The Board of Education of Jordan School District met in study and closed sessions and a special Board meeting on Tuesday, January 9, 2018, beginning at 4:08 p.m. at the JATC South Campus (Board Conference Room), 12723 S. Park Avenue (2080 West), Riverton, Utah.

STUDY SESSION

Those recognized or signed-in as present:
   Janice L. Voorhies, Board President
   Matthew Young, Board Vice President
   (Jen Atwood, Board Secretary, excused)
   Bryce Dunford, Board Member
   Tracy J. Miller, Board Member
   Marilyn Richards, Board Member
   Darrell Robinson, Board Member
   Patrice A. Johnson, Superintendent of Schools
   Anthony A. Godfrey, Associate Superintendent
   John Larsen, Business Administrator
   Paul Van Komen, Burbidge & White
   Michael Anderson, Administrator of Schools
   June M. LeMaster, Administrator of Human Resources
   Brad Sorensen, Administrator of Schools
   Scott Thomas, Administrator of Auxiliary Services
   Travis Hamblin, Consultant, Planning and Student Services
   Jeri Clayton, Administrative Assistant
   Robert Conder, AV Maintenance
   Vicki Olsen, President, Jordan Education Association
   Dawn Ramsey, Director, Region 6 PTA
   Kami Taylor

President Voorhies presided and conducted. She excused Board Member Atwood who was unable to attend the meeting. The Board of Education met in a study session to discuss the following:

A. Discussion on Board Policy E400 Mission Statement

   Board members started a review of policy E400 but decided to move the item to a future study session so Mrs. Atwood can participate in the mission statement discussion.

B. Discussion on Possible Community Summit on Growth

   Mr. Matthew Young stated that he would like Board members to become better informed about future growth in the southwest part of the Salt Lake Valley. He proposed holding a Growth Summit and inviting state and city leaders and planners to discuss growth plans and to also reach out to organizations such as Envision Utah to invite them to present what they foresee for the southwest part of the Valley. He also suggested perhaps inviting developers to get their input. Board members discussed the idea and agreed to begin the process for organizing this event. Mr. Young offered to take the lead and make contact with the various organizations. He also suggested discussing this item with the mayors when the Board meets with them at the January 23, 2018 study session.

   Board members discussed creating a document similar to one developed by Alpine School District that provides historical and projected growth data, noting that this document can also be used as the Board begins preparations for the next bond election. The Board asked the administration to begin work to develop a similar document and to provide an honest assessment of what will be required in the way of human resources to develop and maintain it.
President Voorhies stated that this matter will be included on the January 23 agenda for a discussion with mayors and to plan next steps for organizing the growth summit.

C. **Updates on Legislative Session**

Mrs. Tracy Miller said she asked to have legislative updates as a standing agenda item from now until the end of the legislative session so that Board members can review legislation and discuss Board positions on bills. She asked Board members to calendar the upcoming “Educator Day on the Hill” event which will be held February 23, 2018, and invited them to attend. She also noted that the Legislative Committee will be meeting with the USBA Joint Legislative Committee at the Capitol every Friday.

D. **Presentation on Proposed Changes to Administrative Policy D207 Calendar Development**

Mr. Darrell Robinson presented revisions to policy D207. He said the Community Council Board Advisory Committee is recommending that the terms of service be increased from three to four years with rotations every two years and that the size of the Calendar Committee be reduced from 24 members to 12 members or half its current size, and include non-voting advisory members. He said the Committee is also recommending that the Calendar Committee develop two years of calendar recommendations rather than three and for each school year that two different calendars be developed for Board and public review. Mr. Robinson noted that some of the current policy limitations have been removed to give the Calendar Committee more flexibility and creativity.

Board members discussed the policy revisions. Ms. Richards expressed concern with reducing the size of the Committee and stated that from her past experience the size was never an issue. Mr. Young and Mrs. Miller recommended adding more explanation for the role of a non-voting member.

In response to a question from Ms. Richards, Mr. Robinson said that with the exception of discussing it with Mr. Hamblin, this new policy was not given to the Calendar Committee for review.

Board members expressed that they would like to receive input from the employee groups and PTA about the policy changes prior to approving the new policy. They also requested to receive a copy of the final version of policy D207.

E. **Board/Staff Follow-up to Prior Board Discussions**

1. **Club Committee Update on Administrative Policy AA443 Student Clubs**

Mr. Brad Sorensen, administrator of schools, said prior to the winter break, Club Committee members were provided a copy of the revisions to policy AA443 for review and for them to provide feedback. He said some feedback has been received but he is still waiting for additional members to give their input and that Mr. Van Komen, Board attorney, will review it as well. He said the hope is to bring the policy revisions to the Board for review at the next study session.

In response to a question from Mrs. Voorhies about the initial purpose for the policy review, Mr. Sorensen said clarification was needed to better define curricular and non-curricular clubs and discussion was held about facility access. He said that as discussed with the Board in the past, the Club Committee did not feel setting facility fees was within their purview.

