The Board of Education of Jordan School District met in study, closed, and regular sessions on Tuesday, July 28, 2015, beginning at 2:58 p.m. at the District Auxiliary Services Building, 7905 South Redwood Road, West Jordan, Utah.

**STUDY SESSION**

Those recognized or signed-in as present:
- Susan K. Pulsipher, Board President
- Janice L. Voorhies, Board Vice President
- Kayleen Whitelock, Board Secretary
- Jen Atwood, Board Member
- J. Lynn Crane, Board Member
- Richard S. Osborn, Board Member
- Matthew Young, Board Member
- Patrice A. Johnson, Superintendent of Schools
- John Larsen, Business Administrator
- Michael Anderson, Administrator of Schools
- Jill Durrant, Administrator of Schools
- Laura Finlinson, Administrator of Curriculum and Staff Development
- Anthony A. Godfrey, Administrator of Schools
- June M. LeMaster, Administrator of Human Resources
- Brad Sorensen, Administrator of Schools
- Scott Thomas, Administrator of Auxiliary Services
- Teri Timpson, Administrator of Schools
- Paul Van Komen, Burbidge & White
- Jeri Clayton, Administrative Assistant
- Carmen Freeman, Mayor, Herriman City
- Brett Woods, City Manager, Herriman City

President Pulsipher presided and conducted. The Board of Education met in a study session to discuss the following:

A. **Ends Policies and Student Achievement**

   Board members discussed the *What Counts* round table activity scheduled for September 10, 2015, at 6:30 p.m. They reviewed the proposed list of parents and other community participants to insure a balanced representation. President Pulsipher asked that Board members put together a list of mailing and email addresses for their individual invitees by the middle of August so formal invitations and other communications could be sent to the participants.

B. **Discussion on Governor’s Education Plan**

   Board members discussed the Governor’s Education Plan and how it relates to Jordan District Board of Education goals and practices.

   **MOTION:** At 4:04 p.m., it was moved by Kayleen Whitelock and seconded by Richard S. Osborn to go into closed session. Motion passed with a unanimous vote.

**CLOSED SESSION**

Those recognized or signed-in as present:
- Susan K. Pulsipher, Board President
- Janice L. Voorhies, Board Vice President
President Pulsipher presided and conducted. The Board of Education met in a closed session to discuss personnel, property and potential litigation. The closed session discussion was recorded and archived.

At 5:12 p.m., the meeting adjourned. The Board returned to study session.

**STUDY SESSION, Continued**

Those recognized or signed-in as present:
- Susan K. Pulsipher, Board President
- Janice L. Voorhies, Board Vice President
- Kayleen Whitelock, Board Secretary
- Jen Atwood, Board Member
- J. Lynn Crane, Board Member
- Richard S. Osborn, Board Member
- Matthew Young, Board Member
- Patrice A. Johnson, Superintendent of Schools
- John Larsen, Business Administrator
- Michael Anderson, Administrator of Schools
- Jill Durrant, Administrator of Schools
- Laura Finlinson, Administrator of Curriculum and Staff Development
- Anthony A. Godfrey, Administrator of Schools
- June M. LeMaster, Administrator of Human Resources
- Brad Sorensen, Administrator of Schools
- Scott Thomas, Administrator of Auxiliary Services
- Teri Timpson, Administrator of Schools
- Paul Van Komen, Burbidge & White
- Herb Jensen, Director, Transportation Services
- Kurt Prusse, Director, Purchasing
- Sandy Riesgraf, Director, Communications
- David Rostrom, Director, Facility Services
- Richard Haight, Ad Specialist, Transportation Services
- Jeri Clayton, Administrative Assistant
- Jennifer Boehme, President, Jordan Education Association

President Pulsipher presided and conducted. The Board of Education continued its study session to discuss the following:

**C. Proposed Boundary Change for Undeveloped Areas**

Jill Durrant, administrator of schools, reviewed a potential boundary change brought to her attention by Luann Leavitt, consultant for Planning and Student Services. This boundary change would move one street of existing homes and property currently under residential development from the Fox Hollow Elementary boundary to the Oakcrest Elementary School boundary. The number of students currently living in the existing homes is eleven, five of which attend Jordan schools. This change would provide these students with a closer walking route to Oakcrest Elementary. Ms. Durrant requested the Board’s
approval to move forward with this boundary change proposal to include discussing the proposed change with the Fox Hollow and Oakcrest School Community Councils, school principals, and residents in the existing homes prior to making an official boundary change recommendation. The Board provided approval with the following motion:

**MOTION:** It was moved by Kayleen Whitelock and seconded by Janice L. Voorhies to authorize Ms. Durrant to seek community input related to the proposed boundary change for Oakcrest and Fox Hollow Elementary Schools. Motion passed with a unanimous vote.

