The Board of Education of Jordan School District met in closed, study, and regular sessions on Tuesday, May 26, 2015, beginning at 4:03 p.m. at the District Auxiliary Services Building, 7905 South Redwood Road, West Jordan, Utah.

**STUDY SESSION**

Those recognized or signed-in as present:
- Susan K. Pulsipher, Board President
- Janice L. Voorhies, Board Vice President
- Kayleen Whitelock, Board Secretary
- Jen Atwood, Board Member, via electronic connection
- J. Lynn Crane, Board Member
- (Richard S. Osborn, Board Member, excused)
- Matthew Young, Board Member
- Patrice A. Johnson, Superintendent of Schools
- John Larsen, Business Administrator
- Michael Anderson, Administrator of Schools
- Laura Finlinson, Administrator of Curriculum and Staff Development
- Anthony A. Godfrey, Administrator of Schools
- June M. LeMaster, Administrator of Human Resources
- Brad Sorensen, Administrator of Schools
- Scott Thomas, Administrator of Auxiliary Services
- Teri Timpson, Administrator of Schools
- Paul Van Komen, Burbidge & White
- Carmen Freeman, Mayor, Herriman City
- Jeri Clayton, Administrative Assistant

President Pulsipher presided and conducted. The Board of Education met in a study session to discuss the following:

A. **Ends Policies and Student Achievement**

Board members discussed conducting a “What Counts” session, which provides a format for school districts to engage the public and build community support. This program was presented by Mossi White at the May 12, 2015, study session.

The decision was made to make preparations for a session to be held in early September on a Thursday evening from approximately 7:00 – 9:00 p.m. In preparation for the session, Board members will each create a list of 15 individuals to invite to participate that represent a cross-section of the community. These lists will be reviewed at the June 9, 2015, study session. They also discussed placing a notice on the website explaining the program and inviting interested community members to contact a Board member if they wish to participate.

Board members discussed the importance of having a good facilitator to lead the discussion and made the decision to ask Mrs. White, since she has extensive experience with this program, to act as facilitator, noting that her fee will be $500.00.

**MOTION:** At 4:30 p.m., it was moved by J. Lynn Crane and seconded by Matthew Young to go into closed session. Motion passed with a unanimous vote.

**CLOSED SESSION**

Those recognized or signed-in as present:
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President Pulsipher presided and conducted. The Board of Education met in a closed session to discuss personnel, property, potential litigation, negotiations, and a student appeal. The closed session discussion was recorded and archived.

At 5:59 p.m., the meeting adjourned. The Board returned to study session.

STUDY SESSION, Continued

Those recognized or signed-in as present:
Susan K. Pulsipher, Board President
Janice L. Voorhies, Board Vice President
Kayleen Whitelock, Board Secretary
Jen Atwood, Board Member, via electronic connection
J. Lynn Crane, Board Member
(Richard S. Osborn, Board Member, excused)
Matthew Young, Board Member
Patrice A. Johnson, Superintendent of Schools
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
Anthony A. Godfrey, Administrator of Schools
June M. LeMaster, Administrator of Human Resources
Scott Thomas, Administrator of Auxiliary Services
Carmen Freeman, Mayor, Herriman City
G. Norma Villar, Consultant, Student Intervention Services

Mr. Young, chair of the Board Finance Committee, said the Committee is responsible for overseeing Community Development projects initiated by the cities, and as part of that process the Committee has developed a set of guidelines that they believe will be beneficial to the Board as they participate with the
Cities in CDA and RDA projects. He said these guidelines will be presented to the Board at a future meeting.

Mr. Young invited Gordon Haight, assistant city manager for Herriman City, to present information to the Board about a proposed Herriman CDA project. Mr. Young noted that the CDA Mr. Haight will propose meets most of the guidelines set by the Committee and they are recommending that the Board move forward with approval of this CDA.

Mr. Haight expressed appreciation for the opportunity to meet with the Board Finance Committee and for their concern about the use of taxpayer dollars. He stated the project contains a total of 308 acres, 175 of which will be revenue generating. It will include a Salt Lake Community College extension, restaurants, mixed use, transit, and residential sites. The CDA parameters provide for 25 percent of the value going back to the District over 20 years with a start date of 2016.

C. Distribution of Land Trust Plans

Mr. Anderson, administrator of schools, distributed the School Land Trust Plans to Board members for their review and signature.

D. Review of Administrative Policy AA409 Scope of Employment

Mr. Thomas, administrator for Auxiliary Services, stated that the policy AA409 revisions clearly define the District’s position relative to employee concealed weapon permits. The policy will be presented for approval in the regular session.

At 6:25 p.m., the meeting adjourned. The regular session started at 6:37 p.m.

