The Board of Education of Jordan School District met in study and closed sessions on Tuesday, November 10, 2015, beginning at 4:03 p.m. at the JATC South Campus (Board Conference Room), 12723 S. Park Avenue (2080 West), Riverton, Utah.

**STUDY SESSION**

Those recognized or signed-in as present:
- Susan K. Pulsipher, Board President
- Janice L. Voorhies, Board Vice President
- Kayleen Whitelock, Board Secretary
- Jen Atwood, Board Member
  (J. Lynn Crane, Board Member, excused)
- Richard S. Osborn, Board Member
- Matthew Young, Board Member
- Patrice A. Johnson, Superintendent of Schools
- John Larsen, Business Administrator
- Paul Van Komen, Burbidge & White
- Anthony A. Godfrey, Associate Superintendent
- Michael Anderson, Administrator of Schools
- Jill Durrant, Administrator of Schools
- Laura Finlinson, Administrator of Curriculum and Staff Development
- Brad Sorensen, Administrator of Schools
- Scott Thomas, Administrator of Auxiliary Services
- Teri Timpson, Administrator of Schools
- Jeri Clayton, Administrative Assistant
- Robert Conder, AV Maintenance
- Andy Handy, Marshall Industries
- Carmen Freeman, Mayor, Herriman City

President Pulsipher presided and conducted. The Board of Education met in a study session to discuss the following:

A. **Ends Policies and Student Achievement**

   Board members discussed preparations for the employee “What Counts?” activity scheduled for Tuesday, November 17, 2015, from 4:00 p.m. to 6:00 p.m. They expressed appreciation to staff members for helping with arrangements for this activity.

   President Pulsipher discussed the development of Ends policies using the information gained from the “What Counts?” activity held with community members, student body officers, and employees, and the need for the goals outlined in the Ends policies to be reasonable and measurable.

   **MOTION:** At 4:12 p.m., it was moved by Janice L. Voorhies and seconded by Richard S. Osborn to go into closed session. Motion passed with a unanimous vote.

**CLOSED SESSION**

Those recognized or signed-in as present:
- Susan K. Pulsipher, Board President
- Janice L. Voorhies, Board Vice President
- Kayleen Whitelock, Board Secretary
- Jen Atwood, Board Member
  (J. Lynn Crane, Board Member, excused)
President Pulsipher presided and conducted. The Board of Education met in a closed session to discuss personnel, property, and potential litigation. The closed session discussion was recorded and archived.

At 4:40 p.m., the meeting adjourned. The Board returned to study session.

**STUDY SESSION, Continued**

Those recognized or signed-in as present:
- Susan K. Pulsipher, Board President
- Janice L. Voorhies, Board Vice President
- Kayleen Whitelock, Board Secretary
- Jen Atwood, Board Member
- J. Lynn Crane, Board Member
- Richard S. Osborn, Board Member
- Matthew Young, Board Member
- Patrice A. Johnson, Superintendent of Schools
- John Larsen, Business Administrator
- Paul Van Komen, Burbidge & White
- Anthony A. Godfrey, Associate Superintendent
- Michael Anderson, Administrator of Schools
- Jill Durrant, Administrator of Schools
- Laura Finlinson, Administrator of Curriculum and Staff Development
- Brad Sorensen, Administrator of Schools
- Scott Thomas, Administrator of Auxiliary Services
- Teri Timpson, Administrator of Schools
- Jeri Clayton, Administrative Assistant
- Robert Conder, AV Maintenance
- Andy Handy, Marshall Industries
- Jennifer Boehme, President, Jordan Education Association
- Vicki Olsen
- Ben Wood, Salt Lake Tribune
- Debbie Atwood

President Pulsipher presided and conducted. The Board of Education continued its study session to discuss the following:

**B. Policy Governance Review: EL304 Annual Reports to the Public**

Board members reviewed policy EL304 and discussed the reporting of information that may be of interest to the public. It was decided to have this policy brought back for Board review in February or March 2016, after the Board has begun the process of developing Ends policies and measurement tools.

