The Board of Education of Jordan School District met in study, closed, and special sessions on Tuesday, February 10, 2015, beginning at 4:05 p.m. in the District Auxiliary Services Building, 7905 South Redwood Road, West Jordan, Utah.

**STUDY SESSION**

Those recognized or signed-in as present:
- Susan K. Pulsipher, Board President
- Janice L. Voorhies, Board Vice President
- Kayleen Whitelock, Board Secretary
- Jen Atwood, Board Member
- J. Lynn Crane, Board Member
- Richard S. Osborn, Board Member
- Matthew Young, Board Member
- Patrice A. Johnson, Superintendent of Schools
- John Larsen, Business Administrator
- Michael Anderson, Administrator of Schools
- Laura Finlinson, Administrator of Curriculum and Staff Development
- Anthony A. Godfrey, Administrator of Schools
- June M. LeMaster, Administrator of Human Resources
- Brad Sorensen, Administrator of Schools
- Scott Thomas, Administrator of Auxiliary Services
- Teri Timpson, Administrator of Schools
- Paul Van Komen, Burbidge & White
- Brent Burge, Classified Administrator, Human Resources
- Jennifer Boehme, President, Jordan Education Association
- Carmen Freeman, Mayor, Herriman City
- Melissa Kotter, Consultant, Jill E. Carter Consulting

President Pulsipher presided and conducted. The Board of Education met in a study session to discuss the following:

A. **Ends Policies and Student Achievement**

Board members discussed creating Ends policies for each of the five Belief Statements and discussed the need to review the Belief Statements every two years for relevancy. Board members reordered the list of Belief Statements to emphasize the current Board’s order of importance:

As members of the Jordan School District Board of Education, we believe it is our duty and responsibility to:

1. Increase student achievement
2. Provide parents with the choices they deserve and desire
3. Recognize and reward quality in educators
4. Empower school leaders through policy governance and professional development
5. Communicate with the public, legislators, business leaders, cities, and parents

Board members reviewed Ends Policy 401 *Student Achievement*. They discussed the tools/testing data they believe should be used to measure improvement in student achievement and the need to know where the District is in terms of student achievement so a plan can be formulated for insuring every child is improving or receiving an education relevant to their specific needs.

Board members asked Superintendent Johnson, Laura Finlinson (administrator of Curriculum and Staff Development), and Clyde Mason (director of Evaluation, Research, and Accountability, to provide them
with an in-depth look at the data in an effort to understand where the District currently is in terms of student achievement. Concern was expressed about using the SAGE test results for reliable data since last year was a pilot year and the first year the test was administered. It was recommended using multiple data points to obtain an overall picture of student achievement and to identify the best data to be used to measure student achievement.

B. Classified Job Study Report

Dr. LeMaster provided a report of the classified job study for Transportation, Special Education, Facility Services, and Warehouse Department personnel. This study encompassed approximately 700 employees. The job study is an investment in the District’s most valued assets, its employees, and is a continuing effort to insure classified personnel are fairly paid for the work they do and to create consistency in titles, duties, and responsibilities. The study provided an unbiased, independent assessment of full and part-time positions and eliminated perceived biases and inequities between positions. Dr. LeMaster stated that no employee lost a job because of the study and no wages were reduced.

Melissa Kotter, consultant/project lead for Jill E. Carter Consulting, explained the job study process and procedures which include an employee information meeting, employee interviews and job analysis, and a market analysis. The data obtained by the consultant is reviewed with Human Resources personnel and department directors for their input. It is then presented to the superintendent and business administrator for their recommendations and development of a cost analysis. Findings are presented to Cabinet members and the Board of Education. Once approval is obtained from the Board, employees are invited to a meeting to discuss the outcomes of the study. At that point Human Resources will meet individually with employees who may be negatively impacted by a lane change or frozen salary. Personalized letters were sent to employees who participated in the job study to inform them of the results.

At 5:08 p.m., the meeting adjourned.

MOTION: At 5:11 p.m., it was moved by Richard S. Osborn and seconded by J. Lynn Crane to go into closed session. Motion passed with a unanimous vote.

CLOSED SESSION

Those recognized or signed-in as present:
Susan K. Pulsipher, Board President
Janice L. Voorhies, Board Vice President
Kayleen Whitelock, Board Secretary
Jen Atwood, Board Member
J. Lynn Crane, Board Member
Richard S. Osborn, Board Member
Matthew Young, Board Member
Patrice A. Johnson, Superintendent of Schools
John Larsen, Business Administrator
Laura Finlinson, Administrator of Curriculum and Staff Development
June M. LeMaster, Administrator of Human Resources
Scott Thomas, Administrator of Auxiliary Services
Paul Van Komen, Burbidge & White
Brent Burge, Classified Administrator, Human Resources
Melissa Kotter, Consultant, Jill E. Carter Consulting

President Pulsipher presided and conducted. The Board of Education met in a closed session to discuss personnel and negotiations. The closed session discussion was recorded and archived.