REGULAR SESSION

Those recognized or signed-in as present:
Susan K. Pulsipher, Board President
Janice L. Voorhies, Board Vice President
Kayleen Whitelock, Board Secretary
(Jen Atwood, Board Member, excused)
J. Lynn Crane, Board Member
(Richard S. Osborn, Board Member, excused)
Matthew Young, Board Member
Patrice A. Johnson, Superintendent of Schools
John Larsen, Business Administrator
Michael Anderson, Administrator of Schools
Laura Finlinson, Administrator of Curriculum and Staff Development
Anthony A. Godfrey, Administrator of Schools
June M. LeMaster, Administrator of Human Resources
Brad Sorensen, Administrator of Schools
Scott Thomas, Administrator of Auxiliary Services
Teri Timpson, Administrator of Schools
Paul Van Komen, Burbidge & White
Steven Hall, Director, Jordan Education Foundation
Herb Jensen, Director, Transportation Services
Cindy Nagasawa-Cruz, Director, Information Systems
Sandy Riesgraf, Director, Communications
Lisa Robinson, Director, Special Education
David Rostrom, Director, Facility Services
Jason Skidmore, Director, Career & Technical Education
Paul Bergera, Staff Assistant, Auxiliary Services
Ron Bird, Network/Technical Services Manager, Information Systems
President Pulsipher presided and conducted. She welcomed those present. Student body officers of Joel P. Jensen Middle School conducted a flag ceremony and led everyone in the Pledge of Allegiance. Reverence was given by Bryan Leggat, principal of Joel P. Jensen Middle School. President Pulsipher excused Board Members Richard Osborn and Jen Atwood who were not able to attend the meeting.

Celebrating Joel P. Jensen Middle School

Sina Green, student body president, presented information to the Board about the good things happening at Joel P. Jensen Middle School and reviewed some of the programs and activities in which students and faculty members participate. These included the following:

- She thanked the Board on behalf of the student body for approving the installation of air conditioning and other renovation projects.
- At the end of 2012, student tardies totaled over 40,000. In 2013 and 2014, that number was reduced to 25,000 and 9,000, respectively. This year the goal was to have less than 5,000. At the end of third quarter the number of tardies totaled 2,555 and they expect to exceed the goal. This is a decrease of over 90 percent during the past three years.
- Getting students to class on time has helped with other aspects of student’s success. A goal was set to increase the passing rate from 72 percent to 85 percent and at the end of third quarter this year the passing rate was 84 percent. This success is attributed to programs that target student achievement for struggling students. These programs include ZAP (Zeros Aren’t Permitted), Intervention Block (teacher mentoring of struggling students) and reading and math programs. Preliminary SAGE scores have shown that these interventions may be working.
- Students can participate in a variety of programs and activities such as computer programming, robotics, and an anti-bullying group called PROWL which focuses on efforts to prevent bullying.
- Other groups in which students can participate include Latinos-in-Action, stage crew, and student body officers who help plan and carry out activities.

Ms. Green said the great strides made this year have helped to improve the environment at the school and administrators, faculty, staff, and students are working to live up to the District motto “Every Child, Every Day,” but which Joel P. Jensen students refer to as Every Panther, Every Day.

Resolution of Appreciation

President Pulsipher read a Resolution of Appreciation for each of the following former Jordan District employees who recently passed away:
Billie Jo Breeze – employed by Jordan District from 1999 to 2008  
L. Bruce Garrison – employed by Jordan District from 1971 to 1999  
Alice Lola Howard – employed by Jordan District from 1976 to 2000  
Vicki Ann Iverson Isakson – employed by Jordan District from 1978 to 1982  
Richard Arthur Keddington – employed by Jordan District from 2001 to 2009

Presentation of Utah Department of Transportation 2015 SNAP Award to Jordan School District

Chaerissa Wood, UDOT School and Pedestrian Safety Program Manager, presented the Board with the 2015 SNAP Award. This award recognizes the District for fostering safe walking and biking to school. Ms. Wood provided the following information about why the District was awarded this recognition:

- The District has 77 groups of parents who walk with students to school in an effort to eliminate cars in school zones.
- Two hundred twenty-seven students representing 16 schools participated in UDOT’s Walk More in Four program last fall.
- Thirty schools have current SNAP maps or safe route walking maps.
- Four schools hosted UDOT’s SNAP, Walk and Roll assembly.
- Southland Elementary won UDOT’s spring Walk and Win campaign.
- Daybreak received an award for the top walking and biking school in the state.