**C. Educator Evaluations**

Laura Finlinson, administrator of Curriculum and Staff Development, reviewed State requirements regarding educator performance evaluations and the District’s Jordan Performance Appraisal System.
Mrs. Finlinson explained the effect a new State law, Utah Code 53A-8a-602, will have on educator pay. Effective beginning with the 2016-17 school year, an educator may not advance on an adopted salary schedule if the educator’s Total Educator Effectiveness score is 0-not effective or 1-minimally effective, unless an educator is a provisional educator, is in the first year of an assignment, including a new subject (all new preps for secondary), grade level, or school. She also explained the effect the State law, Utah Code 53A-8a-703, will have on administrator pay. Beginning with the 2016-17 school year, a school district shall continue each year to award any salary increases to an administrator based on their evaluation until at least 15% of a school or district administrator’s salary is contingent upon the evaluation.

D. Discussion on School Boundaries

Anthony Godfrey, associate superintendent, presented a first look at potential boundary change options for Board consideration for Copper Hills High, Herriman High, South Jordan Middle, Sunset Ridge Middle, and Fort Herriman Middle. He noted that if the Board chooses to proceed, the District administration will meet with School Community Councils to discuss the process and obtain input. They will then return to the Board for additional review and direction before proceeding with public meetings and surveys to obtain input from parents, students, patrons, school community councils, and others.

For each of the five schools, Dr. Godfrey reviewed current building utilization, current and future use of portables, available classrooms for traveling teachers, permits, current enrollment, one-year and five-year enrollment projections, and future boundary implications, i.e., what would be needed to maintain the status quo and the potential impact, if a boundary change were made.

Board members discussed the options for each of the schools and the pros and cons of proceeding now with boundary changes or waiting until after a bond election, assuming it will be successful, and making boundary changes as new schools are constructed. Following the discussion, Board members directed the Administration to proceed and meet with school community councils of the five schools.

At 6:55 p.m., the meeting adjourned. The Board convened a meeting with legislators at 7:10 p.m.

LEGISLATOR’S NIGHT: Discussion in Preparation for the 2016 Legislative Session

Those recognized or signed-in as present:
Susan K. Pulsipher, Board President
Janice L. Voorhies, Board Vice President
Kayleen Whitelock, Board Secretary
Jen Atwood, Board Member
J. Lynn Crane, Board Member
Richard S. Osborn, Board Member
Matthew Young, Board Member
Patrice A. Johnson, Superintendent of Schools
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
Anthony A. Godfrey, Associate Superintendent
President Pulsipher presided and conducted. The Board of Education met with legislators that represent constituents within the boundaries of Jordan School District to discuss the following:

1. **State of Jordan School District Address**

   Superintendent Johnson expressed appreciation to the legislators for attending the meeting. She reviewed Jordan District student data and test scores, noting the increases from previous data. She reviewed per pupil spending and cost per student vs. graduation rates for 2013-14. She explained the focus on using data to drive instruction and how Professional Learning Communities are working to increase student achievement. Dr. Johnson read correspondence she received praising the work of Jordan District teachers and correspondence from a teacher stating how much she cares and loves the children. Dr. Johnson said it is important to realize that teachers are depended upon to increase student achievement and they should be rewarded appropriately. She said Jordan District is in wonderful hands and is making the most of taxpayer’s dollars.

2. **Five-Year Building Plan**

   Mr. Young reviewed the District’s five-year building plan, along with current enrollment numbers, noting that some of Jordan District’s schools have the highest enrollments in the State. He said projections show increasing numbers of students and the Board is trying to plan ahead to accommodate District needs. He explained that the District is preparing to build two new elementary schools with available funds from its Capital budget, but it is anticipated that a bond will be needed to fund additional schools to accommodate growth. Board members and legislators discussed the growth projections and possible bond.