D. **Update on Interlocal Agreement**

Paul Van Komen, Board attorney, reported that other than speaking with Mayor Freeman earlier in the day, he had not been contacted by the cities regarding the draft Interlocal Agreement he provided to them.

President Pulsipher said she attended a South Jordan City meeting one week ago where modifications to the Interlocal Agreement were discussed and it is her understanding that copies of the Agreement with South Jordan City’s recommended changes were sent to the various city mayors for input.

E. **Statement of Qualification (SOQ) for Building Design**

Mrs. Whitelock, chair of the Board Facilities Committee, said the committee reviewed the SOQ with the community and with staff members. She invited Mr. Thomas, administrator of Auxiliary Services, to present the building designs and costs.

Mr. Thomas said the SOQ process provided an opportunity to review what could be done to meet the elementary construction budget of $14.5 million. He presented two alternatives, a single-story and two-story elementary school design, and reviewed the differences in square footage, number of classrooms, computer labs, teacher workrooms, conference/reading rooms, speech/guidance offices, and collaboration areas. Following Mr. Thomas’ presentation and Board discussion, Board members made the following motion to approve a design that will be used for bid proposals for elementary schools being constructed in Herriman and South Jordan City:

**MOTION:** It was moved by Janice L. Voorhies and seconded by Richard S. Osborn to authorize the administration to move forward with the RFP process and to use the single story alternative elementary design. Motion passed with a unanimous vote.

F. **Update on Modified Traditional Calendar**

Mrs. Timpson, administrator of schools, reviewed progress related to implementation of the pilot modified traditional calendar at Bluffdale and Riverside Elementary schools beginning with the 2016-17 school year. She discussed a timeline for community input meetings, transportation needs, plans for surveying patrons in the fall of 2015, and plans for professional development for teachers.

Mr. Anderson, administrator of schools, stated that the modified traditional schedule will meet the 180 day/990 hour state instruction requirements and provide for an early Friday release time. The transportation plan that is most economically viable for Bluffdale Elementary includes a change in start times for Bluffdale Elementary and South Hills Middle School and a change in some route assignments for bus drivers. He noted that Riverside is a walk-in school and Special Education busing will not be impacted. In response to a question raised by the Board during a study session in the month of May about whether 35 desks would fit in a classroom, Mr. Anderson reported that his team visited both a portable classroom and the smallest classroom and were able to set up 35 desks in a portable and 28 in a small classroom. An important consideration that has also been studied is how the modified traditional schedule impacts employees, both licensed and classified. He reiterated the key component of the plan is to have small groups of students at the beginning and end of the day, and large groups together during the middle of the day. Teacher specialists will be provided to assist during the hours of 10:00 a.m.
to 2:00 p.m. to assist during the large class time. Professional development has been planned to assist employees with best practices for the small group and whole group instruction.

Mr. Larsen, business administrator, reviewed the estimated costs associated with implementation of the modified traditional schedule. He said it is anticipated that implementation will be cost-neutral based on a class size increase of 20 percent during the middle of the day for large group activities. An additional consideration is the fact that increased pay for increased hours may be viewed as increased pay for increased class size, causing unfair comparisons with other employees. He explained this by stating that the increase in pay is a result of employees having to work additional hours on the modified traditional calendar over and above the hours employees at traditional schedule schools are required to work.

Following the presentation, administrators asked for the Board’s direction regarding continuing the process for implementation of the pilot program. The Board provided direction with the following motion:

**MOTION:** It was moved by Kayleen Whitelock and seconded by Jen Atwood to authorize the administration to continue its efforts for implementation of the modified traditional calendar pilot. Motion passed with a unanimous vote.

G. **Advertising on District School Buses**

Mr. Jensen, director of Transportation, introduced Richard Haight, advertising specialist for Transportation Services, and reported that bus advertising during the 2014-15 school year generated a profit of $43,071.56, noting that expenses included salary costs. He said the District placed self-promotion ads on the school buses and the value, had the ad space had been sold to a vendor, would have been $56,667.00, for a total profit plus self-promotion value of $99,738.56. Mr. Jensen said he felt that this profit was close to the maximum amount that could be expected from bus advertising. He asked the Board to consider extending the in-house bus advertising program through the 2015-16 school year based on the value realized during the previous year.

