The Board of Education of Jordan School District met in study, closed and special Board meetings on Tuesday, November 14, 2017, beginning at 4:12 p.m. at Golden Fields Elementary School (Media Center), 10252 S. Split Rock Drive, South Jordan, Utah.

STUDY SESSION

Those recognized or signed-in as present:

- Janice L. Voorhies, Board President
- Matthew Young, Board Vice President
- Jen Atwood, Board Secretary
- Bryce Dunford, Board Member
- Tracy J. Miller, Board Member
- Marilyn Richards, Board Member
- Darrell Robinson, Board Member
- Patrice A. Johnson, Superintendent of Schools
- Anthony A. Godfrey, Associate Superintendent
- John Larsen, Business Administrator
- Paul Van Komen, Burbidge & White
- Michael Anderson, Administrator of Schools
- Jill Durrant, Administrator of Schools
- Laura Finlinson, Administrator of Curriculum and Staff Development
- June M. LeMaster, Administrator of Human Resources
- Brad Sorensen, Administrator of Schools
- Scott Thomas, Administrator of Auxiliary Services
- Lisa Robinson, Director, Special Education
- Shelley Nordick, Staff Assistant, Curriculum and Staff Development
- Vicki Olsen, President, Jordan Education Association
- Jeri Clayton, Administrative Assistant
- Dawn Ramsey, Director, Region VI PTA

President Voorhies presided and conducted. The Board of Education met in a study session to discuss the following:

A. **Discussion on Parent University**

Board members discussed where the responsibility for Parent University should now be placed. When the idea for beginning a Parent University was developed, Mrs. Voorhies, Mrs. Atwood, and former Board member Richard Osborn served on an ad hoc committee and Mrs. Atwood stated that topics were chosen from a list of recommendations received from School Community Council chairs at the trainings held in 2016 and a schedule developed.

Mr. Robinson said when he became the chair of the School Community Council Committee last January that Mrs. Miller was assigned to be the liaison between the ad hoc committee and the School Community Council Committee. Mr. Robinson stated his recommendation to dissolve the ad hoc committee and place responsibility for Parent University with the School Community Council Committee.

Following Board discussion, Board members agreed to move this program at the end of the 2017-18 school year to the full control of the School Community Council Committee.

B. **Follow-up on Five-Year Building Construction Plan Presentations to the City Councils**

Board members reported on visits to the various City Council meetings to present the District's Five-Year Plan, as required by the Interlocal Agreement. Board members reported that the mayors and City
Council members expressed support for the District’s Plan and Board members were able to answer their questions.

President Voorhies stated that based on the feedback from the Cities, the District will continue to move forward with its Five-Year Building Construction Plan.

C. Board/Staff Follow-up to Prior Board Discussions

1. Club Committee

Mr. Brad Sorensen, administrator of schools, reported on progress of the Committee. He said a question arose about rental rates/fees and the Committee’s concern that it is not their place to suggest changes. Board members agreed and said it will be the Board’s responsibility to determine appropriate rental rates/fees, if needed.

Mr. Sorensen requested Board direction in obtaining legal advice about U.C.A. 53A-11-1208 which defines the use of school facilities by clubs. Board members agreed to have Mr. Van Komen, Board attorney, assist the Club Committee with this request. Mr. Sorensen said the Committee will continue working to develop classifications for school clubs.

2. Student Fee Schedule

Mr. Brad Sorensen reported that he is prepared and ready to discuss the student fee schedule whenever it is placed on the Board agenda for discussion and further direction.

3. Proposed Calendars for 2018-19 School Year

Dr. Anthony Godfrey, associate superintendent, reported that the Calendar Committee met to finalize the calendars. He stated that, as directed, he will send the final calendars and survey to Mr. Robinson for review and when approved, the survey will be sent to patrons and employees via email through Skylert. A summary of the feedback will be presented to Board members at the November 28, 2017 Board meeting.

Mr. Robinson stated that he will be prepared in January 2018, if not before, to provide revision recommendations to policy D207 Calendar Development for Board review.

4. IB Program

Board Member Young, chair of the Innovations in Education Committee, stated that he will discuss Committee recommendations for the IB program during the Committee Reports portion of the study session.

5. Calendar Policy

Board Member Robinson, chair of the School Community Council Committee, reported that he had nothing further to add than what was discussed in item 3 above.

