The Board of Education of Jordan School District met in study, closed, and regular sessions, and conducted a public budget hearing on Tuesday, June 14, 2016, beginning at 4:05 p.m. at the JATC South Campus (Board Conference Room), 12723 S. Park Avenue (2080 West), Riverton, Utah.

STUDY SESSION

Those recognized or signed-in as present:
- Susan K. Pulsipher, Board President
- Janice L. Voorhies, Board Vice President
- Kayleen Whitelock, Board Secretary
- Jen Atwood, Board Member
- J. Lynn Crane, Board Member
- Richard S. Osborn, Board Member
- Matthew Young, Board Member
- Patrice A. Johnson, Superintendent of Schools
- Anthony A. Godfrey, Associate Superintendent
- John Larsen, Business Administrator
- Paul Van Komen, Burbidge & White
- Michael Anderson, Administrator of Schools
- June M. LeMaster, Administrator of Human Resources
- Brad Sorensen, Administrator of Schools
- Scott Thomas, Administrator of Auxiliary Services
- Shelley Nordick, Staff Assistant, Curriculum and Staff Development
- G. Norma Villar, Consultant, Student Intervention Services
- Jeri Clayton, Administrative Assistant

President Pulsipher presided and conducted. The Board of Education met in a study session to discuss the following:

A. Ends Policies and Student Achievement

Board members discussed next steps in continuing the process of creating Ends policies. President Pulsipher said the focus to date has been educating the whole child. She reiterated a comment made by Mr. Osborn that policies can be revised as needed to meet State requirements and Board member recommendations. President Pulsipher said she would send Board members an outline of previously discussed Ends policy topics for review and preparation for the next study session discussion.

At 4:15 p.m., the meeting adjourned.

MOTION: At 4:15 p.m., it was moved by Richard S. Osborn and seconded by J. Lynn Crane to go into closed session. Motion passed with a unanimous vote.

CLOSED SESSION

Those recognized or signed-in as present:
- Susan K. Pulsipher, Board President
- Janice L. Voorhies, Board Vice President
- Kayleen Whitelock, Board Secretary
- Jen Atwood, Board Member
- J. Lynn Crane, Board Member
- Richard S. Osborn, Board Member
- Matthew Young, Board Member
- Patrice A. Johnson, Superintendent of Schools
President Pulsipher presided and conducted. The Board of Education met in a closed session to discuss personnel, property, negotiations, potential litigation, and a student appeal. The closed session discussion was recorded and archived.

At 5:10 p.m., the meeting adjourned. The Board returned to study session.

**STUDY SESSION, Continued**

Those recognized or signed-in as present:
- Susan K. Pulsipher, Board President
- Janice L. Voorhies, Board Vice President
- Kayleen Whitelock, Board Secretary
- Jen Atwood, Board Member
- J. Lynn Crane, Board Member
- Richard S. Osborn, Board Member
- Matthew Young, Board Member
- Patrice A. Johnson, Superintendent of Schools
- Anthony A. Godfrey, Associate Superintendent
- John Larsen, Business Administrator
- Paul Van Komen, Burbidge & White
- Michael Anderson, Administrator of Schools
- June M. LeMaster, Administrator of Human Resources
- Brad Sorensen, Administrator of Schools
- Scott Thomas, Administrator of Auxiliary Services
- Kurt Prusse, Director, Purchasing
- Sandy Riesgraf, Director, Communications
- Jeri Clayton, Administrative Assistant
- Jennifer Boehme, President, Jordan Education Association
- Traci Mariano

President Pulsipher presided and conducted. The Board of Education continued its study session to discuss the following:

**B. Bus Advertising Update**

Mr. Scott Thomas, administrator of Auxiliary Services, provided an update of the current revenue and expenses for the bus advertising program which showed a loss. He explained that companies that previously advertised on District buses have not renewed contracts because they didn't feel they received enough “bang for the buck” and the Transportation Department is not seeing any current interest. Ms. Riesgraf, director of Communications, stated that her Department has been creating and placing ads on buses as a District promotion tool.

Mr. Thomas asked Board members for recommendations regarding this program. Board members asked to have the Transportation Department discontinue the ad program and to have the Communications Department research the cost of continuing District self-promotion ads and provide this information for Board review at a future study session.

**C. Parent Engagement**

Vice President Voorhies provided Board members with examples of what public schools in other parts of the country do to engage parents through a Parent University program. She said this topic was also discussed in a recent meeting of the District Community Council Board Advisory Committee and
Committee suggestions included partnering with the PTA, soliciting Parent University topics at School Community Council trainings in the fall, and a recommendation to begin the first year with a simple structure such as holding five sessions, one in each of the five feeder systems.

Mrs. Voorhies said this project will be a huge undertaking and suggested that the Board hold a retreat to discuss this topic, the charter school issue, and other topics that require more discussion time. Board members agreed and set the date, time, and location as Tuesday, August 16, 2016, 9:00 a.m. to 3:00 p.m. in the Board study session room at JATC-South.