Board members provided direction to Mr. Jensen with the following motion:

**MOTION:** It was moved by Jen Atwood and seconded by Richard S. Osborn to authorize the administration to continue the in-house bus advertising program through the 2015-16 school year. Motion passed with a unanimous vote.

H. **Policy Review – Administrative Policy DA168 NEG Assignment of Bus Driver and Bus Attendants**

Dr. LeMaster, administrator of Human Resources, reviewed the changes to policy DA168 NEG which include allowing for more flexibility in hiring substitute field trip drivers. The policy changes are the result of a collaborative effort by the Transportation Advisory Committee, administration and classified association.

At 6:25 p.m., the meeting adjourned. The regular session started at 6:38 p.m.

**REGULAR SESSION**

Those recognized or signed-in as present:
Susan K. Pulsipher, Board President
Janice L. Voorhies, Board Vice President
Kayleen Whitelock, Board Secretary
Jen Atwood, Board Member
J. Lynn Crane, Board Member
Richard S. Osborn, Board Member
Matthew Young, Board Member
Patrice A. Johnson, Superintendent of Schools
John Larsen, Business Administrator
President Pulsipher presided and conducted. She welcomed those present. Dr. June LeMaster led the Pledge of Allegiance. Reverence was given by Mrs. Laura Finlinson. President Pulsipher recognized Daybreak Elementary students for providing the artwork displayed on the walls inside and outside the Board room.

**Resolution of Appreciation**

President Pulsipher read a Resolution of Appreciation for each of the following former Jordan District employees who recently passed away:

- Janice Sabey Carol – employed by Jordan District from 1968 to 1970 and 1988 to 2002
- David Chase – employed by Jordan District from 1967 to 1976
- Jack Occie Evans – employed by Jordan District from 1979 to 1985
- Ona Twyla Baldwin Harris – employed by Jordan District from 1968 to 1994
- Catherine Ann Longstroth – employed by Jordan District from 1985 to 1987 and 2014
- Mari Anna Neumann – employed by Jordan District from 1995 to 2001
- Robert Frederick Reynolds, Jr. – employed by Jordan District from 1973 to 2015
- Merrilee Fielding Brewster Vassar – employed by Jordan District from 1996 to 2015
- Karen Keyte Whiting – employed by Jordan District from 1981 to 1989

**Recognition of Administrative Appointments and Transfers**

Dr. June LeMaster, administrator for Human Resources, recognized the following individuals who received administrative appointments:

- Ronna Hoffman, assistant principal at Riverside and Southland Elementary Schools, appointed principal of Riverside Elementary School.
- Michelle Lovell, assistant principal at Eastlake Elementary School, appointed principal of Jordan Hills Elementary School.
- Lauren Peacock, Title 1 instructional coach at Granger High School in Granite School District, appointed assistant principal of Riverside and Southland Elementary Schools.
- Cherie Wilson, teacher specialist in the Curriculum and Staff Development Department, appointed assistant principal at Eastlake Elementary School.

**Patron Comments Regarding Non-Agenda Items**
Alexandra Eframo thanked the Board for the hour that two District employees spent with her a couple of months ago answering her questions. She asked the Board to have the students in each of the classrooms at the beginning of each day take one minute to bow their heads and meditate and if the students don’t know what to meditate about, the teacher could suggest they think about the things for which they are thankful. Ms. Eframo said Jordan District needs to hold children back a grade when they are failing because if these students know they can go to the next grade, then there is no incentive for them to study.

I. General Business

A. Motion to Approve Consent Agenda Items

1. Minutes

Minutes for the Board of Education meetings held June 9 and 16, 2015, were provided to the Board of Education.

2. Land Trust Approval

School Land Trust Plans for the 2015-16 school year were presented for final Board approval.

3. Change Order for JATC South

The change order amount is $81,147.00 and provides for installation of a pre-school play pit. The need for the play pit was unknown at original contract time. State Special Education funding is financing the playground; no capital funds are involved. The playground pit will be used in conjunction with a Special Education pre-school program that will be housed at JATC South. The pre-school program participants include approximately 50 percent special needs students and 50 percent tuition-paying students.

**MOTION:** It was moved by J. Lynn Crane and seconded by Richard S. Osborn to approve Consent Agenda items A1 through A3, as recommended. Motion passed with a unanimous vote.

B. Motion to Accept Consent Agenda Items

1. Expenditures

Expenditures for the month of June 2015 were provided to the Board of Education.

2. Financial Statement

The financial statement through June 30, 2015, was provided to the Board of Education. A copy is attached at the conclusion of these minutes. (Attachment 1)

3. Personnel – Licensed and Classified

Personnel changes for the month of June 2015 were provided to the Board of Education.