3. **Legislative Priorities**

   Board members took turns introducing the four major legislative priorities and providing legislators with information that will help them understand Jordan District needs and positions as bills are introduced and debated during the 2016 legislative session. Legislators were provided with a list of these priorities and a copy of the Five-Year Building Construction Plan. A copy of the Legislative Priorities and Five-Year Building Construction Plan are attached at the conclusion of these minutes. (Attachment 1)

At 9:10 p.m., the meeting adjourned. The Board returned to study session.
STUDY SESSION, Continued

Those recognized or signed-in as present:
  Susan K. Pulsipher, Board President
  Janice L. Voorhies, Board Vice President
  Kayleen Whitelock, Board Secretary
  Jen Atwood, Board Member
  J. Lynn Crane, Board Member
  Richard S. Osborn, Board Member
  Matthew Young, Board Member
  Patrice A. Johnson, Superintendent of Schools
  John Larsen, Business Administrator
  Paul Van Komen, Burbidge & White
  Anthony A. Godfrey, Associate Superintendent
  Michael Anderson, Administrator of Schools
  Jill Durrant, Administrator of Schools
  Brad Sorensen, Administrator of Schools
  Scott Thomas, Administrator of Auxiliary Services
  Teri Timpson, Administrator of Schools
  Jeri Clayton, Administrative Assistant

President Pulsipher presided and conducted. The Board of Education continued its study session to discuss the following:


President Pulsipher stated that Board members recently attended the NFUSSD conference hosted by Granite District and invited Board members to share information received from the NFUSSD conference.

Mr. Osborn said one of the things he felt was beneficial was the information he received about the importance of communication and getting the public involved and informed. He said Jordan District is working to do this with the “What Counts?” activities and being transparent.

Mrs. Pulsipher said she and Ms. Riesgraf attended a session led by Ben Horsely, director of Communications for Granite District, and that it is important to work on how and when to communicate with the public.

President Pulsipher said she has been attending NFUSSD for five years and would like to have a future discussion item added to a study session agenda about whether the benefit of NFUSSD membership and conference attendance justifies the cost. She asked Mr. Larsen to prepare a sheet listing the dues and travel costs in preparation for this discussion.

F. Superintendent / Business Administrator Evaluation Tool

President Pulsipher said she emailed each Board member an evaluation sheet designed for use in superintendent and business administrator evaluations. She asked for input regarding the form. Mrs. Whitelock suggested several language changes and corrections and will work with President Pulsipher on revisions. President Pulsipher said she would provide Board members with the revised evaluation form.

Mrs. Pulsipher asked Board members to complete the evaluation forms and bring them to the November 24, 2015, study session for discussion. She will then compile the data and have it ready for the formal superintendent and business administrator evaluations in December.

G. Board Committee Reports
1. **District/Community Council Board Advisory Committee**

   Mrs. Atwood said School Community Council trainings are now complete. She was pleased with the participation by council chairs as well as members. She said the groups asked great questions and received good information. She said the State training also went well and was well-attended. Mrs. Atwood said the next meeting of her Committee will be within the next few weeks.

2. **Facilities Board Advisory Committee**

   Mrs. Whitelock said she will present information at the next meeting of the Board.

3. **District Finance and Audit Board Advisory Committee**

   Mr. Young said proposals for a District financial advisor were received and the Committee met to review and score the proposals. A District financial advisor has been chosen and the name of the selected company will come before the Board for approval at the November 24, 2015, regular Board meeting.

   Mr. Young noted some concern with having the external auditor, Squire & Company, report only to the Finance Committee, and stated that Squire & Company representatives will be reporting about the Comprehensive Annual Financial Report at the regular Board meeting on November 24, 2015.

4. **Legislative/Community Relations Advisory Committee**

   Mrs. Pulsipher said she attended a meeting of the Jordan Education Foundation and wanted Board members to know that the Jordan Education Foundation is teaming with Gordmans and the South Jordan Chamber of Commerce on a fundraising program to benefit Jordan District students who are in need of clothing and other items. The donations will provide $100 gift certificates that students, accompanied by a parent or chaperone, can use to purchase items at Gordmans on December 19, 2015, from 8:00-10:00 a.m.

H. **How to Tell Our Story**

   Mrs. Pulsipher and Mrs. Atwood led a Board discussion about how and when it is appropriate to provide truthful information to the public in response to negative or untruthful information disseminated by members of the public or public officials.

   **MOTION:** At 10:23 p.m., it was moved by Kayleen Whitelock to adjourn the meeting. Motion passed with a unanimous vote.

JL/jc

Attachment

[Approved 11-24-15]