D. Discussion on Licensed Employee Compensation Task Force (LECTF)

President Pulsipher stated that the terms of the Negotiated Agreement with Licensed Employees require the Board to select five individuals to serve on a task force to review licensed employee compensation. Board members discussed who they would like to have serve and recommended that three Board members and two administrators serve on the task force. Board members Young, Voorhies, and Atwood accepted this assignment. The Board will also ask Associate Superintendent Godfrey and a recently retired principal to participate. Mrs. Pulsipher noted that JEA will select their five task force members on July 11, 2016, and then Task Force meetings will be scheduled.

E. Process for Administrative Appointments

Dr. Anthony Godfrey, associate superintendent, and Dr. June LeMaster, administrator of Human Resources, reviewed the selection process for individuals seeking administrative positions.

Dr. LeMaster said when an administrative intern completes his/her internship, he/she is eligible to begin the application process which occurs twice a year in July and December. The requirements to submit an application include five years teaching or educational experience, an administrative license or proof the individual is enrolled in an administrative license program. Applicants, which include Jordan District employees as well as individuals from outside the District, who meet the requirements are interviewed and entered into a candidate pool.

Dr. Godfrey said Cabinet members begin the administrator selection process by reviewing current and future vacancies and potential transfers of current administrators. They then review the pool of candidates and determine those that will be invited to a second interview. Following the interviews, Cabinet members meet again to make decisions about appointments.

Board members asked about the process for selection of District Office administrative positions. Dr. Godfrey noted that classified director positions are advertised and candidates go through an application process. There are also District positions such as Curriculum specialists that are filled by qualified administrative candidates.

Board members expressed concern about losing good classroom teachers to administrative positions. Mrs. Voorhies noted that these individuals take these positions for the increase in pay. Mr. Crane added that teachers need to be incentivized to stay in the classroom.

In response to a Board question about what an administrative candidate can do to increase the chances of receiving an administrative appointment, Dr. LeMaster suggested that the candidate do what they can to insure they have the skills and leadership to be able to rise to the top of the candidate pool. She also noted that there are many candidates for a limited number of positions.

At 6:00 p.m., the meeting adjourned. The budget hearing started at 6:08 p.m.

BUDGET HEARING

Those recognized or signed-in as present:

Susan K. Pulsipher, Board President
President Pulsipher presided and conducted. She welcomed those present. President Pulsipher invited Superintendent Johnson and Mr. Larsen, business administrator, to conduct the budget hearing.

**Presentation of the 2016-17 Budget**

Superintendent Johnson said the District’s first budget priority this year, as in past years, is employee salaries. She expressed appreciation to Mr. Larsen and his staff for the work on the budget.

Mr. Larsen expressed appreciation to Mrs. Ellingson, Mr. Ellis, and Mrs. Clayton for their help in preparing the budget document. He stated that the 2016-17 budget is considered a balance budget and does not increase taxes or class sizes and it includes parameters of negotiated employee agreements. He provided the following information about the budget:

**Operational Changes.** Three elementary schools will be going from year-round to traditional: Bluffdale (MTS), Falcon Ridge, and Rose Creek. A pilot modified traditional schedule will be implemented at Bluffdale and Riverside Elementary Schools. Two new elementary schools are under construction in South Jordan and Herriman funded by capital reserves. The Board is planning for a bond election to be held in November 2016 and if successful, will provide for the construction of five new schools and one replacement school. He noted that the 2016-17 budget does not include the bond and includes only what is known today.
Negotiated Agreements. Mr. Larsen reviewed the results of negotiated agreements with employee groups which included ongoing funding for steps and lanes and COLA increases for all employees, extra days and supply funds for teachers on steps 1-3, and three quarter-end days of five hours to full eight hours for teachers. The total cost is approximately $9,950,000.

State Revenues. New State revenues are projected to be $6,013,000. The legislature increased the WPU $92 from $3,092 to $3,184 for the 2016-17 school year (2.98%).

Enrollment Projections. The District’s 2016-17 projected enrollment of 53,751 represents an increase of 1,427 students (2.73%) from the October 1, 2015, enrollment.

Class Size. Class size is projected to remain the same for the 2016-17 school year; no change in class size ratios has occurred since 2008-09.

Assessed Valuation. The 2016 assessed valuation per student is projected to be $299,006. Jordan’s projected assessed valuation per student is the lowest of the five Salt Lake County school districts. Tax revenue remains neutral regardless of whether there is an increase or decrease in the assessed valuation.

Tax Rates. A State-wide comparison of 2015-16 tax rates places Jordan below the State average and the second lowest of the five Salt Lake County school districts.

Financial Overview. Mr. Larsen reported that during 2016-17, it is estimated the District will receive 50.2 percent of its revenue from the State of Utah, 43.6 percent from local sources, and 6.2 percent from the federal government. He said it is important to understand that the estimated current year revenues and expenditures are slightly inflated due to deferred revenues. Deferred revenues represent grant funds which are restricted and therefore are carried over until spent. These funds are budgeted to be spent in the current year.

Mr. Larsen presented a five-year financial overview of revenue, expenditures, and fund balance on a District-wide basis and for the major funds which include the General Fund, Debt Service Fund, Capital Projects Fund, Nutrition Services Fund, Self-Insurance Fund, and Tax Increment Fund. Actual figures were provided for 2012-13, 2013-14, 2014-15, final amended figures for 2015-16, and proposed figures for 2016-17.