4. Recommendation to Issue Certificates for Home Instruction

It was recommended that the students whose parents have filed affidavits pursuant to Utah Code 53A-11-102 shall be issued certificates excusing them from attending public school.

**MOTION:** It was moved by Kayleen Whitelock and seconded by Janice L. Voorhies to accept Consent Agenda items B1 through B4, as recommended. Motion passed with a unanimous vote.
II. **Bid Recommendations**

A. **School or Department**  
   **Board Finance Committee**  
   **Items for Bid**  
   **Internal Audit Services (5-year contract)**

<table>
<thead>
<tr>
<th>Bidders</th>
<th>Amount of Bid</th>
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<tbody>
<tr>
<td>Allred Jackson</td>
<td>Undetermined</td>
</tr>
<tr>
<td>Joseph Christensen</td>
<td></td>
</tr>
<tr>
<td>Gilbert &amp; Stewart</td>
<td></td>
</tr>
<tr>
<td>Piercy, Bowler, Taylor &amp; Kern</td>
<td></td>
</tr>
</tbody>
</table>

**Purpose:** To provide ad hoc auditing services beginning fiscal year 2015-16 for the Board Finance Committee.

**Recommendation:** It was recommended awarding the contract to Joseph Christensen. The Purchasing Department made the recommendation based on the results of the evaluation process and final ratings of the RFP proposals.

**MOTION:** It was moved by Richard S. Osborn and seconded by J. Lynn Crane to approve the bid for internal audit services, as recommended. Motion passed with a unanimous vote.

B. **School or Department**  
   **Central Warehouse**  
   **Items for Bid**  
   **White Copy Paper**

<table>
<thead>
<tr>
<th>Bidders</th>
<th>Amount of Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contract Paper Contract Inc.</td>
<td>$76,910.40</td>
</tr>
<tr>
<td>Costco Wholesale NW Region</td>
<td></td>
</tr>
<tr>
<td>Spicers Paper</td>
<td></td>
</tr>
<tr>
<td>Staples Inc.</td>
<td></td>
</tr>
<tr>
<td>Unisource, a Vertiv Company</td>
<td></td>
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</tbody>
</table>

**Purpose:** Replenish white copy paper supply.

**Recommendation:** It was recommended purchasing the product from Costco Wholesale NW Region. The State of Utah reverse auction completed by Jordan School District complies with procurement requirements and is substantially lower than state contract pricing.

**MOTION:** It was moved by Kayleen Whitelock and seconded by Janice L. Voorhies to approve the bid for white copy paper, as recommended. Motion passed with a unanimous vote.

C. **School or Department**  
   **Nutrition Services**  
   **Items for Bid**  
   **Assorted Foods**

<table>
<thead>
<tr>
<th>Bidders</th>
<th>Amount of Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>D&amp;M Distributing</td>
<td>As required, est. $2,000,000</td>
</tr>
<tr>
<td>Daxwell</td>
<td></td>
</tr>
<tr>
<td>Honeyville Grain</td>
<td></td>
</tr>
<tr>
<td>Innovative Food Service Marketing</td>
<td></td>
</tr>
<tr>
<td>MCI Foods</td>
<td></td>
</tr>
<tr>
<td>Nicholas &amp; Company</td>
<td></td>
</tr>
<tr>
<td>Sysco Intermountain Food Services</td>
<td></td>
</tr>
<tr>
<td>Wallace Packaging, LLC</td>
<td></td>
</tr>
</tbody>
</table>

**Purpose:** Assorted food items for Nutrition Services.
Recommendation: It was recommended awarding the contract to the most responsive, responsible and acceptable bidders who complied with the specifications, terms, and conditions outlined in the bid documents. Contract is one-year with renewal option of four additional years.

**MOTION:** It was moved by Richard S. Osborn and seconded by J. Lynn Crane to approve the bid for assorted foods, as recommended. Motion passed with a unanimous vote.

**D. School or Department**

**Nutrition Services**

**Items for Bid**

**Prime Distributor-Assorted Foods**

<table>
<thead>
<tr>
<th>Bidders</th>
<th>Amount of Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nicholas &amp; Company</td>
<td>As required, est. $700,000</td>
</tr>
<tr>
<td>Sysco Intermountain Food Services</td>
<td></td>
</tr>
</tbody>
</table>

**Purpose:** To provide Prime Distributor–assorted food items.

Recommendation: It was recommended awarding the contract to the most responsive, responsible and acceptable bidder, Nicholas & Company. They complied with the specifications, terms, and conditions outlined in the bid documents. Contract is one-year with renewal option of four additional years.