Recognition of Jordan Education Foundation Outstanding Classified Award Recipients

Members of the Jordan Education Foundation Board of Directors, David Jenkins (president), Mike Haynes (president-elect), and James Hofeling, along with Steve Hall, director of the Jordan Education Foundation, presented the following employees with Outstanding Classified Awards:

- Jodie Bowles, Nutrition Manager, Herriman High School  
- Lydia Hart, Bus Driver, Transportation  
- Angela Allen, Nutrition Manager, South Jordan Elementary School  
- Traci Mariano, Administrative Assistant, Jordan Ridge Elementary School  
- William (Mark) Raines, Facility Safety Specialist, Facility Services

Each recipient received a plaque and a cash award of $1,000. Board members congratulated the recipients and thanked them for their service to the District.

Recognition of PTA Region VI Reflections Award Recipients

Dawn Ramsey, associate director of Region VI PTA, and Allison Tran, Reflections assistant for Region VI PTA, recognized the following students who received Reflections contest awards:

- Aiden Barneck- Jordan Ridge- 3-D Art  
- Cannon Weaver, Jordan Ridge Elementary - Visual Arts  
- Jeffrey Wang, Bingham High - Visual Arts  
- Jackson Ostler, Bluffdale Elementary - Photography  
- Shalaya Farr, South Jordan Middle - Photography  
- Katelyn Riddle, Hayden Peak Elementary- Music  
- Nathan Hardery, Copper Hills High - Music  
- Isabelle Palmer, Elk Meadows Elementary - Literature  
- Katheryn Wesley, West Hills Middle - Film

Recognition of Administrative Appointments and Transfers
Dr. June LeMaster, administrator for Human Resources, recognized the following individuals who received administrative appointments or transfers:

- Jill Durrant, currently a staff assistant, appointed administrator of schools for the Copper Hills feeder system.
- Nicole Plenert, currently CTE consultant, appointed principal at the new JATC South.
- David Butler, currently climate culture specialist at Oquirrh Elementary, appointed principal at Hayden Peak Elementary.
- Jenicee Jacobson, currently a teacher at West Jordan High, appointed as assistant principal at Bingham High.
- Michael Hutchings, currently a teacher at Riverton High, appointed as assistant principal at Copper Mountain Middle.
- Amy Adams, currently a teacher at Heartland Elementary, appointed assistant principal at Hayden Peak and Oakcrest Elementary Schools.
- Suzanne Williams, currently a teacher at Terra Linda Elementary, appointed as assistant principal at Butterfield Canyon and Herriman Elementary Schools.
- Sonja Ferrufino, currently a teacher at Riverton High, appointed as CTE consultant.
- Rebecca Lee, currently elementary assistant principal at Blackridge and Foothills Elementary Schools, appointed JPAS specialist in the Curriculum Department.
- Donna Hunter, returning from sabbatical leave, appointed administrator on special assignment in the Curriculum Department.
- Jacinto Peterson, currently assistant principal at Copper Mountain Middle, transferred to Valley High as assistant principal.
- Janilee Taylor, currently assistant principal at Bingham High, transferred to Riverton High as assistant principal.
- David Tilby, currently assistant principal at West Jordan High, transferred to Herriman High as assistant principal.
- Mark Halliday, currently assistant principal at Herriman High, transferred to Copper Hills High as assistant principal.
- Bryan Veazie, currently assistant principal at Copper Hills High, transferred to Bingham High as assistant principal.
- Thomas Gatten, currently assistant principal at Bingham High, transferred to West Jordan High as assistant principal.
- Timothy Heumann, currently assistant principal at Sunset Ridge Middle, transferred to South Jordan Middle as assistant principal.
- Shelly Gottfredson, currently assistant principal at South Jordan Middle, transferred to Sunset Ridge Middle as assistant principal.
- Tiffany Cooke, currently assistant principal at Jordan Ridge and Southland Elementary Schools, transferred to Blackridge and Jordan Ridge Elementary Schools as assistant principal.
- Michelle Lovell, currently assistant principal at Daybreak and Eastlake Elementary Schools, transferred to Eastlake Elementary as assistant principal.
- Jerri Mausbach, currently assistant principal at Midas Creek and Silver Crest Elementary Schools, transferred to Foothills and Silver Crest Elementary Schools as assistant principal.
- Kristy Whiteside, currently assistant principal at South Jordan and Welby Elementary Schools, transferred to Daybreak and Welby Elementary Schools as assistant principal.
- Ronna Hoffman, currently assistant principal at Oakcrest and Riverside Elementary Schools, transferred to Riverside and Southland Elementary Schools as assistant principal.

Patron Comments Regarding Non-Agenda Items

Christopher Lyon addressed the Board on behalf of the District’s 19 middle school music teachers. He provided his remarks in writing, a copy of which is attached at the conclusion of these minutes. (Attachment 1)
A. Motion to Approve Consent Agenda Items

1. Minutes

Minutes for the Board of Education meetings held April 28 and May 12, 2015, were provided to the Board of Education.