Districtwide. Districtwide revenue, expenditures, and fund balance is projected to by $454.3 million, $498.7 million, and $157.6 million, respectively.

General Fund. The General Fund is the largest of the District’s funds and is used to pay salaries, benefits, supplies, textbooks, and utilities. Instruction-related costs account for 67.11 percent of the total expenditures and the remaining 32.89 percent are support services expenditures. Mr. Larsen explained that the fund balance for the General Fund is designated as follows: $1.3 million in inventory items; $16.7 million undistributed reserve (rainy day fund legal maximum of 5 percent); $10.0 million for health insurance program; $3.3 million for compensated absences (vacation accrual); and retiree benefits of $56.9 million (frozen retirement reserve); for a total of $88.2 million. Mr. Larsen provided an explanation of changes in revenues and expenses from one budget year to the next. He also explained why actual figures come in better than budgeted figures.

Debt Service Fund. The Debt Service Fund is used for mortgage payments for bonded indebtedness. It is expected that the general obligation debt will be paid off in June 2020. Currently, Jordan District’s 2017 additional legal debt incurring capability is $1.0 billion. The District’s general obligation debt is very low in comparison to other school districts.

Capital Projects Fund. This fund is used for building remodeling and renovation needs, new construction, and equipment purchases. Currently, two new elementary schools are being constructed using fund balance.

Nutrition Services Fund. The Nutrition Services Fund is used for school lunch and breakfast programs. Lunch/breakfast prices will not increase in 2016-17. The last price increase for student meals was in 2009-10.
Mr. Larsen noted that property taxes are not used in the operation of these programs. All collected revenues cover expenditures. As the cost of food and supplies increase, it may be necessary to raise breakfast/lunch prices.

Self-Insurance Fund. This fund is used for health and accident, Worker’s Compensation, disability, and life insurance for employees. No premium increase is planned for 2016-17. A Health Savings Account option will be offered to employees.

Tax Increment Fund. This fund was created last year in response to the Utah State Auditor requirement that school districts recognize the tax increment sent to municipalities. For 2016-17, the fund is proposed to show $12.5 million in revenue and $12.5 million in expenditures, with no fund balance.

Other Funds. There were no significant changes in the District’s three remaining budget funds, Non-K through 12, Jordan Education Foundation, and Student Activities (school funds).

Tax Rates. Mr. Larsen proposed that the tax rates be adopted at the certified tax rate which means that Jordan School District will remain revenue neutral. The tax rate used for the purpose of preparing the 2016-17 budget is estimated at 0.006772, a decrease of 0.000100 from 2015-16. The actual tax rate for 2016-17 is undetermined because the 2016 assessed valuation has not been received from Salt Lake County and the State Tax Commission. Since the District is required to remain revenue neutral, it cannot receive additional revenue through taxation aside from growth without a Truth-in-Taxation hearing. A Truth-in-Taxation hearing is not scheduled this year. The property tax per $100,000 of residential market value for 2016-17 is estimated to be $372, a decrease of $6 from the prior year.

Conclusion. Mr. Larsen recommended the Board take the following action:

1. Adopt the 2015-16 final amended budget.
2. Adopt the 2016-17 proposed budget.
3. Authorize any budget adjustments necessary to reflect funds received from the Certified Tax Rate.

Patron Comments Related to the Budget Hearing

No patrons requested to address the Board regarding the District’s budget.

Board Action

**MOTION**: It was moved by Janice L. Voorhies and seconded by Richard S. Osborn to adopt the 2015-16 final amended budget.

Mr. Young commented as follows: “I have some thoughts and I have expressed these to John but I need to make them public and make them public to the Board. I am not comfortable with this process of adopting this amended budget. If you consider the level of swings that this budget has experienced since we last adopted it and the fact that this is only coming to the Board’s attention at this late date where there is no remedy but to accept it and adopt it, I think is quite inappropriate. I think we as a Board … and I’m not blaming anybody because this is the way that it has been done from time and memorial and so … I think we need to question this process and I can appreciate that there are numbers that are very fluid, but I think we as a Board need to require that we are updated in a much more frequent opportunity as changes are made to this amended budget. I mean we are in essence … and this goes to what we really are approving tonight, and basically, what is our option as a Board? We have to vote to amend the budget to stay within code and to stay within law, we have to do it before the end of June and this is the one and only time that we have to see what the amended budget is. There is zero ability for there to be any type of input from this Board and it is our budget and our responsibility and so I am concerned that we do not have in place an opportunity throughout the year to see the changes that are made. We will know two months after the end of the year what funds are being carried over … what wasn’t spent that is being carried over that would impact the budget. We’ll know October 1st what our enrollment numbers are … not exactly October 1st, but we’ll know what our enrollment numbers are. We should know how that impacts the budget and how that changes that budget and perhaps be
amending the budget in a more frequent and timely manner. That’s the concern I have. I’ve expressed that to Mr. Larsen. I believe he understands and so I’m okay with voting to approve this amended budget, but if this is the time next year that I see this amended budget again, I will not be voting to approve another amended budget if this is the next time I hear that and I would implore the rest of the Board to take that into consideration as well.”

President Pulsipher asked to have the Finance Committee review this matter and bring a recommendation to the Board.