**MOTION:** It was moved by J. Lynn Crane and seconded by Jen Atwood to approve the bid for prime distributor–assorted foods, as recommended. Motion passed with a unanimous vote.

**III. Special Business**

**A. PUBLIC HEARING: Consideration of Proposed Boundary Changes Affecting Undeveloped Property within the Boundaries of Bingham High, Riverton High, South Jordan Middle, Oquirrh Hills Middle, Monte Vista Elementary, and Rosamond Elementary**

Dr. Godfrey, administrator of schools, reviewed the proposed boundary change that would move a parcel of undeveloped land in the Midas Crossing subdivision from the Bingham High boundary to the Riverton High boundary; from the South Jordan Middle School boundary to the Oquirrh Hills boundary; and from the Monte Vista Elementary boundary to the Rosamond Elementary School boundary. He said this boundary change is being made prior to homes being constructed and will move future students from schools with high growth and enrollment to schools with lower growth and enrollment. He reported that the developer provided contact information for individuals that had purchased homes in this area and after contacting them, none of them expressed a concern about the boundary change. Dr. Godfrey said he and Mr. Anderson met with the School Community Councils of all six schools and they provided unanimous support for this boundary change.

Mrs. Whitelock thanked the administration for working with the community to obtain input and support for this boundary change.

A copy of the boundary map is attached at the conclusion of these minutes. (Attachment 2)

**Public Comment**

No patrons signed up to address the Board regarding this Special Business item.

**MOTION:** It was moved by Jen Atwood and seconded by Janice L. Voorhies to approve the boundary change affecting undeveloped property within the boundaries of Bingham High, Riverton High, South Jordan Middle, Oquirrh Hills Middle, Monte Vista Elementary, and Rosamond Elementary Schools. Motion passed with a unanimous vote.
B. **Recommendation to Approve Contract for Superintendent of Schools**

Mrs. Voorhies said during the time she has served as a Board member she has been impressed by the team that Superintendent Johnson has put together and with the expertise they demonstrate in leading Jordan District to increase success. She expressed appreciation to Dr. Johnson.

President Pulsipher echoed Mrs. Voorhies remarks and said at the head of any great organization is a great leader. She also expressed her appreciation to Dr. Johnson.

**Public Comment**

No patrons signed up to address the Board regarding this Special Business item.

**MOTION:** It was moved by J. Lynn Crane and seconded by Richard S. Osborn to approve the two-year contract for Superintendent of Schools. Motion passed with a unanimous vote.

C. **Recommendation to Approve Revisions to Administrative Policy DA168 NEG Assignment of Bus Drivers and Bus Attendants**

Dr. LeMaster, administrator of Human Resources, said the policy changes allow for more flexibility with the way field trips are assigned to substitute drivers. She said the policy changes were made as a result of a collaborative effort between the classified association, the Transportation Department, and District administration.

President Pulsipher invited public comment.

**Public Comment**

Alexandra Eframo stated that bus drivers should be advised to only make right hand turns and never left hand turns because she was nearly struck by a bus making a left hand turn. She said crossing three lanes of traffic when making a left hand turn is unsafe and no bus driver should attempt this maneuver.

**MOTION:** It was moved by Kayleen Whitelock and seconded by Richard S. Osborn to Approve Revisions to Administrative Policy DA168 NEG Assignment of Bus Drivers and Bus Attendants. Motion passed with a unanimous vote.

D. **Recommendation to Approve Purchase and Sales Agreement to Sell the Butterfield Property to Herriman City in Accordance with the Interlocal Agreement**

Mr. Thomas, administrator of Auxiliary Services, said during closed session Mayor Freeman and City Manager Bret Wood presented this item to the Board. He offered to answer any additional questions Board members may have.

Mr. Young said he wanted to publicly state his extreme discomfort with this transaction at this time because this is the only property the District owns in that part of Herriman and by selling it, the Board will be at the mercy of land owners, some of which have not listed their property for sale, and others that have no agreed-upon purchase price. He said selling the property at this time places the Board in a vulnerable position in an area of Herriman that is experiencing significant growth. He said he understands that Herriman City has made commitments to the Board, but public officials come and go and City plans can change. He also said while this acreage is not an optimal piece of property on which to build a school, at least it is property that the District owns and could be used to accommodate growth.

