STUDY SESSION

Those recognized or signed-in as present:
Susan K. Pulsipher, Board President
Janice L. Voorhies, Board Vice President
Kayleen Whitelock, Board Secretary
Jen Atwood, Board Member
(J. Lynn Crane, Board Member, excused)
Richard S. Osborn, Board Member
Matthew Young, Board Member
Patrice A. Johnson, Superintendent of Schools
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
Anthony A. Godfrey, Associate Superintendent
Michael Anderson, Administrator of Schools
Jill Durrant, Administrator of Schools
Laura Finlinson, Administrator of Curriculum and Staff Development
June M. LeMaster, Administrator of Human Resources
Brad Sorensen, Administrator of Schools
Scott Thomas, Administrator of Auxiliary Services
Cheryl Matson, Director, Insurance Services
Sandy Riesgraf, Director, Communications
Jeri Clayton, Administrative Assistant
Robert Conder, AV Maintenance
Carmen Freeman, Mayor, Herriman City
Richard Kendall,
Justin Jones,
Ryan Marchant, Real Salt Lake
Billy Hesterman, Utah Taxpayers Association
Mark Palesh, City Manager, City of West Jordan
Dave Oka, Director of Economic Development, City of West Jordan
Paul Coates, Office of Development Assistance, City of West Jordan
Jeremy Olsen, Assistant to City Manager, City of West Jordan
Craig Smith, Attorney, Smith Hartvigsen
Erin Laney, Vice President of Business Development, Economic Development Corp. of Utah
Brian Parker, Vice President, MHTN Architects
Clifford Curtis, Associate Principal, MHTN Architects
Dirk Burton, Council Member, West Jordan City
Marilyn Richards
Darrell Robinson
Chip Dawson
Melissa Brown
Traci Mariano

President Pulsipher presided and conducted. She excused Board Member Crane who was unable to attend the meeting. The Board of Education met in a study session to discuss the following:

A. Ends Policies and Student Achievement
President Pulsipher led a discussion regarding how the Board’s Ends policies should be disseminated and communicated to employees. Superintendent Johnson stated that goal setting should have clear identifiable outcomes. Board members instructed Superintendent Johnson to take the approved Ends policies to Cabinet members for discussion and recommendations about outcomes and to bring this information to the Board at a future study session.

President Pulsipher noted that at a future study session a presentation will be made by Mrs. Finlinson and Superintendent Johnson regarding focusing on the whole child.

President Pulsipher led a discussion about what should be included in a policy about promoting a safe environment for students. Following the discussion, Mrs. Pulsipher said she would type the list of suggestions and send them to Board members for their review in preparation for a continuation of the discussion about this policy.

B. Employee Health Insurance Plans

Mrs. Cheryl Matson, director of Insurance Services, presented comparisons of the District’s health insurance program with those of other Wasatch Front Districts. These included Alpine, Canyons, Davis, Granite, and Salt Lake School Districts. She noted that it is difficult to compare apples to apples because of the variances between plans; however, she said Jordan District’s deductibles are in line with other districts and its health plans are not the richest, nor the barest bones and fall about in the middle of the other districts’ plans. Mrs. Matson also stated that most employees have expressed that they are generally satisfied with the insurance plans but not premium costs. She also said employees question the differing premium amounts for the same coverage between the three employee groups. She said she has to explain to them that each group negotiates their own insurance premiums.

In answer to Board questions about the District being self-funded and whether that is the best way to provide health insurance, Mrs. Matson explained that self-funding limits the taxes that would have to be paid and self-funding means that no insurance company makes a profit on the District. She also noted that all of the districts in this comparison are self-funded which means that employee premiums cover employee medical costs and PEHP’s fee for administering the District’s plans. Mrs. Matson also noted that the Insurance Committee is made up of representatives from each of the employee groups. Each year, this Committee meets to discuss insurance offerings for the coming year.

Board members requested that Mrs. Matson return to a future study session to answer additional Board member questions. Mrs. Atwood recommended sending questions to Mrs. Matson so she can be prepared with answers.