**Vote on the Motion.** President Pulsipher called for a vote on the motion to adopt the 2015-16 final amended budget. Motion passed with a unanimous vote.

**MOTION:** It was moved by Richard S. Osborn and seconded by Janice L. Voorhies to adopt the 2016-17 proposed budget.

Mr. Young stated the following: “Mr. Larsen did a great job and I don’t want my comments to be construed that I’m not happy with the amount of work that has gone into this budget. I understand and appreciate that there is a tremendous amount of work and effort that’s gone into this, but I wondered, do we truly understand what it is we have in front of us and does it even really help us make strategic decisions in the long run as a Board? So often I think we focus on the resources we don’t have that we forget to understand the vast power of the resources that are in our possession and that we as a Board should expect an alignment of our resources with the expected outcomes and I can’t find that in this budget presentation. That concerns me. We show graphs of significant decreases in our fund balances when year in and year out when the final CAFR comes out we have significantly higher fund balances. We have resources available to us and I find it ironic that one of the comments was that ‘we carry one fund balance so that our employees can rest easy that their retirement will be there in the future’ and yet our employees today are worried to death as to how they are going to keep their lights on and food on their table, but we have a balance and we have a fund balance there. I understand the need for that balance, but we have significant fund balances. We have $9.1 million in budgeted carry-overs that people at different levels are wisely in their world saying, ‘I know I’m going to need something in the future so I’m going to hold this off.’ We need to take care of our students today and I don’t think this budget, as currently constituted, gives us the tools and the power necessary to make wise effective decisions to take care of the problems that we have today. Again, I have had significant discussions with Mr. Larsen. I’m going to vote to approve this budget because I understand the amount of effort that it would require to change it and again it is too late in the game to do that, but I would hope that we can make significant changes in what we present to this Board so that we have a solid understanding of the resources we have and how those are being specifically utilized and somehow allow us to understand what resources we have available to us today and that includes the appropriate level of fund balances. You know, Mr. Larsen mentions that the state’s coming down on Nutrition Services for having too much of a fund balance. That’s not counter-intuitive to me at all. If the federal government is providing us with resources to that fund and the state is providing us resources, why would they want us to squirrel those away? They want those used today for today’s students and we need to have a better understanding of what is available to us to make the significant investments that we need to make in the right areas. I just hope that we as a Board can begin to expect a little bit more out of this budgeting process than just to show up and have a presentation that … it was wonderful and again, a lot of hard work was put towards this, but I just wonder if that hard work can be put towards something that empowers us to make the right decisions and understand fully what we have available to us. Again, I talked with Mr. Larsen. I believe there is a commitment there to evaluate how we are doing this. We’ve already talked about perhaps not requiring the award and I hope that we can make it clear early on on what our expectations are in this next budget process.”

Mrs. Whitelock said she appreciates what Board member Young shared; however she thinks the information he referred to is in the current budget and while all Board members don’t necessarily have Mr. Young’s financial background, they may read the budget differently. She said she thinks the issue is that Mr. Young would like the Board to have more say up front before the budget gets to the approval level and perhaps presented in a different format. She said she understands that Mr. Young has concerns about the fund balances and to some degree she agrees, but she also thinks the Board needs to be cognizant of the fact that the schools need to be kept functioning even if the federal government or state doesn’t have money to give the
District and she believes this is the purpose and reason the business administrators have maintained fund balances. She also said she understands there is a rainy day fund for that purpose, but her comfort level is higher in the savings area than Mr. Young’s. She said this is a conversation that needs to take place but she doesn’t agree that the information is not in the budget; however she does agree that perhaps the Board doesn’t use the information and that sometimes it is hard for members that don’t have financial backgrounds to understand it, which is why she calls the administration each year for more information and answers to her questions.

President Pulsipher asked to have these additional suggestions by Mr. Young reviewed by the Finance Committee and for the Finance Committee to bring recommendations to the Board for further discussion. She suggested that this item be added to the agenda for the Board’s August retreat.

**Vote on the Motion.** President Pulsipher called for a vote on the motion to adopt the 2016-17 proposed budget. Motion passed with a unanimous vote.

**MOTION:** It was moved by Kayleen Whitelock and seconded by Janice L. Voorhies to authorize any budget adjustments necessary to reflect funds received from the Certified Tax Rate. Motion passed with a unanimous vote.

At 7:05 p.m., the budget hearing ended. The regular session started immediately following the budget hearing.

**REGULAR SESSION**

Those recognized or signed-in as present:
Susan K. Pulsipher, Board President
Janice L. Voorhies, Board Vice President
Kayleen Whitelock, Board Secretary
Jen Atwood, Board Member
J. Lynn Crane, Board Member
Richard S. Osborn, Board Member
Matthew Young, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
Paul Van Komen, Burbidge & White
Michael Anderson, Administrator of Schools
June M. LeMaster, Administrator of Human Resources
Brad Sorensen, Administrator of Schools
Scott Thomas, Administrator of Auxiliary Services
Duane Devey, Director, Custodial/ Energy Services
Heather Ellingson, Director, Accounting, Budgets and Audits
Kurt Prusse, Director, Purchasing
Sandy Riesgraf, Director, Communications
David Rostrom, Director, Facility Services
Jason Skidmore, Director, Career & Technical Education
Daniel Ellis, Accountant/ Internal Auditor
Jeri Clayton, Administrative Assistant
Robert Conder, AV Maintenance
Jennifer Gober, Unified Police Department
Jennifer Boehme, President, Jordan Education Association
Heather Reich
Steven Peart
Penny Peart
Steve Fifield
Kellie Freestone
Darin Furnell
Sophie Rice
President Pulsipher presided and conducted. She welcomed those present. Bingham High graduates Christian Swensen and Parker Workman conducted a flag ceremony and led everyone in the Pledge of Allegiance. Reverence was given by Mr. Brad Sorensen, administrator of schools.