Mrs. Atwood expressed hesitation about selling the property for the same reasons Mr. Young listed; however, she said she will approve the sale in a show of good faith that Herriman City will do what is right for Jordan School District.
Mrs. Whitelock said in the past, Herriman City has worked well with Jordan District and they have made a commitment to work hard to find land for the District that is suitable for a school because they feel that the purchase of the District’s property is important for their City at this time. She stated that development of a city’s infrastructure is beneficial to the District, but also expressed agreement with Mr. Young’s concerns.

Mrs. Pulsipher said she shares Mr. Young’s concerns as well but will move forward to approve the sale of the property based on Herriman’s commitment to the Board.

Public Comment
No patrons signed up to address the Board regarding this Special Business item.

**MOTION:** It was moved by Janice L. Voorhies and seconded by J. Lynn Crane to Approve the Purchase and Sales Agreement to Sell the Butterfield Property to Herriman City in Accordance with the Interlocal Agreement. Motion passed with a vote of six to one. Mr. Young cast the dissenting vote.

IV. **Information Items**

A. **Superintendent’s Report**

Superintendent Johnson expressed appreciation to Cabinet members for the great work they do which is evidenced at every Board meeting by the stellar reporting of thoroughly investigated issues. She said Jordan School District is in excellent hands and it is an honor for her to work with these individuals. Dr. Johnson expressed appreciation to the Board for the renewal of her contract. She said she is honored to be able to further the educational opportunities of Jordan District students.

Dr. Johnson invited Mr. Devey, director of Custodial Services, to present an Energy Management Report and asked Mr. Thomas, administrator of Auxiliary Services, to follow him with a Facilities Progress Report

1. **Energy Management Report**

Duane Devey, director of Custodial and Energy Services, reported that a year ago he was asked to put together a team that could formulate an energy savings plan for the District. Plan goals included promoting a comfortable indoor climate for learning, reducing energy waste and insuring that energy-using equipment operated efficiently, gaining an understanding of the operation of all District facilities, and providing regular reports about the effectiveness of the program. This plan included developing wise watering, lighting, and HVAC practices, as well as employee education.

Robert Vorwald, Energy Management Coordinator, stated that to begin this project a baseline for energy usage needed to be established. He said this baseline was created using an average energy usage from data for the years 2012, 2013, and 2014. Once the baseline was established, a plan was put in place to accomplish the goal of reducing unnecessary energy and water usage at all District facilities. This plan included prioritizing schools by energy usage per square foot, lighting retrofits/controls, summer shut-down of portables, scheduling of HVAC usage, day and night inspections of energy usage, classroom education/training, working with District departments, and applying for utility incentives.

Mr. Vorwald reported that the efforts of District personnel during the 2014-15 school year resulted in a total energy savings of $683,759. He also noted that the Salt Lake Tribune on July 27, 2015, reported that Jordan District had the lowest water usage of the five Salt Lake County school districts.
2. **Facilities Progress Report**

Mr. Scott Thomas, administrator for Auxiliary Services, reviewed the progress of current Capital Outlay projects. A copy of the Facilities Progress Report is attached at the conclusion of these minutes. (Attachment 3)

V. **Discussion Items**

A. **Board Member Committee Reports and Comments**

Mr. Crane said he serves on the Salt Lake County Parks and Recreation Advisory Board and current discussions have been about providing off-leash parks for dog owners and the upcoming renewal of the Zoo Arts and Parks tax program which has provided many wonderful projects for the citizens of Salt Lake County in terms of facilities and fine arts programs. He said they have been reviewing a list of proposed projects should the ZAP tax be approved for renewal in 2016. Mr. Crane said he serves on the Board Facilities and Board Finance Committees and the Committee chairs will report on the work of these Committees. Mr. Crane expressed appreciation for the opportunity to participate in District activities and for opportunities to speak and represent Jordan District. He said he still believes as he did when he was young that Jordan District is the finest district in the State.

