The Board of Education of Jordan School District met in study and closed sessions on Tuesday, May 12, 2015, beginning at 4:02 p.m. in the District Auxiliary Services Building, 7905 South Redwood Road, West Jordan, Utah.

**STUDY SESSION**

Those recognized or signed-in as present:
- Susan K. Pulsipher, Board President
- Janice L. Voorhies, Board Vice President
- Kayleen Whitelock, Board Secretary
- Jen Atwood, Board Member
- J. Lynn Crane, Board Member
- (Richard S. Osborn, Board Member, excused)
- Matthew Young, Board Member
- Patrice A. Johnson, Superintendent of Schools
- John Larsen, Business Administrator
- Michael Anderson, Administrator of Schools
- Laura Finlinson, Administrator of Curriculum and Staff Development
- Anthony A. Godfrey, Administrator of Schools
- June M. LeMaster, Administrator of Human Resources
- Brad Sorensen, Administrator of Schools
- Scott Thomas, Administrator of Auxiliary Services
- Teri Timpson, Administrator of Schools
- Paul Van Komen, Burbidge & White
- Jeri Clayton, Administrative Assistant

President Pulsipher presided and conducted. The Board of Education met in a study session to discuss the following:

A. **Policy Governance Review: GP116 Cost of Governance**

Board members discussed expanding the use of the Board Self-Governance Review to include administrators and Board meeting attendees.

Board members reviewed policy GP 116 and specifically discussed item B1 related to Board professional development costs. They requested that Mr. Larsen provide the Finance Committee with information about the amount of money being spent on Board travel and conference/association dues. Mr. Young recommended including the Board’s travel budget as a line item in the budget book for full disclosure and transparency.

At 4:20 p.m., the meeting adjourned.

**MOTION:** At 4:20 p.m., it was moved by Jen Atwood and seconded by Janice L. Voorhies to go into closed session. Motion passed with a unanimous vote.

**CLOSED SESSION**

Those recognized or signed-in as present:
- Susan K. Pulsipher, Board President
- Janice L. Voorhies, Board Vice President
- Kayleen Whitelock, Board Secretary
- Jen Atwood, Board Member
- J. Lynn Crane, Board Member
President Pulsipher presided and conducted. The Board of Education met in a closed session to discuss personnel, property, potential litigation, and negotiations. The closed session discussion was recorded and archived.

At 4:36 p.m., the meeting adjourned. The Board returned to study session.

**STUDY SESSION, Continued**

Those recognized or signed-in as present:
- Susan K. Pulsipher, Board President
- Janice L. Voorhies, Board Vice President
- Kayleen Whitelock, Board Secretary
- Jen Atwood, Board Member
- J. Lynn Crane, Board Member
- Matthew Young, Board Member
- Patrice A. Johnson, Superintendent of Schools
- John Larsen, Business Administrator
- Michael Anderson, Administrator of Schools
- Laura Finlinson, Administrator of Curriculum and Staff Development
- Anthony A. Godfrey, Administrator of Schools
- June M. LeMaster, Administrator of Human Resources
- Brad Sorensen, Administrator of Schools
- Scott Thomas, Administrator of Auxiliary Services
- Teri Timpson, Administrator of Schools
- Paul Van Komen, Burbidge & White
- Carmen Freeman, Mayor, Herriman City
- Jeri Clayton, Administrative Assistant
- Vicki Olsen, Riverton High
- Jim Murphy, Riverton High
- Mossi White

President Pulsipher presided and conducted. The Board of Education continued its study session to discuss the following:

**B. Ends Policies and Student Achievement**

The Board invited Mossi White, former president of the National School Boards Association and former member of the Provo City School District Board of Education, to present information to the Board about the "What Counts" program. The program provides a format for school districts to engage the public and build community support. During round table discussions, the invited community members are asked to provide responses to two questions, "What do you value about your local public schools? and What characterizes a quality school?" The answers to these questions provide a basis for goal setting, budgeting, evaluation of programs, and ongoing public participation. Mrs. White stressed the importance of insuring that information gained during a "What Counts" session be disseminated throughout the community, and that community members, including students, know the Board of Education is committed to providing a good education.