**Recognition of Military Academy Appointees**

Mr. Brad Sorensen recognized the following Jordan District students who received military academy appointments:

- **Air Force Academy.** Ethan Erickson, Bingham High (football), Parker Workman, Bingham High (football), Adam Haynes, Bingham High (track, cross-country), and Simeon Page, Riverton High (football)
- **Naval Academy.** Christian Swensen, Bingham High (wrestling), and Christian Schur, Herriman High (Nuclear Physicist Program)

**Resolutions of Appreciation**

President Pulsipher read a Resolution of Appreciation for each of the following former Jordan District employees who recently passed away:

- Dolores Rhade Croxford – employed by Jordan District from 1996 to 2009
- Pearl Warner Gourley – employed by Jordan District from 1966 to 1985
- Donna Lee Huber – employed by Jordan District from 2014 to 2015

**Recognition of Administrative Appointment**

Dr. June LeMaster, administrator of Human Resources, recognized the following individual:

- Steven Peart, currently custodial/grounds coordinator for Canyons School District, appointed director of Custodial and Energy Services, replacing Duane Devey who is retiring.

**Recognitions by Board Members**

Mr. Osborn recognized the following high school teams for accomplishments during spring sporting events:

- Riverton boys softball team placed first in 5A state softball competition.
- Herriman boys track team placed second in 5A state track competition.
- Herriman girls track team placed first and Bingham girls track team placed fourth in the 5A state track competition.
- Bingham girls golf team placed second in the 5A state golf competition.
- Bingham placed first in the Unified soccer division 3 competition.
- Bingham girls took first place in the Unified track competition.

Mr. Osborn stated that good sportsmanship is being stressed and the “Raise the Bar” program recognizes schools for good sportsmanship. He noted that Bingham, Copper Hills, Riverton, and West Jordan were four of 91 schools nationwide that received a good sportsmanship “Star” in recognition of good sportsmanship. Mr. Osborn noted that only two Utah 5A schools had no ejections during the entire 2015-16 year; however, neither school is in Jordan District. He encouraged coaches and students to work towards receiving this recognition.

**Patron Comments Regarding Non-Agenda Items**
Steve Fifield, representing the Copper Hills High School Community Council, said he personally is supportive of the bond election; however, the School Council has concerns about maintenance needs at Copper Hills High. He provided the Board with a list of seven items that the Council would like to see remedied to maintain safety and security for students and viability of educational programs. He expressed appreciation for the Board’s support of Copper Hills and for what they do for the District.

Kellie Freestone said she is excited about the way the bond has been presented and is encouraging everyone she knows to vote for it. She expressed support for the items Mr. Fifield presented and said she feels with passage of the bond there will be money available for these improvements at Copper Hills. She expressed appreciation for Principal Quarnberg who she said is passionate about the students and wants the students to be successful.

Darin Furnell, a member of the Copper Hills School Community Council, expressed his support for Mr. Fifield’s project list and stated that some of the items are important for the health and safety of the students and for the quality of the educational experience. He said the bond will do nothing for Copper Hills except to provide a rebuild of West Jordan Middle School and he encouraged the Board to consider the upgrades at Copper Hills.

Alishia Heufner said she has reached out to the City of West Jordan leaders and Davis Demographics for information to help her to understand the housing market and population increases. She said she was stunned when the 2013 bond didn’t pass and that the School Community Council is not asking for anything more than what other schools have already received. She also said while the current bond is for the building of six new schools, the School Community Council does not want to have their needs forgotten.

Tyson Eyre, student body officer for public relations at Copper Hills High, said he appreciates the openness of the Board and for allowing him to voice his concerns. He said Copper Hills has been open for 21 years and is the second largest high school in Utah. With a large student population the facilities, such as the weight room and walkways, are overcrowded and unsafe.

Judy Binns stated that she once substituted at Copper Hills High for the weight lifting class and there wasn’t enough room for all the students to be in it at the same time. She expressed her hope that the Board will consider making the needed improvements at Copper Hills for the safety of the students.

For the benefit of the Copper Hills parents, President Pulsipher reviewed the process for school upgrade projects and informed them that the items they identified will be given to the Board Facilities Committee. She also stated that while Copper Hills does not specifically benefit from the bond, the patrons will benefit because the money in the Capital Projects Fund can be used for specific school projects such as those presented by the School Community Council, rather than for new school construction. Mrs. Whitelock added that the administrators of schools and school principals submit needed maintenance projects to the Facilities Department and they are added to the ongoing list and prioritized. She said the Board would like to be able to give all patrons what they want, but there is only so much money available each year for maintaining and upgrading the schools.