D. Professional Development Reading “Coming to Order”

Board members discussed chapter six of the USBA publication, Coming to Order. The topic of this chapter is “Conducting the Meeting.” Board members shared ideas about working together to come to a consensus on decisions. Mr. Dunford stated the importance of the Board moving forward in a positive way once a decision is made regardless of whether a member voted for or against, and that Board members should not mimic, back-talk, or throw other Board members under the bus if the decision was not made in their favor. He said when the Board makes a decision all members should stand together to support that decision and move forward.
Mrs. Atwood said the current Board has not had a discussion about the Board’s mission statement and suggested adding this topic to a future study session agenda. Board members agreed.

E. **School Board Book Study Focusing on Student Achievement**

Mr. Young led a discussion about chapters one through four of the book “In Praise of American Educators” by Dr. Richard DuFour. He expressed appreciation to Tami Bird, principal of Rose Creek Elementary, for giving him this book and for all she has done to help him gain insight into the educational process. He stated that the first four chapters challenge some of the overall assumptions in the educational environment. He invited discussion about these chapters and Board members each shared insights about the book. Board members expressed hope that others in the District and community will take the Board’s lead and read this book as well. They asked to have the Communications Department feature the Board’s book study as a Fun Fact Friday.

Following the sharing of ideas, Mr. Young stated that the next reading assignment is chapters five through eight.

F. **Policy Governance Review**

1. **GP100 Global Governance Commitment**

   Board members reviewed the policy and had no recommendations for changes.

2. **GP101 Governing Style**

   Board members reviewed the policy. Mr. Dunford made a recommendation to add language to state that the Board’s governing style is through policy. Following the discussion, Board members agreed to a revision to the first sentence to read: The Board of Education will govern lawfully “by policy” on behalf of students …

3. **GP102 Board Responsibilities**

   Board members reviewed the policy and had no recommendations for changes.

At 5:47 p.m., the meeting adjourned. Board members moved to the auditorium to conduct the dedication of Golden Fields Elementary School which started at 6:00 p.m.

**MOTION:** At 7:08 p.m., it was moved by Jen Atwood and seconded by Marilyn Richards to go into closed session. Motion passed with a unanimous vote.

**CLOSED SESSION**

Those recognized or signed-in as present:

- Janice L. Voorhies, Board President
- Matthew Young, Board Vice President
- Jen Atwood, Board Secretary
- Bryce Dunford, Board Member, excused
- Tracy J. Miller, Board Member
- Marilyn Richards, Board Member
- Darrell Robinson, Board Member
- Patrice A. Johnson, Superintendent of Schools
- Anthony A. Godfrey, Associate Superintendent
- John Larsen, Business Administrator
- Paul Van Komen, Burbidge & White
- Scott Thomas, Administrator of Auxiliary Services
President Voorhies presided and conducted. The Board of Education met in a closed session to discuss property. The closed session discussion was recorded and archived.

At 7:12 p.m., the meeting adjourned. The Board convened in a Special Board meeting.

**SPECIAL BOARD MEETING**

Those recognized or signed-in as present:
- Janice L. Voorhies, Board President
- Matthew Young, Board Vice President
- Jen Atwood, Board Secretary
- Bryce Dunford, Board Member, excused
- Tracy J. Miller, Board Member
- Marilyn Richards, Board Member
- Darrell Robinson, Board Member
- Patrice A. Johnson, Superintendent of Schools
- Anthony A. Godfrey, Associate Superintendent
- John Larsen, Business Administrator
- Paul Van Komen, Burbidge & White
- Michael Anderson, Administrator of Schools
- Jill Durrant, Administrator of Schools
- Laura Finlinson, Administrator of Curriculum and Staff Development
- June M. LeMaster, Administrator of Human Resources
- Brad Sorensen, Administrator of Schools
- Scott Thomas, Administrator of Auxiliary Services
- Sandy Riesgraf, Director, Communications
- Vicki Olsen, President, Jordan Education Association
- Jeri Clayton, Administrative Assistant
- Dawn Ramsey, Director, Region VI PTA

President Voorhies presided and conducted. She welcomed those present.