2. Updates to Administrative Policy DA168 NEG Assignment of Bus Drivers and Attendants

**MOTION:** It was moved by J. Lynn Crane and seconded by Janice L. Voorhies to approve Consent Agenda items A1 through A2, as recommended. Motion passed with a unanimous vote.

B. Motion to Accept Consent Agenda Items

1. Expenditures

Expenditures for the month of April 2015 were provided to the Board of Education.

2. Financial Statement

The financial statement through April 30, 2015, was provided to the Board of Education. A copy is attached at the conclusion of these minutes. (Attachment 2)

3. Personnel – Licensed and Classified

Personnel changes for the month of April 2015 were provided to the Board of Education.

4. Recommendation to Issue Certificates for Home Instruction

It was recommended that the students whose parents have filed affidavits pursuant to Utah Code 53A-11-102 shall be issued certificates excusing them from attending public school.

**MOTION:** It was moved by Kayleen Whitelock and seconded by Janice L. Voorhies to accept Consent Agenda items B1 through B4, as recommended. Motion passed with a unanimous vote.

II. Bid Recommendations

A. School or Department

Information Systems

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<th>Items for Bid</th>
<th>Wireless Upgrade</th>
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<tbody>
<tr>
<td>Bidders</td>
<td>Americom Tech – State Contract AR1416</td>
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<tr>
<td>Amount of Bid</td>
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**Purpose:** Upgrade wireless system at five middle schools and 22 elementary schools to prepare for future wireless needs of One-to-One Initiative. Requisitions are school-specific and include the cost of labor, cabling, and other materials. Projects will be completed during 2015 summer months to be ready for 2015-16 school year.

**Recommendation:** It was recommended placing the orders with the state contract vendor, Americom Tech. They were the only responsive and responsible bidder to comply with the specifications, terms, and conditions of the bid.
MOTION: It was moved by Janice L. Voorhies and seconded by Matthew Young to approve the bid for wireless upgrade at five middle schools and 22 elementary schools, as recommended. Motion passed with a unanimous vote.

III. Information Items

A. Superintendent's Report

Superintendent Johnson expressed appreciation for the information provided earlier in the meeting about Joel P. Jensen Middle School and congratulated the students and staff for great accomplishments during this school year.

Superintendent Johnson invited Mrs. Robinson, director of Special Education, to present a Special Education report and said she would be followed by Mr. Bergera and Mr. Everill, staff assistants for Auxiliary Services and Facility Operations, respectively, to provide a school security update.

1. Special Education Report 2014-15

Lisa Robinson, director of Special Education, presented information about the range of services provided to students by the Special Education Department and the ages served. She said 760 infants and toddlers from birth to age 3 receive services to give them the best head start they can when they are dealing with issues that might affect their future success in school. The department serves 875 preschool children with disabilities ages 3 to 5, and it serves 5,203 school-age children, ages 5 to 22. There are currently 430 certified staff, 113 full-time classified staff, and 336 part-time classified staff, for a total of 879 dedicated individuals who provide services to Special Education students and their families. Mrs. Robinson said her department finds small ways throughout the year to acknowledge these individuals for their efforts and to let them know they are doing a great job and that the time and effort put into helping these students is appreciated.

Mrs. Robinson reported that the staff at Kauri Sue Hamilton School participated in the accreditation process and were awarded accreditation from AdvancED. She read part of the recognition posted on social media by Glenna Gallo, the State Special Education Director: “The visionary principal, Rita Boullion, has led her staff through the accreditation process becoming the very first accredited special education school in Utah. The accreditation team was amazed at the high expectations, the use of data for instructional decision-making, and high levels of communication and collaboration both within the staff and between staff and parents that takes place at Kauri Sue.”

Mrs. Robinson reported other accomplishments by students and staff which included noting that a record number of students at River’s Edge were able to demonstrate behaviors that have allowed them to return to their neighborhood schools; professional development opportunities continue to be provided to teachers and to Special Education bus drivers; and Jordan District’s Special Education Department received the highest rating of “1” in the Utah State Office of Education Annual Performance Report. This rating signifies a district as excellent, with no significant concerns or issues. Mrs. Robinson said the Special Education Department staff continually do an outstanding job of compliance and support for Special Education programs.

2. School Security Update

Paul Bergera, staff assistant for Auxiliary Services, and Lance Everill, staff assistant for Facility Operations, presented information to the Board regarding the multi-year implementation of safety and security initiatives. These initiatives include camera upgrades at all locations, card access on portable classroom doors, security door entrances at elementary schools, Jordan Safety and Security Assessments (JSSA), and installation of
automated external defibrillators (AEDs) at all locations. Mr. Everill noted that this project is currently under budget and ahead of schedule. He provided the following specific information about each of the safety and security initiatives:

Camera Upgrades. Mr. Everill said positive feedback has been received from schools after receiving new digital cameras that replaced the old analog cameras. The new cameras provide good image quality, they are more reliable, and are about one-fifth of the cost of the old cameras. He noted that security cameras have also been installed in portable classrooms.