Mr. Robinson expressed his opinion that the District is “robbing the public” for facility access, i.e. charging a lacrosse team $850 a night to play a game. He stated that the District is “purposely dragging its heels so it can get the spring collection of money.” He said if the Club Committee is not going to address this then a separate discussion needs to be held before the lacrosse season starts.
President Voorhies stated that there are legal issues that need to be reviewed and in some cases the District was found to not be charging enough for the use of its facilities.

Mr. Van Komen, Board attorney, stated that part of the issue is that legally, these other groups to which Mr. Robinson refers are not student clubs under the definition found in Utah statute and District policy. He said the original purpose of the Committee was to define student clubs and while some District students participate in lacrosse teams, these are not school-sponsored activities. He also stated that access issues are not part of the policy revisions.

Mr. Dunford said the Club Committee work has been very beneficial and should be completed. Board members discussed the issues related to athletic groups and club designations and agreed to have this item added to an upcoming study session agenda for further discussion about facility rentals.

President Voorhies invited Board input about rearranging the study session agenda items in order to be ready for the time-certain Special Business items at 6:30 p.m. Board members agreed to discuss the book study item now and have discussion on the rest of the study session items at the end of the Special Board meeting.

F. School Board Book Study Focusing on Student Achievement

Mr. Young led a discussion about chapters nine through eleven of “In Praise of American Educators” by Dr. Richard DuFour. Mr. Young stated that he was impressed with the idea of the principal as lead learner and said his personal opinion is that one of Superintendent Johnson’s greatest strengths is her ability and determination to insure that every school has its principal as the instructional leader. He expressed how impressed he is with the principals that he has come in contact with and that the principals are at the heart of the successful things happening in this District. He said he hopes they are being provided the level of support that is necessary.

Board members shared their thoughts and insights about the final three chapters of the book. They discussed the District accomplishments that have been witnessed through effective PLCs including the emphasis on working as a team and sharing of ideas, strategies, materials, and lesson plans.

At 6:10 p.m., the meeting adjourned.

MOTION: At 6:10 p.m., it was moved by Matthew Young and seconded by Marilyn Richards to go into closed session. Motion passed with a unanimous vote.

CLOSED SESSION

Those recognized or signed-in as present:
Janice L. Voorhies, Board President
Matthew Young, Board Vice President
(Jen Atwood, Board Secretary, excused)
Bryce Dunford, Board Member
Tracy J. Miller, Board Member
Marilyn Richards, Board Member
Darrell Robinson, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
Scott Thomas, Administrator of Auxiliary Services

President Voorhies presided and conducted. The Board of Education met in a closed session to discuss property. The closed session discussion was recorded and archived.
At 6:22 p.m., the meeting adjourned. The Board convened in a Special Board meeting.

SPECIAL BOARD MEETING

Those recognized or signed-in as present:
Janice L. Voorhies, Board President
Matthew Young, Board Vice President
(Jen Atwood, Board Secretary, excused)
Bryce Dunford, Board Member
Tracy J. Miller, Board Member
Marilyn Richards, Board Member
Darrell Robinson, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
Michael Anderson, Administrator of Schools
June M. LeMaster, Administrator of Human Resources
Brad Sorensen, Administrator of Schools
Scott Thomas, Administrator of Auxiliary Services
Travis Hamblin, Consultant, Planning and Student Services
Jeri Clayton, Administrative Assistant
Robert Conder, AV Maintenance
Vicki Olsen, President, Jordan Education Association
Dawn Ramsey, Director, Region 6 PTA
Ali Summer
Haley McCall
Darla Thomas

President Voorhies presided and conducted. She welcomed those present.

I. Special Business

A. Consideration of Results from Survey on 2018-19 Calendar Preference for Eastlake Elementary School

Mr. Brad Sorensen, administrator of schools, said at the Board’s direction on December 12, 2017, a survey was created to obtain input from the Eastlake Elementary School parents and employees regarding their preference for remaining on a traditional schedule or returning to a year-round schedule. The survey was open from December 18, 2017 through January 9, 2018. He stated that copies of all written comments from both community members and employees were provided to Board members for their review and each person that completed the survey received a response.

Employee Feedback. Mr. Sorensen reported that 14 classified and 34 licensed employees completed the survey. In response to the question, “In general, which calendar do you prefer,” 66.67 percent of employees preferred traditional and 33.33 percent preferred year-round. In response to the question, “Given the current situation at Eastlake and knowing the possible adjustments identified earlier in the survey, what is your preference for the school calendar for 2018-19,” 64.58 percent of employees preferred traditional, 25.00 percent preferred year-round, and 10.42 percent reported no preference.