C. Prosperity 2000 on Prosperity through Education Program

Mr. Richard Kendall, co-chair of Education First, said Education First is an organization of business leaders that advocate for public education and the intent of this organization is to provide resources to improve education for the young people of the State of Utah.

Mr. Justin Jones, director of Prosperity 2020, said Prosperity 2020 is a non-profit 501(c)(3) organization that advocates on behalf of business leaders. These business leaders want to insure that students receive the education needed to prepare them to become an excellent workforce.

Mr. Kendall said Education First has developed a long-term education plan to improve public education outcomes. The proposal is to have this plan funded by a 7/8 of one percent tax increase that will generate approximately $518 million per year for Utah schools. The money would be sent directly to local schools and used to improve graduation rates and test scores. Mr. Kendall said he would be visiting with every school board in the state and asked for the Board’s support for this initiative.

D. Discussion on Charter School Partnership with Real Salt Lake
Mr. Matthew Young, chair of the Board Finance Committee, said to continue progress on the charter school partnership with Real Salt Lake, the Board will need to address the adoption of a charter policy and charter application. Following Board discussion about timelines for accomplishing these tasks, it was decided to have a more in-depth discussion at the Board retreat scheduled for Tuesday, August 16, 2016.

President Pulsipher noted that the Board is excited about this opportunity and is moving forward to lay the groundwork for this partnership.

E. **West Jordan Economic Development Area (EDA)**

Mr. Matthew Young, chair of the Board Finance Committee, reported on a meeting of the City of West Jordan Taxing Entity Committee (TEC) held yesterday on the Economic Development Area (EDA) known as Project Discus. He noted that the TEC was asked during this meeting to waive the 14-day requirement between meetings so a vote could be taken to accept the EDA budget; however, the TEC did not vote to waive this requirement. Mr. Young said this 14-day period will be used to get direction from the Board and to invite input from others before the final TEC budget approval vote in two weeks. Mr. Young invited Mr. Larsen, business administrator, to present information about the EDA.

Mr. Larsen provided information about Project Discus including historical information, tax impact to Jordan School District, other options for the land, District tax increment guidelines, and tax increment percentages. The entire EDA plan area is 1,642 acres with the portion known as Project Discus being 232 acres. The remaining 1,410 acres is slated for future commercial or industrial development and if any tax increment on this acreage is requested, it would have to be approved separately. Mr. Larsen noted that the 232 acres currently yield approximately $100 per year for the District. If Project Discus receives approval, the District would receive $17.3 million in new tax revenue over the 20-year project life and in year 21 and beyond, Discus would yield approximately $7.4 million annually to the District.

President Pulsipher invited West Jordan City officials and the public to comment on this matter.

**Public Comment**

Mark Palesh, City Manager for West Jordan City, responded to the question raised by Mrs. Whitelock about whether there is any assurance that the rest of the project area will remain commercial by stating that all of the property within the project area is currently agricultural, but the master plan is to work with property owners to bring the commercial property to 1,050 acres.

Billy Hesterman, a representative of the Utah Taxpayers Association, said the Association has many concerns about this EDA including water use, power needs, loss of tax dollars, and the precedent that will be set for other companies looking to do business in the State of Utah. He urged the Board to vote against the EDA proposal.

Erin Laney, Vice President of Business Development for Economic Development Corp. of Utah, expressed that there were several points of clarification she wanted to make. She stated that incentives are a recruitment tool to attract corporations to do business in the State. The project will bring dollars to the state through use of local contractors and laborers. The water usage estimates are based on a worst case scenario and higher than what actual usage will be. She quoted water usage rates in facilities in North Carolina and Oregon as examples.