Card Access on Portable Classroom Doors. Crews have been working to add card access to portable classroom doors to increase safety and security for the students and staff in these individual classrooms. Students needing to leave the portable can be provided with a card that allows them to re-enter the portable upon return.

Security Doors at All Elementary Schools. Seven remaining schools will have security door installations completed by the beginning of the 2015-16 school year. This system provides access control to student areas and all visitors are required to check-in at the main office. For schools with unique architecture, a buzz-in system will be installed.

Jordan Safety and Security Assessments (JSSA). Assessments are conducted quarterly at each location to assess facility safety systems and emergency procedures. These assessments provide data that can be used to make improvements in safety procedures.

Automated External Defibrillator (AED). AEDs have been placed at all District locations and are inspected monthly by the location custodian and inspected quarterly during the JSSA review. During the JSSA review, batteries and pads are checked and replaced, if necessary. These units have been registered with the State to meet compliance requirements of Utah Code.

Mr. Bergera explained the development of a Reunification Action Plan. The goal of the plan is to reunite students with parents/guardians in a controlled and accountable manner following an emergency or other disruption to the normal schedule. He introduced two JATC students who have been developing an emergency app for mobile devices. The students demonstrated the progress to date of this app. He noted that in the fall of this year, training will be conducted for administrators related to the reunification process.

Following the presentations, Superintendent Johnson read a portion of an email forwarded to her by Mr. Skidmore, director of Career and Technical Education. Mr. Skidmore received this email from a former JATC student. It read, “First off, in terms of my post-secondary educational status, I am attending the Massachusetts Institute of Technology and I am in the Ph.D. track for my double major in mechatronics and robotics systems engineering and computer science. The Ph.D. track was an academic program at MIT that I interviewed for and what this program does is it basically provides a fast-track for me to complete my Ph.D. To be accepted into this program, I went through four different interviews and I cannot tell you how beneficial it was to be able to walk in and present to the interview committee the four binders that I had completed in the Principles of Engineering and Introduction to Engineering Design during my first year in the engineering program at the JATC. The Interview Committee was completely blown away, telling me that I was one of the first students they had seen in ten years to bring in multiple portfolios for the interview. They also asked me many questions about the Jordan Applied Technology Center and I was able to tell them about the massive impact it had on my life.” Dr. Johnson said the letter continues for several more pages crediting the JATC and the instruction he received there for prompting his future endeavors. She thanked the JATC teachers and administrators for providing students with an excellent experience and expressed her appreciation for this program being expanded to give even more students opportunities.
Dr. Johnson said during recent administrative interviews she has been impressed with the caliber of these individuals who believe that every child can learn. She said this is not just a pipe dream, but it is a deep-seeded belief within them and they not only expressed that, but they presented evidence to back up this belief. She gave kudos to those administrators, teachers, and classified staff that believe in what they do every day with the young people of this District. She said it has been a great school year and her pleasure to work alongside these dedicated professionals.

III. **Special Business**

A. **Recommendation to Approve Revisions to Administrative Policy AA409 Scope of Employment**

Dr. Godfrey, administrator of schools, said this policy has been reviewed with two attorneys, two District committees, and information has been pulled from other policies and other districts to try to bring clarity to the question of firearms and weapons on school campuses.

Mrs. Whitelock thanked those involved in revising this policy and balancing people’s freedom with safety for the District’s students.

Mrs. Pulsipher said policies are most effective when multiple individuals from differing circumstances provide input and she expressed appreciation to Dr. Godfrey for getting that input.

A copy of Policy AA409 *Scope of Employment* is attached at the conclusion of these minutes. (Attachment 3)

**Public Comment**

Vicki Olsen, Riverton High teacher, said as an employee group they were grateful for the opportunity to be involved in working on this policy as it is not designated as a negotiated policy. She said teachers had concerns about the vagueness of the language in the previous policy and those concerns were brought to the Joint Relations Committee. She expressed support for the policy revisions and said JEA is happy with the way it is written. She encouraged Board members to vote to approve this policy.

**MOTION:** It was moved by Kayleen Whitelock and seconded by J. Lynn Crane to approve the revisions to Administrative Policy AA409 *Scope of Employment*. Motion passed with a unanimous vote.

B. **Recommendation to Approve Revisions to Administrative Policy DP324 NEG Sick Leave – Licensed**

Dr. Godfrey explained that a change was made to the amount of time allowed for critical family leave that increased it from 12 days to 20 days. This allows employees to use days they have accrued toward adoption leave and associated travel, etc. He explained that the motion would be to approve this policy pending ratification by JEA because it is a negotiated policy.