Mr. Young expressed appreciation to Mr. Thomas, administrator for Auxiliary Services, and Mr. Bergera, staff assistant for Auxiliary Services, for taking him to visit some of the schools in his area undergoing summer construction projects. He said it was insightful to be in these facilities to get a sense of what a $3 million project looks like in a compressed time frame. He said he was impressed with the efficiency of the work being done at each of the buildings. Mr. Young asked for information about plans for an open house at the JATC South facility because it would provide a good opportunity for the Board to invite the Riverton and Bluffdale mayors and city council members to tour the facility. Superintendent Johnson responded that parents have been invited to visit the facility on the second day of school and that a date for a community open house is being selected which does not conflict with other events. She said the plan is to hold an open house at the beginning of the year rather than waiting until the building dedication at the end of the year. Mr. Young asked the administration to make a special effort to invite city dignitaries to attend the open house. Mr. Young expressed appreciation to Mr. Crane for his time and insight as he serves on the Board Finance Committee. He said the Committee had a good conversation with City of West Jordan officials in regard to the City’s proposed RDA for the Auxiliary Services building. He said he didn’t have anything specific to report at this time, but it was an opportunity to “get on the same page” with City of West Jordan officials. Mr. Young said discussions have been held with the District financial advisor, George K. Baum and Company, regarding a potential bond election. He said they have agreed to bring a third party into the process to provide additional insight and he expressed appreciation to them for their willingness to collaborate. He said the Committee should be ready within the next few months to make recommendations to the Board with regard to the bonding process. Mr. Young said he attended a Riverton City council meeting where they announced a CDA project on the southwest border of their community and informed Board members that Riverton City officials would be coming to the Board with a proposed CDA in the near future.

Mrs. Pulsipher announced that the study session on August 11, 2015, would be held in the Board conference room at the Auxiliary Services building, but the Board meeting on August 25, 2015, and all meetings thereafter, will be held in the new Board and conference rooms located at the JATC South facility. Mrs. Pulsipher said she serves as a member of the Board of Directors for USBA and a month or so ago, Jordan Board members held a discussion about the services they receive from USBA and the dues they pay. She said in response to Board member questions, she picked up copies of a USBA pamphlet that describes the services available to dues-paying members and which explains how Association dues are calculated. Mrs. Pulsipher suggested
having the USBA executive director attend a future study session to answer the Board’s
questions. She also stated that a letter received from USBA in June said dues would not be
increased for the 2015-16 school year, but there is talk about a dues increase for the following
year. In addition, Mrs. Pulsipher provided Board members with a sheet showing the proposed
USBA and USSA budgets for 2015-16. Mrs. Pulsipher said USBA sponsors many professional
development opportunities for Board members and the next scheduled event is the Leadership
Academy which will be held September 17-19, 2015, at Zermatt Resort in Midway, Utah. She said
as part of the agenda, USBA hopes to have the governor and others in attendance. She
recommended that Board members take advantage of these opportunities to get the maximum
benefit from USBA membership. Mrs. Pulsipher said the legislature has been holding many
meetings this summer and Board Legislative Committee members have attended many of these at
the Capitol. She indicated that two legislative items would be discussed in the study session that
will follow this Board meeting.

Mrs. Voorhies said she serves as a member of the Board’s Legislative Committee, Community
Council Committee, and Facilities Committee and the activities of these committees were and will
be discussed by Mrs. Pulsipher, Mrs. Atwood, and Mrs. Whitelock. Mrs. Voorhies said she serves
as a District representative on the Western Growth Coalition and at her suggestion, this group has
not held meetings during the months of July and August.

Mrs. Whitelock said information about the activities of the Facilities Committee were reported
during study session, but the Committee would like to propose that at a future Town Hall meeting,
the public be invited to participate in a discussion about what the next Jordan District high school
will be like. Mrs. Whitelock said the Facilities Committee’s time has been spent in large part on the
SOQ and the results of the SOQ were discussed with the Board during a study session. Mrs.
Whitelock said at the next meeting of the Facilities Committee, they will be reviewing the results of
the seismic study done at West Jordan Middle School and will then provide that information to the
Board.

Mrs. Atwood said the Board School Community Council Committee met recently and were
pleased to see that USOE was working on a flyer that will be sent home to parents which is very
similar to the flyer that the Committee is putting together. She said the Committee was excited to
see that this information will be available to parents and will help them to be aware of the purpose
of School Community Councils and the how the School LAND Trust Program funds are being
spent. She said the Board would like to encourage those schools that do not have a strong School
Community Council to reach out to her Committee for assistance with educating the community
about the importance of School Community Councils.

Mr. Osborn said he serves as a member of the National Federation of Urban and Suburban
School Districts. He recently attended a planning session for this year’s conference which is being
sponsored by Granite School District and said it is likely that it will be Jordan District’s turn to
sponsor the yearly conference in the near future. When it is Jordan’s turn, he would love to have
representatives from other districts visit Jordan’s specialty schools. He said at the recent NFUSSD
conference he listened to a speaker that he thought would be an excellent choice to address the
principals at a future meeting. Mr. Osborn said the Utah High School Activities Association met
recently and made a decision to discontinue sponsorship of diving as an authorized sport, in part
because there aren’t many students interested in this sport and private clubs are providing this
activity. Mr. Osborn said he is serving on the UHSAA Realignment Committee and in September
this committee will be reviewing classifications. He said Jordan didn’t have to worry about having
its classification changed; however he is going to try and get all the District’s high schools in one
region so they can play each other. He said potential changes are two years down the road.