Craig Smith, attorney with Smith Hartvigsen, stated that the public process was followed for this project which included public hearings. He said all that is being asked is for a budget for this part of the project for Discus and that any other EDA projects will have to be brought to the Board for approval. He also stated that typically when a high profile anchor moves into an area it attracts other businesses. In response to a question from Board Member Young about whether the North Carolina and Oregon facilities generated additional growth, Mr. Smith said both did see additional growth and that it was reasonable to assume Project Discus would promote similar growth.
Chip Dawson, candidate for the Jordan Board of Education, said he had been through this process with
another data center and in his opinion the District is being sold a bill of goods. He spoke strongly
against the District voting to approve the EDA and suggested that better terms for the District be sought,
including reducing the tax increment timeline from 20 years to 10 years.

Board Discussion

Mr. Young said approval of the TEC budget is the final step to move this project forward and approval
requires a two-thirds majority of the Committee which means if the County is no longer in favor of the
project then the District’s vote will be the deciding factor. He said the property tax increment is the focus
of the Board’s decision and he would like to hear how Board members and others feel about it.

Following the Board discussion, Board members agreed that more time is needed before making a final
decision about whether to vote for or against the proposed City of West Jordan EDA and asked to have
this item added as a special business item to the Board’s August 16, 2016, study session (retreat)
agenda. Board members also asked to have a notice placed on the District’s web site to inform the
public that they are seeking public input during the coming week about the EDA and an invitation to
contact Board members to share their opinions.

F. MHTN High School and Middle School Budget Reduction Authorization

High School Design

Kayleen Whitelock, chair of the Board Facilities Committee, led a discussion and invited input about
design changes to the high school prototype, noting that decisions need to be made on items that could
generate cost savings.

She said both she and Mr. Young felt strongly that they needed Board input on whether to have artificial
turf installed on the football field, noting that to be fair and equitable, if it is installed at the new high
school, it should be installed at the District high schools that still have grass fields. She wanted Board
members to know that with natural grass there are more injuries that are less severe and with artificial
turf there are less injuries but they are usually more severe. She also noted that if artificial turf is used,
then the expectation would be that the field would be made available to other athletic groups and that
principals and coaches should be made aware of this requirement.

Clifford Curtis of MHTN Architects said 18 months ago their firm conducted an in-depth analysis for Salt
Lake District on pros and cons of different types of synthetic turf and said he has permission from them
to share that analysis with the Board if it will help them make a more educated decision. He said he can
also provide recommendations for potential cost-saving prep work.

Board members expressed agreement with insuring that all District high schools be treated equally and
that if artificial turf is installed, that equal access be granted to all athletic teams. They also agreed that
before making a decision, they needed to have figures provided to them that show a total cost to install
and maintain artificial turf at the schools that currently have grass football fields.

Mrs. Pulsipher asked to have an agenda item added to a future study session for MHTN to present the
Salt Lake District analysis. In addition, she asked Dr. Godfrey to present policy information related to
the use of artificial turf fields for Board review.

Mrs. Whitelock asked for Board input about reducing the number of tennis courts from eight to six which
would generate a cost savings of $150,000 and provide for additional parking. Board members agreed
with this recommendation.
In response to Mr. Young’s question about access to the roof-top mechanical structure, Mr. Parker (MHTN) stated that to reduce costs, the interior stairways to each structure were eliminated. This will provide additional interior space and more accessibility by custodial staff.

Mrs. Atwood expressed appreciation for having both the high school and middle school prototypes maintain the auto and wood shops in the building plans. Superintendent Johnson added that the question of keeping these shops was asked at the recent Administrators Conference and for the record, she expressed appreciation for keeping these important programs in the schools.

Mr. Young expressed appreciation to MHTN for the level of thoroughness and helpfulness to the District during this process.

Middle School Design – West Jordan Middle Rebuild

Mrs. Whitelock, chair of the Board Facilities Committee, led a discussion about the middle school prototype for the rebuild of West Jordan Middle School. She said removal of the track would generate a savings of about $222,000; however, the community was shown the prototype with the track in place and maintaining the track may be beneficial to students depending on air-quality at various times of the year. She also noted that tracks were installed at other District middle schools. She recommended maintaining the track and Board members concurred.