Jennifer Boehme stated that she was addressing the Board for the last time as president of Jordan Education Association. She talked about the things she learned during the past six years and said she hoped the Board would take time to get to know Vicki Olsen, the new president of JEA. She expressed her hope that the good relationship JEA currently has with the Board will continue.

I. General Business – Consent Agenda

A. Motion to Approve Consent Agenda Items

1. Minutes

Minutes for the Board of Education meeting held May 24, 2016, were provided to the Board of Education.
2. **Updates to Administrative Policy DA168 NEG Assignment of Bus Drivers and Bus Attendants**

   A copy of Policy DA168 NEG Assignment of Bus Drivers and Bus Attendants is attached at the conclusion of these minutes. (Attachment 1)

3. **Updates to Administrative Policy DP345B NEG Attendance Incentives–Classified**

   A copy of Policy DP345B NEG Attendance Incentives–Classified is attached at the conclusion of these minutes. (Attachment 2)

4. **Updates to Board Policy GP103 Board Members’ Principles of Operations–Conduct and Ethics**

   A copy of Policy GP103 Board Members’ Principles of Operations–Conduct and Ethics is attached at the conclusion of these minutes. (Attachment 3)

**MOTION:** It was moved by J. Lynn Crane and seconded by Richard S. Osborn to approve Consent Agenda items A1 through A4, as recommended. Motion passed with a unanimous vote.

**B. Motion to Accept Consent Agenda Items**

1. **Expenditures**

   Expenditures for the month of May 2016 were provided to the Board of Education.

2. **Financial Statement**

   The financial statement through May 31, 2016, was provided to the Board of Education. A copy is attached at the conclusion of these minutes. (Attachment 4)

3. **Personnel – Licensed and Classified**

   Personnel changes for the month of May 2016 were provided to the Board of Education.

4. **Recommendation to Issue Certificates for Home Instruction**

   It was recommended that the students whose parents have filed affidavits pursuant to Utah Code 53A-11-102 shall be issued certificates excusing them from attending public school.

**MOTION:** It was moved by Jen Atwood and seconded by Janice L. Voorhies to accept Consent Agenda items B1 through B4, as recommended. Motion passed with a unanimous vote.

**II. Bid Recommendations**

**A. School or Department**

- **Rosamond Elementary**

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<th>Bidders</th>
<th>Items for Bid</th>
<th>Amount of Bid</th>
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<tbody>
<tr>
<td>Easton River Construction</td>
<td>Cooler/Freezer Replacement</td>
<td>$129,274.00</td>
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**Purpose:** To provide a walk-in cooler/freezer for the school in order to meet school lunch program needs and to comply with Health Department regulations.

**Budget:** Nutrition Services 2016-17 large equipment budget.
Recommendation: It was recommended awarding the contract to the lowest responsive and only bidder, Easton River Construction. They complied with the specifications, terms, and conditions outlined in the bid documents.

MOTION: It was moved by Richard S. Osborn and seconded by J. Lynn Crane to approve the bid for cooler/freezer replacement at Rosamond Elementary, as recommended. Motion passed with a unanimous vote.

B. School or Department | Items for Bid
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Oquirrh Elementary | Cooler/Freezer Replacement

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<th>Amount of Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Easton River Construction</td>
<td>$132,576.00</td>
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</tbody>
</table>

Purpose: To provide a walk-in cooler/freezer for the school in order to meet school lunch program needs and to comply with Health Department regulations.

Budget: Nutrition Services 2016-17 large equipment budget.

Recommendation: It was recommended awarding the contract to the lowest responsive and only bidder, Easton River Construction. They complied with the specifications, terms, and conditions outlined in the bid documents.

MOTION: It was moved by Kayleen Whitelock and seconded by Jen Atwood to approve the bid for cooler/freezer replacement at Oquirrh Elementary, as recommended. Motion passed with a unanimous vote.

C. School or Department | Items for Bid
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JATC South | Classrooms Remodel

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<tr>
<th>Bidders</th>
<th>Amount of Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arnell West, Inc.</td>
<td>$102,098.00</td>
</tr>
<tr>
<td>Bailey Builders, Inc.</td>
<td>$132,576.00</td>
</tr>
</tbody>
</table>

Purpose: Remodel and expansion of two classrooms to provide space for additional students.

Budget: Career and Technical Education 2016-17 budget

Recommendation: It was recommended awarding the contract to the lowest responsive bidder, Bailey Builders, Inc. They complied with the specifications, terms, and conditions outlined in the bid documents.

MOTION: It was moved by Richard S. Osborn and seconded by Kayleen Whitelock to approve the bid for classrooms remodel at JATC South, as recommended. Motion passed with a unanimous vote.

D. School or Department | Items for Bid
--- | ---
Facility Services | Security Entrance at Oquirrh Elementary

<table>
<thead>
<tr>
<th>Bidders</th>
<th>Amount of Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Easton River Construction</td>
<td>$59,256.00</td>
</tr>
<tr>
<td>Grand Enterprises</td>
<td>$59,256.00</td>
</tr>
</tbody>
</table>

Purpose: Provide a new security entrance to enhance student safety.

Budget: Facility Services 2016-17 building security budget.
Recommendation: It was recommended awarding the contract to the lowest responsive bidder, Grand Enterprises. They complied with the specifications, terms, and conditions outlined in the bid documents.