At 5:30 p.m., the meeting adjourned.
MOTION: At 5:31 p.m., it was moved by Janice L. Voorhies and seconded by J. Lynn Crane to go into closed session. Motion passed with a unanimous vote.

CLOSED SESSION

Those recognized or signed-in as present:
Susan K. Pulsipher, Board President
Janice L. Voorhies, Board Vice President
Kayleen Whitelock, Board Secretary
Jen Atwood, Board Member
J. Lynn Crane, Board Member
(Richard S. Osborn, Board Member, excused)
Matthew Young, Board Member
Patrice A. Johnson, Superintendent of Schools
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
June M. LeMaster, Administrator of Human Resources
Scott Thomas, Administrator of Auxiliary Services
Carmen Freeman, Mayor, Herriman City

President Pulsipher presided and conducted. The Board of Education met in a closed session to discuss personnel, property, potential litigation, and negotiations. The closed session discussion was recorded and archived.

At 6:04 p.m., the meeting adjourned. The Board returned to study session.

STUDY SESSION, Continued

Those recognized or signed-in as present:
Susan K. Pulsipher, Board President
Janice L. Voorhies, Board Vice President
Kayleen Whitelock, Board Secretary
Jen Atwood, Board Member
J. Lynn Crane, Board Member
(Richard S. Osborn, Board Member, excused)
Matthew Young, Board Member
Patrice A. Johnson, Superintendent of Schools
John Larsen, Business Administrator
Michael Anderson, Administrator of Schools
Laura Finlinson, Administrator of Curriculum and Staff Development
Anthony A. Godfrey, Administrator of Schools
June M. LeMaster, Administrator of Human Resources
Brad Sorensen, Administrator of Schools
Scott Thomas, Administrator of Auxiliary Services
Teri Timpson, Administrator of Schools
Paul Van Komen, Burbidge & White
Carmen Freeman, Mayor, Herriman City
Cindy Nagasawa-Cruz, Director, Information Systems
Sandy Riesgraf, Director, Communications
Luann Leavitt, Consultant, Planning and Student Services
Jeri Clayton, Administrative Assistant
Vicki Olsen, Riverton High
Jim Murphy, Riverton High
President Pulsipher presided and conducted. The Board of Education continued its study session to discuss the following:

C. **Discussion on Potential Boundary Change for Undeveloped Property**

Anthony Godfrey, administrator of schools, brought a recommendation to the Board to move a parcel of undeveloped property currently within the Monte Vista Elementary boundary to the Rosamond Elementary boundary. He noted that this parcel will eventually have approximately 150 single family homes and the first phase of about 30 homes is currently under development. He also noted that this area is within walking distance of Rosamond Elementary and Oquirrh Hills Middle School.

Dr. Godfrey stated that if the Board supports this boundary change, he will meet with the School Community Councils of the two schools to gather input and support. Board members instructed Dr. Godfrey to proceed.

D. **Board Committee Reports**

1. **District/Community Council Board Advisory Committee – Land Trust Plans and Training**

   Mrs. Atwood invited Michael Anderson, administrator of schools, to discuss the Land Trust program.

   Mr. Anderson instructed the Board in the process for approving the 2015-16 Land Trust Plans. He noted that Board members would be receiving folders containing the Plans for each of the schools for which they are responsible and requested that Board members, once the Plans are received, complete the approval process and return the Plan files to him by Friday, June 19, 2015.

2. **Facilities Board Advisory Committee**

   Mrs. Whitelock said the Committee met and reviewed a spreadsheet prepared by Mr. Larsen, business administrator, showing the District’s current need for four elementary schools, two middle schools, and one high school. She said the Committee is recommending that the Board look at building an elementary school in Herriman on the Anthem property and a second elementary school in the Daybreak area. Board members requested to receive a copy of the spreadsheet.

   Mrs. Whitelock said the Committee discussed the renovation needs at West Jordan Middle School and is recommending that funds be allocated for the seismic study on the auditorium portion of the school.

