expressed appreciation and excitement for Mr. Larsen’s appointment as business administrator and gratitude for the amazing amount of effort and responsibility he has shouldered since last July. He said during the time Mr. Larsen has been with Jordan he has quietly gone about his work in a professional way and he feels Mr. Larsen is a fine individual to have in this position. Mr. Young said the Board Finance and Audit Committee has been formed and met for the first time last Friday. The members are Lynn Crane, Susan Pulsipher, John Larsen, and himself, and he noted that Superintendent Johnson is always welcome to participate in Committee meetings and did attend last Friday’s meeting as well. Mr. Young said in last year’s legislative session, a law was passed that required all school districts of Jordan’s size to create an internal audit position within the school district and to form an Audit Committee. The person in this position is required to report directly to the Committee and in essence to the Board, but the law was not specific as to what this person should be doing. He said the scope, nature, and time commitment of this individual is left to the discretion of the Committee. Mr. Young said the Committee felt there was not sufficient need for this internal audit position to be full-time so the recommendation will be to do an RFP to seek an outside firm to provide internal audit functions as needed and requested by the Committee on an hourly rate basis. Mr. Larsen was asked to move forward with this process. Mr. Young said he also wanted to make the Board aware that the Miller Concordia property was purchased on a note with a 5.5 percent interest rate that the District pays annually to the Miller family. He said Mr. Larsen put together an analysis and proposal that this note be paid off in conjunction with the sale of the portion of the property which will save the District $696,000 in future interest payments (today’s dollars) over the life of the loan. Mr. Young said paying this off does not impact the District’s ability to build new schools out of existing funds and the Committee directed Mr. Larsen to move forward with paying off the note. Finally, Mr. Young said due to the Board’s desire to focus more on student achievement, the Finance Committee is proposing that the committee take over the RDA discussions with the cities and when there are RDA proposals that need Board approval, they will bring them forward.

Mrs. Voorhies said she serves on the Western Growth Coalition, District Leadership Team, and Board Legislative Committee. She said the Legislative Committee met prior to the Town Hall meeting and will be meeting again tomorrow with representatives from the Canyons Board to discuss current legislation.

Mrs. Whitelock said she attended the Jordan Ridge Literacy Night and enjoyed the event because she gets to combine both of her loves, reading and children. She said it was a great night and the students were rewarded for going to the various areas. She also enjoyed being told when she arrived that she had fans waiting. Mrs. Whitelock said she and Mr. Osborn enjoyed attending the PTA Reflections night last night and noted that Mr. Osborn will now be serving as the Board’s PTA representative. She said it is fun to see the amazing artwork and other things produced by the kids and how excited they get. Mrs. Whitelock said she serves on the Board Legislative Committee and the Building Committee.

Mrs. Atwood said she is looking forward to serving on a new committee, the District Community Council Advisory Committee. She said during the past two weeks she has been visiting School Community Council meetings to gather input about what the councils believe about their responsibilities. She said it is interesting to see the differences between schools. She also said she would be putting together a list of Council responsibilities and making sure they have the information they need to become effective school community councils.

Mrs. Pulsipher said she serves with the Utah School Boards Association and at the recent conference the Jordan Board received an award plaque for obtaining Master Board status. She challenged the new Board members to begin working on the Master Boards Award so they can reach this status again next year. Mrs. Pulsipher read a letter addressed to the members of the
Board and signed by Governor Herbert congratulating them for receiving this award. Mrs. Pulsipher said for the past four years she has attended taxing entity committee meetings on behalf of the Board. She provided the Board with a report of the Bluffdale TEC. She said she is excited to serve on the Board’s Legislative Committee and she, along with Mrs. Whitelock, attended the legislature today. During the session she received a document which shows the state-appropriated budget which is very complicated but helpful in explaining how the money is allocated in Utah and said she will provide Board members with a link to this document. Mrs. Pulsipher said the Board’s Legislative Committee will be meeting every Friday and will meet on occasion with other district board members and cities to try to get information about legislation that the Board will need to oppose or support. Mrs. Pulsipher said she read to students at Jordan Ridge Elementary and the experience was awesome. She also participated in judging a science fair and said what she enjoys most is going to schools to see the great things that are happening.

**MOTION:** At 9:05 p.m., it was moved by Kayleen Whitelock and seconded by Matthew Young to adjourn the meeting. Motion passed with a unanimous vote.

/jc
Attachments

[Minutes approved 2-24-15]