At 6:01 p.m., the meeting adjourned. The Board returned to study session.
President Pulsipher presided and conducted. The Board of Education continued its study session to discuss the following:

C. **Board Enrichment: Robert’s Rules of Order**

Mrs. Voorhies reviewed Robert’s Rules of Order as it relates to participation at Board meetings and study sessions. She stated the purpose of Robert’s Rules is to create order in meetings and to make participation simple, efficient, and fair.

D. **Policy Governance Review: GP109 Construction of the Agenda**

The Board reviewed the process for creating meeting agendas. They discussed timelines for submitting agenda items, ways to increase effectiveness, and Board and administrative responsibilities. Changes to policy GP109 will be finalized and approved at an upcoming Board meeting.

E. **Renaming the Jordan Applied Technology Center (JATC)**

Jason Skidmore, director of Career and Technical Education, proposed renaming the Jordan Applied Technology Center, Jordan Academy-North, and the new building located in Riverton, Jordan Academy-South. The new building in Riverton will be a multi-use facility that will house CTE programs as well as the Nutrition Services Department, Board Conference Rooms, professional development rooms, etc. Mr. Skidmore said the current name, Applied Technology Center, presents a narrow concept of the courses being taught and the word “Academy” seems to have a positive connotation with the public.

Board members discussed the proposal to rename the Jordan Applied Technology Center and agreed to support the name change; however, they also instructed Mrs. Finlinson and Mr. Skidmore to look at the suggestions of the Board and return in two weeks with a final proposal.

F. **Review of Recommendations of the New Building Design Advisory Group**
Board members discussed the recommendations of the New Building Design Advisory Group. For recommendations that were administrative in nature, the Board delegated responsibility for those to the District Administration and/or Facilities Committee.

Board members discussed Mayor Applegarth’s recommendation to commit to using capital funds to build one elementary school prior to holding a bond election. The Board Finance Committee will look at the feasibility of this recommendation and provide that information to the Board in March. Board members set a date of April 1 to make a decision about moving forward with construction of a new elementary school.

G. Board Committee Reports

1. **Board Finance/Audit Advisory Committee Report**

   Mr. Young, chairman of the Board Finance/Audit Advisory Committee, reported the following activities of the Committee:

   - Mr. Larsen informed the Committee that the note for the Miller property the District purchased in Riverton has been paid in full and paying it off has saved the District approximately $700,000 in interest payments.
   - Mr. Young and Mr. Larsen met with Herriman City Community Development officials regarding the proposal for a new CDA. The Committee directed Mr. Larsen and Mr. Thomas to pursue additional information that will be presented to the Board at a later date.
   - Mr. Young provided Board members with 2015-16 capital budget information and said the Committee has discussed a process for reviewing the budget and capital project needs in preparation for presenting it to the Board at the February 24 study session. Board approval for the budget is being sought early so the RFP/bid process for 2015-16 projects can be done in a timely and efficient manner. He stressed that the role of the Finance Committee is to determine whether resources are being allocated appropriately.

2. **Board Legislative/Community Relations Advisory Committee Report**

   Mrs. Pulsipher asked Mr. Anderson to report on several bills before the legislature that affect public education.

   - HB 77, sponsored by Representative Cunningham, would allow state retirees to return to employment at a different agency two months after retiring, but not collect benefits. Mr. Anderson said Speaker Hughes has asked to have a task force study this bill in the interim session.
   - HB 163, sponsored by Representative Knotwell, would require an LEA to notify parents in the event of a computer hack where personally identifiable student data is compromised. Representative Knotwell sought District input about this bill and was told the District is already notifying parents of a security breach. This bill will clarify the expectations for all districts.
   - SB 62, sponsored by Senator Harper, proposes a sunset provision to the county-wide equalization program. The bill passed the Senate Finance Committee and has been sent to the House. Passage of this bill would mean a tax increase to District taxpayers of approximately $140 per year for an average household to replace the funds Jordan District has been receiving from other districts in Salt Lake County. The Board discussed that a truth in taxation hearing should not be required since these are replacement funds and the District’s tax rate will not exceed, and will probably be less than, the tax rate established at the District’s last truth in taxation hearing. Board members will discuss this matter with District legislators to get their support.
   - SB 58, sponsored by Senator Harper, relates to interactions between school boards and city officials.
The Board discussed the State School Board issue and the three proposals: 1) Partisan election of State-level school board members with party caucus nomination; 2) non-partisan election with modifications; 3) a system similar to the Board of Regents with the governor appointing and senate confirming members, which will require a change in the constitution. In addition to these proposals there are others and this matter is ongoing.