I. **Special Business**

A. **Recommendation and Possible Action to Approve the Revised Second Amendment to Real Property Purchase, Sale and Exchange Agreement, between the Board of Education of Jordan School District and Corporation of the Presiding Bishop of the Church of Jesus Christ of Latter-Day Saints (CPB) and Acknowledged by Suburban Land Reserve, Inc. (SLR) Dated March 22, 2017, As Amended May 22, 2017, Involving the Exchange of Approximately 37.55 Acres Land Owned by the District in Riverton for Approximately 37.55 acres of Land Owned by CPB in Herriman for One Anticipated Future Elementary School Site and One Anticipated Future Middle School Site**

Mr. Young expressed appreciation to Mr. Scott Thomas, administrator of Auxiliary Services, and Mr. Paul Van Komen, Board attorney, for their work during this long process and he expressed appreciation to the leaders in the cities of Herriman and Riverton and to CPB and SLR for their collaboration and partnership.

**Public Comment**

No patrons signed up to address the Board regarding this Special Business item.

**MOTION:** It was moved by Darrell Robinson and seconded by Marilyn Richards to approve the Revised Second Amendment to Real Property Purchase, Sale and Exchange Agreement, between the Board of Education of Jordan School District and Corporation of the Presiding Bishop of the Church of Jesus Christ of Latter-Day Saints (CPB) and Acknowledged by Suburban Land Reserve, Inc. (SLR) Dated March 22, 2017, As Amended May 22, 2017, Involving the Exchange of Approximately 37.55 Acres Land Owned by the District in Riverton for Approximately 37.55 acres of Land Owned by CPB in Herriman for One Anticipated Future Elementary School Site and One Anticipated Future Middle School Site.
Reserve, Inc. (SLR) Dated March 22, 2017, As Amended May 22, 2017, Involving the Exchange of Approximately 37.55 Acres Land Owned by the District in Riverton for Approximately 37.55 acres of Land Owned by CPB in Herriman for One Anticipated Future Elementary School Site and One Anticipated Future Middle School Site The Motion passed with a unanimous vote.

7:20 p.m., the meeting adjourned. The Board continued its study session.

STUDY SESSION, Continued

Those recognized or signed-in as present:
Janice L. Voorhies, Board President
Matthew Young, Board Vice President
Jen Atwood, Board Secretary
Bryce Dunford, Board Member
Tracy J. Miller, Board Member
Marilyn Richards, Board Member
Darrell Robinson, Board Member
Patrice A. Johnson, Superintendent of Schools
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Brad Sorensen, Administrator of Schools
Scott Thomas, Administrator of Auxiliary Services
Sandy Riesgraf, Director, Communications
Lisa Robinson, Director, Special Education
Shelley Nordick, Staff Assistant, Curriculum and Staff Development
Vicki Olsen, President, Jordan Education Association
Jeri Clayton, Administrative Assistant
Dawn Ramsey, Director, Region VI PTA

President Voorhies presided and conducted. The Board of Education continued its study session to discuss the following:

G. Student Housing and Enrollment

Dr. Anthony Godfrey, associate superintendent, provided an update on the work done to date regarding student housing, calendars, schedules, and enrollment and stated that Board recommendations for further action will be sought. He recommended having all boundary and calendar changes in place between now and the end of January to allow teachers to participate in Teacher Transfer Fairs and allow families time to plan for the coming school year. He stated that at the November 28 Board meeting he will be prepared to speak more about permits. Dr. Godfrey and members of the District administration provided the following updates for Welby, Jordan Ridge, Monte Vista, Bluffdale, and Eastlake Elementary Schools:

Welby Elementary. Dr. Godfrey and Mr. Dunford met with the Welby School Community Council on October 25 and discussed a potential boundary change and the possibility of a modified traditional schedule. At the School Community Council meeting held November 6, the Council decided to find out whether the traffic issues in neighborhoods can be addressed and will be meeting with a South Jordan City official on November 15. The Council will make a determination after meeting with the City before deciding about a schedule change. An update will be provided at the November 28 Board meeting.
Jordan Ridge Elementary. During the last Board discussion questions were raised about how soon Jordan Ridge would be able to move to a traditional calendar and noted that Ms. Richards attended a School Community Council meeting following the last Board discussion. Dr. Godfrey said the administration is in the process of auditing the current permits and reviewing projected enrollment, including current construction within the Jordan Ridge boundaries, and more information will be provided at the November 28 Board meeting.