   Mrs. Whitelock said Mr. Thomas, administrator for Auxiliary Services, prepared a cost analysis of several elementary school models and the Committee is recommending the Fox Hollow/Falcon Ridge model for the next elementary school construction project. She also said the Committee would like the administration to look at ways to get the price to around $14.5 million, and to look at ways to include a collaboration area in the elementary model.

3. **District Finance and Audit Board Advisory Committee – New Building Discussion**

   Mr. Young asked Mr. Larsen to lead a discussion regarding the financing of new schools. Mr. Larsen said the Committee met last week and again this week and reviewed, among other things, the revised tax revenue. He said it is the consensus of the Committee that the District currently has sufficient funds to construct two new elementary schools. Board members instructed the District Administration to proceed with plans for construction on the Herriman and Daybreak sites.

   Mr. Larsen discussed cell tower funds and his efforts to devise a plan to bring some equality to those schools that do not benefit from cell tower income. He said his plan was presented to the
principals and all were supportive of the plan and felt it was a win-win for everyone. As part of the
discussion, Mr. Larsen referred to the yearly allocation of money schools receive (based on
enrollment) for supplies (in addition to legislative supply money), media (District and State),
postage, textbook, equipment, and elementary in-lieu of student fees. President Pulsipher
recommended that this information be provided to the legislators in November when they meet
with representatives and senators to discuss upcoming legislative matters.

Mr. Larsen recommended that the District’s Five-Year Plan, as required by the Board’s Interlocal
Agreement with the Cities, be updated with new numbers, timing, and financing of new schools.
District staff will oversee the revisions to the Five-Year Plan and present them to the Board for
review and approval.

4. Legislative/Community Relations Advisory Committee

Mrs. Pulsipher said with the end of the legislative session, she had nothing to report legislatively;
however, she has attended recent Council meetings at Riverton City and South Jordan City. She
said the cities are appreciative of the collaborative way the District and Cities are working
together.

E. Discussion to Modify 2015-16 Board Calendar

President Pulsipher said she received a request to hold some of the Town Hall meetings on Thursdays
rather than Tuesdays. After discussion by the Board about the pros and cons of moving some of these
meetings, it was decided that Board members would ask for input from constituents and bring this item
back for review at a future study session.

F. Use of Social Media

Mrs. Atwood led a discussion about increasing the use of social media for Board meetings. She said
doing so will provide the Board with a way to share more immediate information with community
members and employees.

G. Discussion on Student Testing

1. APPL Testing

Brad Sorensen, administrator of schools, said foreign language teachers requested to be able to
administer the APPL test to students to assess learning/understanding. Being a non-mandatory
test, an elective fee was added to the school fee schedule, as is the case with other non-
mandatory tests.

Following Board discussion, it was decided that the District would pay for the administration of the
APPL test at an estimated cost of $75,000.

2. “Why Do We Take the Tests We Take?”

Laura Finlinson, administrator of Curriculum and Staff Development, reviewed the current
assessments used in Jordan District schools and the information gained from each of the following
assessments:

- DIBELS: Dynamic Indicators of Basic Early Literacy Skills (Grades 1 - 3)
- PALS: Phonological Awareness Literacy Screening (Kindergarten)
- SRI: Scholastic Reading Inventory (Grades 3 - 6)
- F&P: Fountas & Pinnell Benchmark System (Kindergarten - Grade 6)
She noted that these tests are used to assess student proficiency in reading and writing and to give teachers the information needed to help students increase learning and to focus efforts on individual students.

H. Selection of Principals

This item is a continuation of a discussion started in a previous study session. The Board invited members of the administration to explain the principal selection process, including principal and assistant principal transfers and the selection of new assistant principals. Board members discussed the process and asked the administration to explore options for inviting members of the school communities to participate in the selection of principals and/or provide input regarding the attributes they feel a principal should have in order to benefit their community school.

It was also suggested that administrative candidates do not have a clear understanding of the selection process and suggested providing a hand-out to candidates to explain how the process works.

I. Update on School Visits by Board Members

Board members shared the experiences they have had going to the schools in their precincts, visiting classrooms, and inviting teachers to share their concerns. Many indicated that this has been a beneficial experience and will continue to visit the schools.