A copy of Policy DP324 NEG *Sick Leave – Licensed* is attached at the conclusion of these minutes. (Attachment 4)

**Public Comment**

Jennifer Boehme, president of JEA, stated that she wanted to point out that this policy change came about as the Sick Bank Committee looked at leave for adoption, critical family illness, and employees who have used up all sick leave and need to access sick bank. She noted that out-of-state adoptions are more time-consuming and need more than the twelve days to complete the process. She said there have been three to five people for the past three years that used this time...
off and while it does not impact a lot of employees, it is beneficial for those employees that do become parents through adoption and they will appreciate the increased number of days.

**MOTION:** It was moved by Matthew Young and seconded by Janice L. Voorhies to approved Administrative Policy DP324 NEG *Sick Leave – Licensed*, upon ratification by Jordan Education Association. Motion passed with a unanimous vote.

C. **Recommended Action Regarding Student Appeal**

President Pulsipher stated that the Board met in closed session to review a student appeal. The Board took action on the appeal with the following motion:

**MOTION:** It was moved by Janice L. Voorhies and seconded by Matthew Young to uphold the Appeals Committee decision regarding the student appeal. Motion passed with a unanimous vote.

V. **Discussion Items**

A. **Board Member Committee Reports and Comments**

Mrs. Whitelock said she took the opportunity to visit several schools in her area and expressed appreciation to the employees that took time to visit with her and share information. She said this time of year there are many additional activities such as the Foundation’s awards night and commencement exercises. She said attending the Kauri Sue graduation is bitter sweet because for 21-22 years the District has been a partner with the family and this partnership is severing. While it is exciting to see these students graduate, it is also kind of sad. Mrs. Whitelock said she had the opportunity to attend a field trip to the Aquarium with her daughter’s science class and while she was a little concerned about how this age group would act, she was impressed with how well-behaved they were on the bus and at the Aquarium. Mrs. Whitelock attended the Bingham High Alumni Association presentation of scholarships and said the group is small and intimate and it was fun to hear what some of these students have done. Mrs. Whitelock said Elk Ridge Middle School holds a fun event where they present the Wapiti Medallion to students who have earned 50 points during the year for various accomplishments. If students earn a medallion each year for three years and have earned over 150 points, then they receive a platinum medallion. She said it was fun to watch these kids receive awards for being good students and doing extra things to be good citizens. She did a “shout-out” to Elk Ridge for this great program.

Mrs. Voorhies reported on her attendance at a meeting of the Western Growth Coalition which is a group of business and community leaders on the west side of the valley. She said Chief Diamond of the City of West Jordan Police Department talked about the pros and cons of body cameras. She said the discussion was interesting and she can provide specifics to those who may want more information. She said considering the nation-wide interest about body cameras for police officers, it was good to hear the perspective of the policemen. Mrs. Voorhies attended Mountain Shadows presentation of *Shrek* and said the play was charming and stated, “you’ve got to love elementary school kids doing a musical.” She said many of the students live in her neighborhood so while they were singing they would wave to her which made her feel happy to be there. Mrs. Voorhies attended Hayden Peak’s Night at the Museum which was a unique program where every student in the school displayed artwork which covered the walls in all the hallways. They also had a choir performing, students playing the piano, and dance routines in the hallways. They filled the school with talent performances and parents were very supportive of this event. She said it was a delight to be in attendance. Mrs. Voorhies said she attended the JATC awards ceremony which is somewhat reminiscent of the Oscars with red carpet and all. She said it is satisfying to see students graduate from Jordan School District with such remarkable skills and technical abilities and she expressed appreciation to all of the folks who have contributed to the success of these students from kindergarten through twelfth grade.
Mr. Crane said he attended the Salt Lake County Parks and Recreation Advisory Board meeting this past month and the primary focus of the meeting was the desire to expand the unleashed open space facilities throughout the County for use by people with dogs. He said they are beginning to identify the possible parks and areas where that may happen. Mr. Crane said not being a dog owner, he is unsure of the interest in this, but he said there is apparently a lot of interest from the community. Mr. Crane said he visited a presentation by the Herriman High Business and Marketing classes and was impressed with what they are doing. He said the students that participate in DECA and other similar organizations have been highly recognized across the state and one of the teachers received a personal stipend of $24,000 for her work in that program. He also said there were about 30 students that were recognized with significant scholarships for the coming year. These scholarships totaled about $250,000. Mr. Crane said it was impressive to see what they are doing and how involved many of the students are in these programs. He also said it is inspiring to go into the high schools and see the extra-curricular activities that students are involved with and how they achieve in those areas. It has been his observation during the years that if students will participate in extra-curricular activities, whether it is student government, music, drama, arts, athletics, etc., they seem to be able to maintain their academic performance even more easily and it gives them a higher quality high school experience and makes them better prepared for future endeavors. Mr. Crane said Herriman High has received many recognitions this past year and it is interesting to note that three of the top ten high school athletic programs were in Jordan District: Bingham, Riverton, and Herriman High. He said Herriman High students have distinguished themselves during the first five years of the school’s existence and this is a great credit to Principal Birch and to the teachers and administrators at this school. Mr. Crane said he enjoys the time he spends at schools and is always impressed with the work being done in Jordan School District.