MOTION: It was moved by Jen Atwood and seconded by Richard H. Osborn to approve the bid for a security entrance at Oquirrh Elementary, as recommended. Motion passed with a unanimous vote.

III. Special Business

A. Recommendation to Approve Classified Negotiated Agreement for 2016-17

President Pulsipher expressed appreciation to JESPA for the collaborative negotiations process. A copy of the Classified Negotiated Agreement for 2016-17 is attached at the conclusion of these minutes. (Attachment 5)

Public Comment
No patrons signed up to address the Board regarding this Special Business item.

MOTION: It was moved by Richard S. Osborn and seconded by Jen Atwood to approve the Negotiated Agreement for Classified Employees for 2016-17. Motion passed with a unanimous vote.

B. Recommendation to Approve Revisions to Administrative Policy BP177 Disposal of Surplus Property

A copy of Policy BP177 Disposal of Surplus Property is attached at the conclusion of these minutes. (Attachment 6)

Public Comment
No patrons signed up to address the Board regarding this Special Business item.

MOTION: It was moved by J. Lynn Crane and seconded by Kayleen Whitelock to approve revisions to Policy BP177 Disposal of Surplus Property. Motion passed with a unanimous vote.

C. Recommended Action Regarding Student Appeal

President Pulsipher stated that the Board met in closed session to review a student appeal. The Board is required to take a vote whether to uphold, modify, or overturn the Appeals Committee decision.

MOTION: It was moved by Richard S. Osborn and seconded by Janice L. Voorhies to uphold the Appeals Committee decision. Motion passed with a unanimous vote.

IV. Information Items

A. Superintendent’s Report

Superintendent Johnson stated that clearly the District’s number one resource is its human capital and expressed appreciation for how the wonderful District employees get the work done. She expressed appreciation to Duane Devey who is retiring after 41 years of service and to his wife for letting him sacrifice on behalf of the District. She said Mr. Devey has been a great asset and he will be missed. Superintendent Johnson said Jordan District has many dedicated employees who take limited time off for family and personal emergencies to insure that the students are cared for and expressed appreciation to these dedicated staff members. Dr. Johnson said the District enjoyed great graduation ceremonies last week and noted how tremendous it is that scholarships in an amount over $28.6 million were awarded to graduating seniors. Dr. Johnson read an email...
she received from Clyde Mason, director of Evaluation, Research, and Accountability, which said, “You will be pleased to know that both the average ACT composite score and the percentage of students meeting all four benchmarks is the highest of the past five years.” Dr. Johnson noted that all junior students are tested now and not just those who plan to attend college so these results are great news for the District. Dr. Johnson expressed appreciation to all those who attended the meeting and to Board members for their hard work on behalf of the students.

V. Discussion Items

A. Board Member Committee Reports and Comments

Mrs. Atwood said the Community Council Board Advisory Committee met but she had nothing more to report other than what Mrs. Voorhies reported during the study session about Parent University.

Mrs. Whitelock said the members of the Facilities Committee would like to know when they might hear from the Finance Committee about available funds for summer 2017 work projects. Mr. Young responded that he thought it would be approximately August or September, after the close of the 2015-16 fiscal year. Mrs. Whitelock reported that she and Mrs. Pulsipher met with the architect in preparation for the meeting with Senator Stephenson and the Taxpayers Association and she felt it went well and that they have some good data to share with them. Mrs. Whitelock stated that the Committee is continuing to work on getting the costs down to a desired dollar amount on the high school and middle school plans and also noted that Bingham Cemetery is still for sale if anyone is interested in purchasing it.

Mr. Crane said he had nothing to report on his committee assignments but added that he drove past the Bingham Cemetery and the grass is green and beautiful.

Mrs. Voorhies said the Western Growth Coalition did not meet this month so she had nothing to report at this time.

Mr. Young reported that the District has been presented with what he believes is an amazing opportunity to partner with Real Salt Lake and create a charter high school based in Real’s new facility that will be built in Herriman. He said the Charter School Relations Advisory Committee was given direction by the Board to continue looking into the Board becoming a charter authorizer and shortly thereafter, Real Salt Lake approached the District about this partnership. Mr. Young said Real’s time frame is shorter than the Committee anticipated and the Committee will be meeting this week with Mr. Van Komen, Board attorney, to begin the chartering process. In response to Mrs. Whitelock’s question about when the school is expected to open, Mr. Young said the plan is for it to open at the start of the 2017-18 school year; however, in order for that to happen, the District has to make application to the State School Board by September 2016. He noted that the Board will have to vote on this in August for the plan to go to the State School Board in September. While the time frame is tight, he feels it is a great opportunity and Real Salt Lake is looking to the School District to provide great ideas for a STEM high school.

Mrs. Pulsipher said she and Superintendent Johnson attended the USBA Joint Legislative Committee (JLC) meeting and JLC is proposing a change to the process for setting legislative priorities. In the future, in conjunction with the spring meeting, there will be a survey provided to members to assess Board member responses about what the legislative priorities should be. She said it will be helpful when talking to legislators to be able to tell them that a certain percentage of Board members are for or against legislation. Mrs. Pulsipher said she sent legislative priority information for the 2017 legislative session to Board members and invited them to respond to the questionnaire and return it to her before her next JLC meeting which is scheduled for next week.
Board members discussed several items they felt were important to bring to the attention of the legislators such as the WPU, enrollment growth, teacher shortages and compensation, and professional development.