Mrs. Whitelock asked for Board approval for the cost-saving measures as outlined in the Cost Calculator documents she provided to them for both the high school and middle school prototypes and made the following motion:

MOTION: It was moved by Kayleen Whitelock and seconded by Janice L. Voorhies to give approval to staff and MHTN to move forward with the cost-savings measures for the middle and high school plans. Motion passed with a unanimous vote.

Mr. Young stated for the record that the cost-saving measures amount to over $6 million which is over and above the standard set for reducing the cost of the District’s school buildings. He expressed appreciation for all the efforts that have gone into achieving these results. Mr. Young also stated for the record that no contractor has been selected and requests for bids, assuming the District’s bond election is successful, will not go out until January 2017. The soonest date for construction is March of 2017 with a school opening date of August 2020 for the new high school and an opening date for the rebuild of West Jordan Middle School of August 2019.

G. Locker Assignments in Schools

Mrs. Whitelock stated that the Facilities Committee has received information that students are not utilizing lockers. She suggested that if this is true, perhaps some of the lockers could be eliminated from the middle and high school plans which would generate additional savings. She said it may be too late for this year but perhaps next year the middle and high school principals could develop a system for asking students if they want a locker assignment and also conduct research to determine how students are actually utilizing lockers.

Mr. Curtis (MHTN Architects) said this idea was actually suggested by Herriman High students who stated that they rarely use their lockers and the Riverton High head custodian indicated that during end-of-year locker clean-out the only item in some lockers is the welcome note placed there at the beginning of the year by the student body officers. He said this also indicates that the lockers are not being used.

Mrs. Whitelock made the following motion:

MOTION: It was moved by Kayleen Whitelock and seconded by Jen Atwood to direct staff to conduct an assessment of the need for student lockers. Motion passed with a unanimous vote.
H. **Discussion on State Board Rule R277-511 Alternative Path to Licensure**

Mrs. Whitelock said in light of the new Board rule that allows non-teachers to teach, she thought it would be advantageous for the Board to discuss this Rule and find out how Board members feel about this issue. She also said if she were a teacher she would want to know where the Board stands because an existing teacher that attended college to get a teaching degree is going to be asked to teach the alternative path teachers and in most cases she is uncomfortable with this.

Mr. Osborn said when this matter first came up he felt it was a “slap in the face” to teachers but now it seems there are at least some requirements that must be met before a person can receive a teaching certificate. He also said he sees this rule as an emergency measure to be used when there are no alternatives.

Mr. Young stated that if an existing District teacher is asked to mentor an alternate path individual, then some compensation should be given to that teacher for the additional work. He also stated that there are many individuals who have the heart of a teacher and who could become excellent teachers but cannot start over at a college or university to obtain the teaching credentials. If the Board were to say they won’t consider giving someone an opportunity through the alternate path to licensure, then some potential amazing teachers may be overlooked. He also said if the District is unwilling to consider the alternate path to licensure, it could come across as arrogant.

Mrs. Pulsipher said the most important element of student achievement is a good teacher and because Jordan District wants to employ the best teachers, they need the best preparation possible. She said she doesn’t view this rule as tying the Board’s hand; however, she wants the message sent that Jordan District wants great teachers who have the best training possible.

Board members agreed they want the message sent to District teachers that they are appreciated.

I. **Board Review of Semi-Annual Report / Bond Mailer**

Sandra Riesgraf, director of Communications, provided Board members with a tri-fold mailer which is a combination Annual Report and bond information flyer. She indicated that this mailer will be sent to homes within the next three weeks and asked for Board approval for content by the first of the coming week in order to meet this deadline. Board members reviewed the mailer and made suggestions for changes. Ms. Riesgraf said she would email a revised version of the mailer to Board members for review.

Ms. Riesgraf showed Board members the District’s bond ad which was printed in the August edition of the City Journal. This ad invited the public to visit the District’s bond website to receive accurate information. She also asked the Board for input about the September ad which will provide the public with more information about the need for the bond.