Mr. Young said he didn’t think Mrs. Atwood would mind him giving a brief update about the Board School Community Council Committee meeting. The Committee met last week and have set a goal to insure that every elementary school has a fully staffed School Community Council for the 2015-16 school year. He said the Committee is discussing marketing and campaign things that can be done to encourage that level of activity within the School Community Councils. He said the Committee decided that the elementary school level is where they want to begin the focus and he looks forward to the challenge and opportunity and believes they will be able to see success. Mr. Young said the Board Finance Committee, as discussed in study session, will be presenting to the Board in a future meeting guidelines for accepting CDA and RDA proposals. He said the Committee will be meeting this week and will begin turning the focus towards financing for future physical facility needs with regards to the Five-Year Plan. Mr. Young said May has been an amazing month and he has been exposed to a small degree to how this District is striving to meet its motto of “Every Child, Every Day.” He attended the Kauri Sue Hamilton commencement ceremonies and felt similar emotions as Mrs. Whitelock expressed. He said for 17 to 20 years Jordan School District has served as a safe place for some of society’s most special but vulnerable children. It is remarkable to recognize that safe feeling those students have and it leaves a pit in the stomach as one realizes these students are moving on to a world that perhaps won’t care as much as the employees in Jordan District. He expressed appreciation for the opportunity to know of the great work being done for these students and for the educators at Kauri Sue. Mr. Young attended the CTE awards ceremony and said it was exciting to see the many talents of these students and to see teachers receive awards for their passion and willingness to add to the education of these students. Mr. Young attended the Engineering Capstone at the JATC and said it was exciting to see the projects that these students put together and how bright the future is for many of them. Mr. Young expressed appreciation for the many invitations received from the schools and for being able to attend many school programs. He said he will work to attend as many of these activities as possible. He said May is a month that is truly a privilege to be part of Jordan School District and he honors all those who give so much above and beyond to help provide an amazing education for so many students.

Mrs. Pulsipher said the month of May and the first part of June provides so many opportunities to see tremendous things that take place in Jordan District. She said she was invited to attend a fifth
grade program at Rosamond Elementary today where the students talked about early explorers. As she watched the program, the students did a great job with their parts and sharing what they have learned all year. She was impressed with how polished and prepared the students were for the performances. They sing well and know the material and will go into adulthood knowing this information. She expressed appreciation to the teachers at all the schools for the amazing work they do in teaching students. Mrs. Pulsipher said she always enjoys going to Kauri Sue Hamilton School and that it is an amazing experience to see what the employees do for these students. Mrs. Pulsipher said last week she had the opportunity to follow Senator Osmond and State Superintendent Smith through two Jordan District schools where the principals and teachers shared what they are doing. She said once again she applauds everything school administrators and teachers do to employ effective methods to do what they do well and make a difference in student achievement. She said it was great to be able to showcase this for Senator Osmond and Superintendent Smith. Mrs. Pulsipher said last Tuesday, she attended a South Jordan City Council meeting and at the end of the meeting the mayor and councilmen shared information about committee assignments and events. She said Mayor Alvord spoke about the great experience it has been to work in conjunction with Jordan School District to solve a safety issue for students living in South Jordan and she felt proud and pleased that the great administrators in Jordan District worked in partnership with South Jordan City to find a good solution that will increase the safety of students. Mrs. Pulsipher expressed appreciation to her fellow Board members and said the work on committee assignments and all the other things they do is fantastic and helps the district to move forward. She feels the collaboration and cooperation is better than it has ever been in the four years she has been on the Board. She expressed appreciation to the Board and administration for their part and believes that good things are coming out of this effort.

At 8:32 p.m., President Pulsipher declared the meeting adjourned and announced that the Board would return to study session.