J. Update of Administrative Policy DA168 NEG Assignment of Bus Drivers and Attendants

Dr. LeMaster, administrator of Human Resources, reviewed the changes made to policy DA168 NEG. She noted that the change to paragraph F.4. brings the policy in line with the recommendations of the Transportation job study. Language was added to paragraph H.1.c. to eliminate confusion and clarify intent. Dr. LeMaster noted that Mr. Jensen, director of Transportation Services, is working with the Advisory Council about language for field trips.

The Board requested that this policy be returned to them for review following the addition of the field trip language and a review by the Board’s attorney, Mr. Van Komen.

At 9:00 p.m., the meeting adjourned. The Board convened in a special Board meeting to consider three Special Business items.

SPECIAL BOARD MEETING

Those recognized or signed-in as present:
Susan K. Pulsipher, Board President
Janice L. Voorhies, Board Vice President
Kayleen Whitelock, Board Secretary
Jen Atwood, Board Member
J. Lynn Crane, Board Member
(Richard S. Osborn, Board Member, excused)
Matthew Young, Board Member
Patrice A. Johnson, Superintendent of Schools
John Larsen, Business Administrator
Michael Anderson, Administrator of Schools
Laura Finlinson, Administrator of Curriculum and Staff Development
Anthony A. Godfrey, Administrator of Schools
June M. LeMaster, Administrator of Human Resources
Brad Sorensen, Administrator of Schools
Scott Thomas, Administrator of Auxiliary Services
Teri Timpson, Administrator of Schools
Jeri Clayton, Administrative Assistant
Derk Timothy, Mayor, Bluffdale City

President Pulsipher presided and conducted.

I. **Special Business**

A. **Recommendation to Approve Purchase and Sales Agreement of the Parry Property**

Scott Thomas, administrator of Auxiliary Services, recommended the sale of 8.71 acres of District-owned property located at 1940 West 14400 South, Bluffdale, for $1,138,222. He noted that the disposition of the property is a requirement of the Interlocal Agreement between the District and the Cities.

**Public Comment**

No patrons accepted President Pulsipher’s invitation to address the Board regarding this Special Business item.

President Pulsipher stated that for the record, she spoke with Mr. Osborn and while he is not able to attend the meeting and cast his vote, he is in favor of all three Special Business items.

**MOTION:** It was moved by J. Lynn Crane and seconded by Janice L. Voorhies to approve the sale of 8.71 acres of land located at 1940 West 14400 South, Bluffdale. Motion passed with a unanimous vote.

B. **Recommendation to Approve Sale of Surplus Three Acres Behind JATC-South Building**

Scott Thomas, administrator of Auxiliary Services, recommended the sale of 3.0 acres which is part of the property of the new JATC-South facility at 12730 South 1930 West, Riverton, at a sales price of $650,000.

Board members discussed whether the District will need this property in the future for expansion or parking. Mr. Thomas responded to this concern by stating that it is unknown at this time whether the District will need the property and the sale is well underway.

**Public Comment**

No patrons accepted President Pulsipher’s invitation to address the Board regarding this Special Business item.

**MOTION:** It was moved by Kayleen Whitelock and seconded by Jen Atwood to approve the sale of three acres of surplus property located behind the JATC-South building at 12730 South 1930 West, Riverton. Motion passed with a unanimous vote.

C. **Recommendation to Approve Purchase and Sales Agreement of Matthews Property**

Scott Thomas, administrator of Auxiliary Services, recommended the sale of 10.01 acres of District-owned property located at 1654 West 14600 South, Bluffdale, for $800,000. He noted that the disposition of the property is a requirement of the Interlocal Agreement between the District and the Cities.

**Public Comment**

No patrons accepted President Pulsipher’s invitation to address the Board regarding this Special Business item.

**MOTION:** It was moved by Janice L. Voorhies and seconded by J. Lynn Crane to approve the sale of 10.01 acres of land located at 1654 West 14600 South, Bluffdale. Motion passed with a unanimous vote.
MOTION: At 9:15 p.m., it was moved by Kayleen Whitelock to adjourn the meeting. Motion passed with a unanimous vote.

JL/jc

[Minutes approved 5-26-15]