At 8:35 p.m., President Pulsipher declared the meeting adjourned and announced that the Board would return to study session.

**STUDY SESSION, Continued**

Those recognized or signed-in as present:
- Susan K. Pulsipher, Board President
- Janice L. Voorhies, Board Vice President
- Kayleen Whitelock, Board Secretary
- Jen Atwood, Board Member
- J. Lynn Crane, Board Member
- Richard S. Osborn, Board Member
- Matthew Young, Board Member
- Patrice A. Johnson, Superintendent of Schools
- Anthony A. Godfrey, Associate Superintendent
- Paul Van Komen, Burbidge & White
- Michael Anderson, Administrator of Schools
- June M. LeMaster, Administrator of Human Resources
- Brad Sorensen, Administrator of Schools
- Scott Thomas, Administrator of Auxiliary Services
- Sandy Riesgraf, Director, Communications
- Jeri Clayton, Administrative Assistant
- William Applegarth, Mayor, Riverton City

President Pulsipher presided and conducted. The Board of Education continued its study session to discuss the following:

F. **Update on Progress Toward 2016 Bond Election**

Sandy Riesgraf, director of Communications, shared information gained during the focus groups and stated that what was learned during the sessions closely mirrored what was learned from the phone interviews. She noted the following:

- The most popular information sources are word of mouth, social media, internet, TV news, and City Journals.
- When Focus Group participants were asked how they wanted the District to communicate with them, the number one response was direct mail because they didn’t want to go looking for information. They also said they would read emails from the District, information sent home with students, and information found on the District website.
- Participants were asked whether they would vote for or against the bond based on what they currently know about the bond. Thirty-two of 50 said they would vote for it, nine would vote against, and nine were undecided.
- When asked about the most important benefit of the bond, responses were that it addresses growth, alleviates overcrowding, provides better educational opportunities, is reasonable and affordable, and improves safety and security.
- When asked about concerns they have about the bond, participant responses included transparency, accountability, and guarantees on how the money is spent.
- Focus group participants expressed that the $16.80 tax increase seemed low and also many wanted to know the consequences if the bond fails.
- Participants stated that they want bond information mailers to be simple, direct, easy to understand, and in a format that appeals to everyone, without images of students or families.
Ms. Riesgraf noted that the majority of the group categorized as anti-bond said they would vote in favor of the bond. She also noted that overall, about 75 percent of the group said they would vote for the bond and about 25 percent were either on the fence or opposed and expressed that they needed more information before making a decision.

At 8:56 p.m., the meeting adjourned.

MOTION: At 8:56 p.m., it was moved by Kayleen Whitelock and seconded by Jen Atwood to go into closed session. Motion passed with a unanimous vote.

CLOSED SESSION

Those recognized or signed-in as present:
Susan K. Pulsipher, Board President
Janice L. Voorhies, Board Vice President
Kayleen Whitelock, Board Secretary
Jen Atwood, Board Member
J. Lynn Crane, Board Member
Richard S. Osborn, Board Member
Matthew Young, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
Paul Van Komen, Burbidge & White

President Pulsipher presided and conducted. The Board of Education met in a closed session to discuss personnel, property, and potential litigation. The closed session discussion was recorded and archived.

At 9:50 p.m., the meeting adjourned. The Board returned to study session.

STUDY SESSION, Continued

Those recognized or signed-in as present:
Susan K. Pulsipher, Board President
Janice L. Voorhies, Board Vice President
Kayleen Whitelock, Board Secretary
Jen Atwood, Board Member
J. Lynn Crane, Board Member
Richard S. Osborn, Board Member
Matthew Young, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
Jeri Clayton, Administrative Assistant

President Pulsipher presided and conducted. The Board of Education continued its study session to discuss the following:

G. Discussion on Board Meetings

1. Discussion on Conflict with July 26, 2016 Board Meeting

President Pulsipher stated that the Board had been planning to hold the vote on the resolution calling for a special bond election on July 26, 2016; however, two Board members will be unable to attend that evening. Following the Board discussion, it was decided to hold a special Board meeting on July 12, 2016 at 6:00 p.m. for this matter and the Riverton CDA matter.

2. Agenda Order for Board Meetings
Mrs. Whitelock, Board secretary, led a discussion about holding closed sessions following all other open meetings, noting that current practice is to hold a closed session between study sessions. She suggested that to be respectful of staff time and the public who have to wait while the Board is meeting in closed session, that closed sessions be held following all other meetings whenever possible. This allows staff and patrons to go home at the end of all open meetings.

President Pulsipher called for a motion to determine Board interest.

**MOTION:** It was moved by Kayleen Whitelock and seconded by Janice L. Voorhies to make a change to the order of Board meeting agenda items and hold closed sessions last, whenever possible. Motion passed with a unanimous vote.

**MOTION:** At 10:08 p.m., it was moved by Kayleen Whitelock to adjourn the meeting. Motion passed with a unanimous vote.

/jc
Attachments

[Approved 7-26-16]