Mr. Larsen, business administrator, noted that ads placed in the City Journals are much less expensive than direct mailers and will save the District money.

Board members discussed the pros and cons of placing a full page ad vs. a half page ad. Mrs. Whitelock made the following motion:

**MOTION:** It was moved by Kayleen Whitelock and seconded by Richard Osborn to direct the Communications Department to prepare a half-page ad for placement in a September issue of the City Journal. Motion passed with a unanimous vote.

Ms. Riesgraf said the question of what happens if the bond doesn’t pass has been asked a number of times and asked the Board for direction on a response. Board members discussed the question and asked to have the administration prepare a list of options for Board review and to include a statement that these options will be available to a future Board should the Bond not pass.
J. **Update on Progress toward 2016 Bond Election**

Board members discussed progress on contacting city council members in each of the cities about preparing a resolution in support of the bond election.

Mr. Larsen said the next meeting of the Bond Committee will be Thursday, August 25, 2016, and asked which three Board members will be in attendance. Board members Voorhies, Atwood, and Pulsipher agreed to attend. He noted that the meeting will be held in Room 129 at the District Office.

Dr. Godfrey stated that bond open houses have been scheduled and a list of schools, dates, and times will be provided to Board members. Mrs. Voorhies said open houses have been scheduled at senior centers as well.

In response to Mr. Young’s question about whether meetings were scheduled with the news outlet editorial boards regarding the bond, President Pulsipher said the first meeting has been scheduled for Thursday, August 11, 2016, with KSL.

K. **Policy Governance Review: GP 100 Global Governance Commitment and GP101 Governing Style**

Board members requested this item be postponed and added to a future study session agenda. President Pulsipher called for a motion:

**MOTION:** It was moved by Kayleen Whitelock and seconded by Jen Atwood to move this item to the August 30, 2016, agenda. Motion passed with a unanimous vote.

L. **Board Committee Reports**

A. **Board Member Committee Reports and Comments**

1. **District/Community Council Board Advisory Committee**

   Mrs. Atwood, chair of the District/Community Council Board Advisory Committee, said the Committee will be meeting this Thursday and will be going over the School Community Council training schedule and reviewing the survey results the State received from School Community Councils.

2. **Facilities Board Advisory Committee**

   Mrs. Whitelock, chair of the Facilities Board Advisory Committee, asked Board members to sign a form if they are planning to attend the Bluffdale City parade.

   Mrs. Whitelock informed Board members that the cost analysis form was done yesterday for the Sunset Ridge model and it came in close to the 17 percent cost-reduction. She noted that as Mr. Parker of MHTN explained, Copper Mountain Middle School was built for a very good price and it is harder in today’s building climate to get the middle school price lower. She reviewed some of the things that can be done to lower the cost. Mrs. Whitelock provided Board members with the list of cost savings measures for their review. Board approval will be sought at an upcoming meeting.

3. **District Finance and Audit Board Advisory Committee**

   Mr. Young, chair of the Finance and Audit Board Advisory Committee, reported to Board members that the Board’s internal auditor completed his audit of the Transportation
Department and will report on his findings at the next Board meeting scheduled for August 30, 2016.

4. **Legislative/Community Relations Board Advisory Committee**

   Mrs. Pulsipher, chair of the Legislative/Community Relations Board Advisory Committee, said she attended a JLC meeting held in Logan, Utah. She said she would provide Board members with a copy of the discussion results when she receives it. She noted that on August 20, 2016, the delegate assembly will be held and the Board’s delegates, Mr. Crane and Mr. Osborn, along with herself, will be voting on this item. She also noted that the pre-delegate assembly will be held on Friday, August 19, 2016, and all Board members are invited to attend this meeting.