Monte Vista Elementary. A School Community Council meeting was held to discuss housing needs and as requested by the Board, notification was given to preschool and support classroom parents and a number of them attended the meeting. He and Ms. Richards indicated that the attendees were well-informed and the meeting was positive. Dr. Godfrey said they have toured the building several times to assess available space and also reviewed the Dual Language Immersion and Special Education programs. He noted that Mr. Hamblin, consultant for Planning and Student Services, performed a thorough review of enrollment projections by driving through the neighborhoods to assess all growth possibilities. Dr. Godfrey said current capacity is 925 students which includes 10 portables and provided enrollment estimates based on advancing students, DLI permits, and possible occupation of new homes. He presented several options to address housing needs.

Following the discussion, Board members instructed the administration to move the preschool program and support classrooms which would yield three classrooms, and to perform a partial remodel to yield a fourth classroom.

Bluffdale Elementary. The Board instructed the District administration to explore two options for addressing the overcrowding at Bluffdale Elementary which included pocket-busing and moving an entire grade level. Mr. Anderson, administrator of schools, stated that meetings have been held with the School Community Councils of Bluffdale Elementary, Bastian Elementary, and South Hills Middle School and contact was made with the Meadows area community. Mr. Anderson reviewed current enrollment and growth and the need to address overcrowding for the 2018-19 school year and noted that new schools will be opening in the fall of 2019 in Bluffdale and Herriman. Mr. Anderson stated that the consensus of the Bluffdale School Community Council is to pocket-bus students to Bastian Elementary School.

Following the discussion, Board members instructed the administration to move forward with a boundary change and pocket-busing of the Meadows area to Bastian Elementary for the 2018-19 school year and to provide notification to the Meadows community and Bastian Elementary administration of the potential changes.

Eastlake Elementary. Mr. Sorensen, administrator of schools, stated that School Community Council meetings have been held at Daybreak, Eastlake, Golden Fields, and Welby Elementary Schools as instructed by the Board to review the boundary change process. Mr. Sorensen presented six options for Board review. Four of the options included potential boundary modifications, one option was for no boundary or calendar change for one more year and to include these schools in the District-wide feeder alignment, and the final option is to move Eastlake back to a year-round calendar. Mr. Sorensen stated that if the Board chooses to move forward with boundary change options, the survey can be completed, open houses held, and results reported to the Board at the Board meeting scheduled for December 12, 2017, with a final decision on either January 9 or 23, 2018. Mr. Sorensen reviewed each of the four boundary options and items to consider for each, and reviewed capacity and projected enrollment numbers for each of the schools.

Following the presentation and Board discussion, the Board instructed the administration to present all six options, including consequences of each, to the communities of Eastlake, Daybreak, Golden Fields, and Welby Elementary Schools, and to provide them with survey results.

H. Board Member Committee Reports and Comments

1. Utah High School Activities Association
Ms. Richards, member of the UHSAA Board of Trustees, reported that she will be attending a Board of Trustees meeting on Thursday of this week and will have more to report later. She also noted that she attended a meeting of the Executive Committee last week where litigation was discussed and this dialogue will continue at the meeting scheduled for this Thursday. Ms. Richards said she serves on the Realignment Committee and two meetings have been held to lay the groundwork and obtain input and the Committee is preparing to move forward after the first of the year on realignment for 2019-20 and 2020-21. Mr. Young made a request of Ms. Richards to find out why USBA has an item on the agenda for the conference in January to vote on UHSAA members and what USBA’s role is, based on the 2017 legislation, in selecting members of the Board of Trustees.

2. **Innovations in Education Board Advisory Committee**

Mr. Young, chair of the Innovations in Education Committee, said Committee members voted unanimously to recommend to the Board that the District begin the application process for an International Baccalaureate program. He said it is the recommendation of the Committee to start with one magnet-type program available to all students throughout the District and recommended setting aside $1 million of the District’s reserve to insure successful implementation and provide time to build the costs into the District’s annual ongoing budget.

Following Board discussion, Board members requested to have this item placed on a study session agenda for further discussion before a final decision is made.

3. **Legislative/Community Relations Board Advisory Committee**

Mrs. Miller, chair of the Legislative Committee, expressed appreciation to Board members for their attendance and participation at the recent breakfast meeting held with legislators that represent Jordan District. She expressed appreciation to Mr. Anderson, administrator of schools, for his work in putting this meeting together, she thanked the Communications Department for the video they created to show the legislators, and thanked West Jordan High School administrators, staff members, and students for their hospitality. She invited Board members to provide input or suggestions for next year’s meeting with legislators.

