The Board of Education of Jordan School District met in a study session on August 7, 2017, beginning at 12:10 p.m. at the JATC South Campus (Board Conference Room), 12723 S. Park Avenue (2080 West), Riverton, Utah.

**STUDY SESSION**

Those recognized or signed-in as present:
- Janice L. Voorhies, Board President
- Matthew Young, Board Vice President
- Jen Atwood, Board Secretary
- Bryce Dunford, Board Member
- Tracy J. Miller, Board Member
- Marilyn Richards, Board Member
- Darrell Robinson, Board Member
- Patrice A. Johnson, Superintendent of Schools
- Anthony A. Godfrey, Associate Superintendent
- John Larsen, Business Administrator
- Jeri Clayton, Administrative Assistant

President Voorhies presided and conducted. The Board of Education met in a study session to discuss the following:

A. **Board Self-Evaluation**

   Board members held a discussion about the strengths of the Board, the pursuit of best practices, and ways to become a well-functioning Board. They discussed Board vs. staff responsibilities, the need to give clear, concise directions to staff members, and creating a system for staff to report on Board directives. They also discussed creating an environment for Board members to communicate and listen to each other and improving communication with the public and staff members. A request was made for Board leadership to provide meeting agendas to all Board members prior to the agendas being released to the public.

B. **Joint Legislative Committee/Delegate Assembly Regarding USBA/USSA Legislative Priorities**

   Mrs. Miller, the Board’s representative on the Joint Legislative Committee, reviewed the list of USBA/USSA legislative priorities which were drafted during a recent meeting held in Cedar City, Utah. She indicated that Mr. Dunford and Mr. Robinson were selected in January to represent the Board at the Delegate Assembly being held Saturday, August 12, and these priorities will be finalized and voted upon. Mr. Dunford said he would be unable to attend the Assembly. Mr. Robinson said he would attend on behalf of the Board.

C. **Superintendent’s Blueprint of Ends Policy Goals**

   Superintendent Johnson reviewed the Ends policies created to date and provided members with a reference sheet which outlined the four policies. She said this summer two sessions each for elementary and secondary principals and a session for District directors were held for the purpose of reviewing the Ends policies. She said department directors pointed out that the Empowering Employees Ends policy is specific to “educators.” She asked for Board input regarding language that could be added to include empowering classified employees as well. Board members made recommendations for changes. The policy changes will be approved at an upcoming Board meeting.

   Superintendent Johnson discussed the binder she has been preparing for Board members which is a compilation of a year’s work and serves as supporting documentation to the Executive Limitations policy.
Board members discussed the time and effort being expended to produce the binder. Mr. Young said it is his hope that Superintendent Johnson’s Blueprint will simplify the reporting requirements and will also tie to the goals outlined in the Ends policies.

D. Superintendent and Business Administrator Evaluation Process

Board members discussed the current structure and timeline for evaluating the superintendent and business administrator. They felt it was important to fine-tune the evaluation process so expectations are clear and concise.

E. Engaging the Community

Board members discussed ways in which to provide the participants of the “What Counts?” meetings with a follow-up report to show what the Board has done in response to the input they provided during the activity. The Board feels it is important to communicate this information to the participants.

Board members discussed ways to engage the community. They discussed the timing of school dedication ceremonies and holding ground breaking ceremonies for new school construction and agreed that dedication ceremonies should be held in the fall rather than the spring, but not in conjunction with Back to School nights. Superintendent Johnson was asked to look into the Board’s suggestions and to recommend possible dates.

Mr. Robinson stated that he would like the Board to reach out to the community to find out if they feel the District is meeting their needs. Mrs. Atwood stated that the District has come a long way in reaching out to the patrons and community members and should be celebrating the successes.

**MOTION:** At 5:09 p.m., it was moved by Bryce Dunford and seconded by Jen Atwood to adjourn the meeting. The motion passed with a unanimous vote.

/jc