   Mrs. Pulsipher said Jordan Education Foundation is hosting a first annual Economic Summit and all Board members are invited to attend. She said the topic of discussion is the changing demographics of the Salt Lake Valley and speakers include Lt. Governor Spencer Cox, Superintendent Johnson, and Ben McAdams, Salt Lake County mayor, as well as Robert Spendlove, senior vice president of Zions Bank. She noted there will also be a mayor’s panel that includes all five mayors. The date is Tuesday, September 20, 2016, from 8:00 a.m. to 11:30 a.m. at JATC South and the participation cost of $30 will be donated to the Principal’s Pantry. She noted that the cost of the breakfast is also being donated.

5. **Charter School Relations Board Advisory Committee**

   Mr. Young said he had nothing to report at this time.

At 9:23 p.m., the Board convened in a Special Board meeting.

**SPECIAL BOARD MEETING**

Those recognized or signed-in as present:

- Susan K. Pulsipher, Board President
- Janice L. Voorhies, Board Vice President
- Kayleen Whitelock, Board Secretary
- Jen Atwood, Board Member
- (J. Lynn Crane, Board Member, excused)
- Richard S. Osborn, Board Member
- Matthew Young, Board Member
- Patrice A. Johnson, Superintendent of Schools
- John Larsen, Business Administrator
- Paul Van Komen, Burbidge & White
- Anthony A. Godfrey, Associate Superintendent
- Michael Anderson, Administrator of Schools
- Jill Durrant, Administrator of Schools
- Laura Finlinson, Administrator of Curriculum and Staff Development
- June M. LeMaster, Administrator of Human Resources
- Brad Sorensen, Administrator of Schools
- Scott Thomas, Administrator of Auxiliary Services
- Jeri Clayton, Administrative Assistant
- Marilyn Richards
- Darrell Robinson
- Chip Dawson
- Melissa Brown

President Pulsipher presided and conducted. She welcomed those present. She excused Board Member Crane who was unable to attend the meeting.
I. **Bid Recommendation**

   A. **School or Department**
      Administrators of Schools

<table>
<thead>
<tr>
<th>Bidders</th>
<th>Items for Bid</th>
<th>Amount of Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jerry Seiner</td>
<td>Administrators of</td>
<td>NTE $120,000.00</td>
</tr>
<tr>
<td>Riverton Chevrolet</td>
<td>Schools</td>
<td></td>
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<tr>
<td>Young Chevrolet Co.</td>
<td>Driver’s Education</td>
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<tr>
<td></td>
<td>Vehicles</td>
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**Purpose:** At the request of Driver’s Education teachers, two range cars will be replaced at each
high school rather than purchasing one road car for each of the high school programs. The
purchase will be funded by a state grant and must be completed by August 31, 2016.

**Recommendation:** The administrators of schools recommended a multiple award among all
bidders as each were the lowest responsive and responsible bidders and complied with the
specifications, terms, and conditions of the bid.

**MOTION:** It was moved by Richard S. Osborn and seconded by Jen Atwood to approve the bid
for Driver’s Education vehicles, as recommended. Motion passed with a unanimous vote.

Mrs. Whitelock expressed appreciation to District personnel for applying for a State grant for this
purchase.

**MOTION:** At 9:28 p.m., it was moved by Janice L. Voorhies and seconded by Richard S. Osborn to go into
closed session. Motion passed with a unanimous vote.

**CLOSED SESSION**

Those recognized or signed-in as present:
Susan K. Pulsipher, Board President
Janice L. Voorhies, Board Vice President
Kayleen Whitelock, Board Secretary
Jen Atwood, Board Member
(J. Lynn Crane, Board Member, excused)
Richard S. Osborn, Board Member
Matthew Young, Board Member
Patrice A. Johnson, Superintendent of Schools
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
Anthony A. Godfrey, Associate Superintendent
Scott Thomas, Administrator of Auxiliary Services

President Pulsipher presided and conducted. The Board of Education met in a closed session to discuss
property. The closed session discussion was recorded and archived.

**MOTION:** At 9:45 p.m., it was moved by Kayleen Whitelock to adjourn the meeting. Motion passed with a
unanimous vote.

JL/jc

[Minutes approved 8-30-16]