Mrs. Pulsipher reminded Board members of the Delegate Assembly scheduled for August 15,
2015, with the Pre-delegate Assembly scheduled for the evening of August 14, 2015. She said
while Mrs. Whitelock and Mrs. Voorhies are currently serving as the Jordan District delegates, all
Board members are invited and encouraged to attend.
At 8:30 p.m., President Pulsipher declared the meeting adjourned and announced that the Board would return to study session.

**STUDY SESSION, Continued**

Those recognized or signed-in as present:
- Susan K. Pulsipher, Board President
- Janice L. Voorhies, Board Vice President
- Kayleen Whitelock, Board Secretary
- Jen Atwood, Board Member
- J. Lynn Crane, Board Member
- Richard S. Osborn, Board Member
- Matthew Young, Board Member
- Patrice A. Johnson, Superintendent of Schools
- John Larsen, Business Administrator
- Michael Anderson, Administrator of Schools
- Jill Durrant, Administrator of Schools
- Laura Finlinson, Administrator of Curriculum and Staff Development
- Anthony A. Godfrey, Administrator of Schools
- June M. LeMaster, Administrator of Human Resources
- Brad Sorensen, Administrator of Schools
- Scott Thomas, Administrator of Auxiliary Services
- Teri Timpson, Administrator of Schools
- Paul Van Komen, Burbidge & White
- Jeri Clayton, Administrative Assistant
- Jennifer Boehme, President, Jordan Education Association
- Alexandra Eframo

President Pulsipher presided and conducted. The Board of Education continued its study session to discuss the following:

I. **Notification to Parents on Contagious Diseases**

Laura Finlinson, administrator of Curriculum and Staff Development, reported that District policy AS83 *Bloodborne Pathogens and Communicable Disease Management in the School Setting* governs how the District responds to and manages communicable diseases. She explained the circumstances where informing parents is appropriate and how to deal with students who are not immunized or have a medical exclusion. Mrs. Finlinson said it is important to remember that employees and students are protected by FERPA and care should be taken to insure student health information is protected. She said if Board members need additional information they can review State Rule R396-100-8.

J. **Update on Busing for Alternative Specialized Program**

Dr. Godfrey, administrator of schools, reported that Transportation Services has developed a route for Valley High for the 2015-16 school year that has five stops and serves the northern portion of the District. To develop the route, a map was created to show where all of the students currently attending Valley High live and where bus stops could be placed to serve the most students and those with the greatest need. Dr. Godfrey stated that busing information will be included in Valley High student registration packets. The bus usage will be tracked and reviewed quarterly and updates provided to the Board.

K. **Charter School Funding Task Force**

President Pulsipher reported on recent meetings of the Charter School Funding Task Force which was created by the legislature to examine charter school funding. Board members discussed the financial
impact of charter schools on school districts and the information the Board would like to have conveyed to the Task Force in future meetings.

L. Proposed State Board of Education Selection Process

President Pulsipher reviewed a letter the Board received from USBA president, Kristi Swett, about a proposal being discussed by Senators Vickers, Millner, and Jackson regarding state board elections. Board members discussed the pros and cons of the proposal and made suggestions for feedback that President Pulsipher could provide to USBA at the August 14, 2015, meeting.

M. Discussion on Five-Year Building Construction Plan and Input from Cities

Board members reviewed the draft Five-Year Building Construction Plan and discussed proposed changes in preparation for providing the plan to the cities.

At 9:44 p.m. the meeting adjourned.

MOTION: At 9:58 p.m., it was moved by J. Lynn Crane and seconded by Richard S. Osborn to go into closed session. Motion passed with a unanimous vote.

CLOSED SESSION

Those recognized or signed-in as present:
Susan K. Pulsipher, Board President
Janice L. Voorhies, Board Vice President
Kayleen Whitelock, Board Secretary
Jen Atwood, Board Member
J. Lynn Crane, Board Member
Richard S. Osborn, Board Member
Matthew Young, Board Member
Patrice A. Johnson, Superintendent of Schools
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White

President Pulsipher presided and conducted. The Board of Education met in a closed session to discuss personnel and potential litigation. The closed session discussion was recorded and archived.

MOTION: At 10:31 p.m., it was moved by Janice L. Voorhies to adjourn the meeting. Motion passed with a unanimous vote.

/jc
Attachments

[Minutes approved 8-25-15]