**STUDY SESSION, Continued**

Those recognized or signed-in as present:
- Susan K. Pulsipher, Board President
- Janice L. Voorhies, Board Vice President
- Kayleen Whiteclock, Board Secretary
- (Jen Atwood, Board Member, excused)
- J. Lynn Crane, Board Member
- (Richard S. Osborn, Board Member, excused)
- Matthew Young, Board Member
- Patrice A. Johnson, Superintendent of Schools
- John Larsen, Business Administrator
- Michael Anderson, Administrator of Schools
- Laura Finlinson, Administrator of Curriculum and Staff Development
- Anthony A. Godfrey, Administrator of Schools
- June M. LeMaster, Administrator of Human Resources
- Brad Sorensen, Administrator of Schools
- Scott Thomas, Administrator of Auxiliary Services
- Teri Timpson, Administrator of Schools
- Paul Van Komen, Burbidge & White
- Jeri Clayton, Administrative Assistant
- Jennifer Boehme, President, Jordan Education Association

President Pulsipher presided and conducted. The Board of Education continued its study session to discuss the following:

E. **Update on Modified Traditional Calendar**
Mr. Anderson, administrator of schools, updated the Board regarding the plans for implementation of the modified traditional calendar at Bluffdale and Riverside Elementary Schools. He said meetings have been held with the communities and staff members of each school and there have been questions raised that need to be researched and due diligence completed. One of these issues is the instructional schedule requirement of 180 day/990 hour and how that affects employee contracts/pay.

Mrs. Timpson, administrator of schools, updated the Board on the professional development component of the modified schedule and said the Curriculum Department is looking at offering training to teachers regarding the small group and whole group time. She said the Human Resources Department is looking at office, custodial, and Nutrition Services personnel that will be needed to accommodate the modified traditional calendar and how the calendar will affect work schedules.

Mr. Thomas, administrator for Auxiliary Services, updated the Board on the transportation requirements for the modified traditional calendar. He said several months ago a group was formed, which included Special Education personnel, to review the busing needs of all students and to develop a transportation plan for the modified traditional calendar.

Mrs. Timpson said the goal is to present a plan to the Board that outlines all of the components of the modified traditional schedule at the July 26, 2015, Board meeting.

F. **Review of Policy DP375 Vacation Schedule for Administrative Personnel**

John Larsen, business administrator, reviewed the proposed changes to policy DP375. He said the policy contains language in paragraph II.C.2.a. that is somewhat difficult to administer and creates a fairness issue because it requires personal leave days be used prior to vacation days when school is in session. It was recommended that this language be removed. He noted that a paragraph II.D. was added to clarify that policy DP344 does not apply to administrators qualifying under policy DP375.

G. **Distribution of Tentative Budget Document**

John Larsen, business administrator, distributed the tentative 2015-16 Jordan School District Budget document. The District’s 2015-16 budget is scheduled for approval at the June 9, 2015, Budget Hearing. Mr. Larsen noted that the final budget document will be printed and distributed after the 2015 assessed valuation has been received from Salt Lake County.

H. **Discussion on Study Session Procedures**

President Pulsipher stated that discussion has been held in the past few months about how the Board arrives at a decision during study sessions. She noted that from research on this issue in State Code and USBA publications, as well as conversations with the Board’s attorney and others, it appears that the Board can vote in a study session so long as it is noted on the agenda that the Board will take possible action on a discussion item. Having a formal vote on issues during study sessions will help to define the Board’s decisions and actions, eliminate possible confusion, and give a clear message to staff about how or whether to proceed on issues; however, this voting would not replace consent agenda or special business items that are voted on during regular Board meetings.

After discussion on this matter, Board members expressed their agreement with this change.

The Board’s attorney, Mr. Van Komen, reiterated that the study session agenda would need to state “discussion and possible action” in order for the Board to take any formal vote.

I. **Policy Governance Revisions – GP116 Cost of Governance**

Board members discussed possible revisions to policy GP116. The Board determined that more information was needed before making revisions and asked for help from the Board Finance Committee in looking at costs associated with this policy.
MOTION: At 9:10 p.m., it was moved by Kayleen Whitelock and seconded by Janice L. Voorhies to go into closed session. Motion passed with a unanimous vote.

CLOSED SESSION

Those recognized or signed-in as present:
- Susan K. Pulsipher, Board President
- Janice L. Voorhies, Board Vice President
- Kayleen Whitelock, Board Secretary
- (Jen Atwood, Board Member, excused)
- J. Lynn Crane, Board Member
- (Richard S. Osborn, Board Member, excused)
- Matthew Young, Board Member
- Patrice A. Johnson, Superintendent of Schools
- John Larsen, Business Administrator
- Paul Van Komen, Burbidge & White

President Pulsipher presided and conducted. The Board of Education met in a closed session to discuss personnel. Following a brief discussion, Superintendent Johnson and Mr. Larsen were excused from the meeting. The closed session discussion was not recorded.

At 10:05 p.m., the meeting adjourned.

/jc
Attachments

[Minutes approved 6-9-15]