Mrs. Miller said with elections having now been held that the Committee wanted to encourage Board members to make personal contact with the newly elected mayors and city council members in each of their areas. She said her Committee also discussed preparing a letter from the Board to all outgoing mayors and city council members thanking them for their efforts on behalf of the District and also a congratulatory letter to new mayors and city council members. Board members agreed with Mrs. Miller’s recommendation and discussed the need to insure that new mayors understand the history of the Interlocal Agreement. They also discussed organizing a tour of District facilities. Mrs. Miller said her Committee will take these recommendations and develop a plan for implementing the Board’s suggestions.

Mrs. Miller reported that she attended a meeting of the PTA last week and they are currently involved in the Reflections contest. She said many schools have held their awards nights and that many Board members have been able to attend these activities. She expressed appreciation to those who support the Reflections program. Mrs. Miller stated that the Region 6 PTA director, Mrs. Dawn Ramsey, is now the mayor-elect of South Jordan City and announced that Mrs. Ramsey has decided to remain as the region director until the end of the school year, but will have an assistant, Mrs. Debbie Jacobs, who will be working with her.

4. **District Finance and Audit Board Advisory Committee**

Mr. Dunford, chair of the Finance Committee, stated that the Finance Committee will be meeting Friday, November 17, 2017 with the District’s external auditors to review the Comprehensive
Annual Financial Report. He stated that this has been a challenging time for the Accounting, Budgets and Audits Department as they have been trying to find a replacement for Mr. Ellis since he was promoted to the director of the Department. He said the load has been lightened now and Committee meetings will proceed.

5. Facilities Board Advisory Committee

Mrs. Atwood, chair of the Facilities Committee, reported that she had the pleasure of meeting with the Bastian sisters and some of their family members at Bastian Elementary School to participate in a tour of the new school. She said the sisters were excited to tour the school and enjoyed having the students sing to them.

Mrs. Atwood reported that a request was made by Mr. Young to add two items to the summer 2018 project list, both at Riverton High. One project is to fill in the commons area like was done at Copper Hills High, which the Committee has added to the summer project list, and the other requested project is to add additional parking stalls. She indicated that the Committee has been discussing how that should be paid for and is also concerned about the fact that other schools have been asking for parking lot expansions for a long time. She expressed concern about moving forward with this request because of the needs at Bingham and Copper Hills High Schools. Mrs. Atwood said she visited both of these schools and found at Bingham that 54 stalls were empty with 101 cars on the street and cars were also parked at Prospector Park and a church parking lot and she visited Riverton High on November 9 at 11:37 a.m. and found 98 empty stalls and 21 cars on the street. Mrs. Atwood stated that Mrs. Richards checked the parking situation at Copper Hills but she had not yet received the information. Mrs. Atwood indicated that the Facilities Committee will need to discuss this issue in more depth. Mr. Young stated that for the purposes of adding a sense of perspective, this remedy is a $75,000 to $100,000 solution, of which Riverton High will pay a significant portion. He also noted that this project will likely be done in another few years when Principal Gough has enough in her budget to pay for it and the question now is whether the District will assist the school with this project.

6. District/Community Council Board Advisory Committee

Mr. Robinson stated that he had nothing additional to report than what was discussed earlier in the meeting.

**MOTION:** At 10:26 p.m., it was moved by Jen Atwood and seconded by Darrell Robinson to go into closed session. Motion passed with a unanimous vote.

CLOSED SESSION

Those recognized or signed-in as present:
- Janice L. Voorhies, Board President
- Matthew Young, Board Vice President
- Jen Atwood, Board Secretary
- Bryce Dunford, Board Member
- Tracy J. Miller, Board Member
- Marilyn Richards, Board Member
- Darrell Robinson, Board Member
- Patrice A. Johnson, Superintendent of Schools
- Anthony A. Godfrey, Associate Superintendent
- John Larsen, Business Administrator
- Paul Van Komen, Burbidge & White
- Scott Thomas, Administrator of Auxiliary Services

President Voorhies presided and conducted. The Board of Education met in a closed session to discuss personnel, property, and negotiations. The closed session discussion was recorded and archived.
MOTION: At 11:02 p.m., it was moved by Darrell Robinson and seconded by Marilyn Richards to adjourn the meeting. Motion passed with a unanimous vote.

JL/jc