Mr. Anderson reported that the Board's letter addressed to the Public Education Appropriations Committee had a positive effect and has been gaining support.

3. **Board Facilities Advisory Committee Report**

Mrs. Whitelock provided the Board with information about the following work of the Facilities Advisory Committee:

- The Committee toured West Jordan Middle School on February 3, 2015, to assess the needs of the school. Mrs. Whitelock recommended looking at the long-term plan for that school to assist the Committee in making recommendations for addressing the current facility needs. She suggested the West Jordan community and City be surveyed to obtain input from them about the facility. The Committee will have further discussion on this matter at the February 23 Committee meeting.

H. **Policy Governance Review**

1. GP104 *Board Officers*
2. GP105 *Board President*
3. GP106 *Board Vice President*
4. GP107 *Board Secretary*
5. GP108 *Meeting Planning*
6. GP110 *Public Participation at Board of Education Meetings*
7. GP111 *Types of Meetings*
8. GP112 *Closed Sessions of the Board*
9. GP113 *Board Committee Principles*

Board members conducted a review the above-listed policies and made recommended changes. The policies that required revisions will be presented for approval at an upcoming Board meeting.

At 9:27 p.m., the meeting adjourned. The special session started at 9:27

**SPECIAL SESSION**

Those recognized or signed-in as present:

- Susan K. Pulsipher, Board President
- Janice L. Voorhies, Board Vice President
- Kayleen Whitelock, Board Secretary
- Jen Atwood, Board Member
- J. Lynn Crane, Board Member
- Richard S. Osborn, Board Member
- Matthew Young, Board Member
- Patrice A. Johnson, Superintendent of Schools
- John Larsen, Business Administrator
- Michael Anderson, Administrator of Schools
- Sandy Riesgraf, Director, Communications

President Pulsipher presided and conducted.

I. **Special Business**
A. Consideration of Motion to Allow the Board Legislative Committee to Represent the Board at the Utah State Legislature

President Pulsipher called for a motion.

**MOTION:** It was moved by Matthew Young and seconded by Jen Atwood to allow the Board Legislative Committee to Represent the Board at the Utah State Legislature in support of the following:

1. Bills that result in an increase of revenue
2. Bills that support current practices and procedures of Jordan District
3. Bills that increase student achievement
4. Bills that provide more local control
5. Bills that provide services that meet the needs of Jordan District
6. Bills sponsored by Jordan District legislators that are consistent with the above-listed items

This authority is granted until the close of the 2015 Legislative session.

Mr. Crane recommended a change to item number one of the motion to specify that the revenue increase is specific to Jordan School District. Board members agreed the motion should be amended.

**AMENDED MOTION**

It was moved by Matthew Young and seconded by Jen Atwood to amend the motion to include “bills that result in an increase in revenue to the Jordan School District” and to include the limitation that this authority be granted by a unanimous decision by the Board Legislative Committee.

Mr. Osborn said this motion may not cover past actions.

Mr. Young provided a second amendment to the motion.

**SECOND AMENDED MOTION**

It was moved by Matthew Young and seconded by Jen Atwood to amend the motion to include “bills that impact the educational environment or services.”

President Pulsipher provided a synopsis of the motion with its amendments:

The Board Legislative Committee is authorized to represent the Board at the Utah State Legislature in support of the following:

1. Bills that result in an increase of revenue to Jordan School District
2. Bills that support current practices and procedures of Jordan District
3. Bills that increase student achievement
4. Bills that provide more local control
5. Bills that provide services that meet the needs of Jordan District
6. Bills sponsored by Jordan District legislators that are consistent with the above-listed items
7. Bills that impact the educational environment or services

Authority to represent the Board is granted until the close of the 2015 Legislative session and representation must have the unanimous support of the Board Legislative Committee.

**Vote on the Motion**

President Pulsipher called for a vote on the motion. The motion passed with a vote of five to one with one abstention. Mrs. Voorhies cast the dissenting vote and Mr. Crane abstained from voting.

**MOTION:** At 9:33 p.m., it was moved by Matthew Young and seconded by Janice L. Voorhies to adjourn the meeting. Motion passed with a unanimous vote.

jl/jc