Community/Patron Feedback. Mr. Sorensen reported that 557 responses were received from the community. In response to the question, “In general, which calendar do you prefer,” 76.22 percent of patrons preferred traditional and 23.78 percent preferred year-round. In response to the question, “Given the current situation at Eastlake and knowing the possible adjustments identified
earlier in the survey, what is your preference for the school calendar for 2018-19," 67.15 percent of employees preferred traditional, 28.90 percent preferred year-round, and 3.95 percent reported no preference.

President Voorhies expressed appreciation to all who participated in the discussion about Eastlake. She noted that Board members have spent many hours listening to patrons in Board meetings, answering emails, and taking phone calls and said the Board appreciates how concerned patrons have been about their community. She said patron input is important to Board members and while not everyone will be pleased with the decision the Board will make, it will be based on what is best in the long run for children.

Mrs. Miller said she read the comments from parents and decided to ask Mrs. Finlinson, administrator for Curriculum and Staff Development, whether there is any data that would indicate whether a year-round or traditional schedule is better for student learning. Mrs. Finlinson responded that the data shows that there is not a significant difference in student learning between year-round and traditional schedules and that teachers have the greatest impact on student learning.

**MOTION:** It was moved by Tracy J. Miller and seconded by Bryce Dunford to keep Eastlake Elementary School on a traditional calendar for the 2018-19 school year.

Mr. Robinson expressed concern that there were not more patrons in attendance. He suggested that the Board wait until January 23 to make its decision and made the following substitute motion:

**SUBSTITUTE MOTION** It was moved by Darrell Robinson and seconded by Matthew Young to table the decision and bring it back for a vote on January 23, 2018.

President Voorhies invited public comment.

**Public Comment**

Darla Thomas stated that following the meeting on December 12, 2017, things in the Eastlake community got much worse and she expressed her hope that the Board not postpone the decision.

**Vote on the Substitute Motion**

President Voorhies called for a vote on the substitute motion by Mr. Robinson to postpone the vote to January 23. The motion failed with a vote of five to one. Mr. Dunford voted in favor of the motion.

**Vote on the Original Motion**

President Voorhies called for a vote on the original motion to keep Eastlake Elementary School on a traditional calendar for the 2018-19 school year. The motion passed with a unanimous vote.

Board members discussed preparing a statement of explanation for the Eastlake community about why the Board decided not to do a boundary change and agreed that a statement should be prepared because of the level of commitment shown by the community.

**MOTION:** It was moved by Tracy J. Miller and seconded by Matthew Young to prepare a statement to explain the decisions made by the Board in relation to Eastlake Elementary School. The motion passed with a unanimous vote.

Mrs. Miller agreed to prepare a draft statement and provide it to Board members for input.
B. Consideration of Results from Survey on 2018-19 Calendar Preference for Welby Elementary School

Dr. Anthony Godfrey, associate superintendent, said at the meeting on December 12, 2017, the Board requested to have a survey prepared to obtain input from the Welby Elementary School parents and employees regarding their preference to remain on a traditional schedule or return to a year-round schedule to help alleviate overcrowding. Dr. Godfrey said he met with a group of Welby Elementary teachers and gained important insight into the impact on teachers and students due to the layout of the building. He said the building has some odd room sizes and shapes which were created when walls were added to separate classrooms. He said as a result of his meeting with teachers he made arrangements with Mr. Scott Thomas, administrator of Auxiliary Services, to arrange for storage units to be placed outside the building and to surplus unused equipment which will free up space and improve the facility.

Dr. Godfrey said the survey comments have been provided to Board members and noted that all patrons and employees that filled out a survey will receive a response. He reported that the survey results received from community members showed 84 percent prefer traditional, 14 percent prefer year-round, and two percent marked no preference. The survey results of employees showed that 33 percent prefer traditional, 66 percent prefer year-round, and one percent marked no preference.

Mr. Young questioned whether instruction is being negatively impacted by Welby being on a traditional calendar. Dr. Godfrey responded that there are some who would say yes but that is not the consensus. He said there are some clear things that can be done to make the facility better but overall, students will not suffer as a result of being on a traditional calendar.

Public Comment

Ali Summer expressed her love for the teachers and said she did not want to dismiss the teacher’s reasons for wanting a year-round calendar. She said teachers spend eight hours a day with the children and the school’s design makes teaching difficult.

Haley McCall, a teacher at Welby Elementary, expressed appreciation to the Board for looking at the capacity issue and said whatever decision is made she hopes it is a permanent decision and not a Band-Aid for the problems. She said she wants to see her kids be able to excel and she would like to have space available to be able to provide activities and enrichments for them.

Mr. Dunford said it is very difficult to have to choose between what the teachers want and what the public has said they want and while he does not want to ignore how the teachers feel, he is mindful that public tax dollars fund education. He said with the large majority of survey respondents preferring a traditional schedule the Board cannot ignore them.

**MOTION:** It was moved by Bryce Dunford and seconded by Darrell Robinson to keep Welby Elementary on a traditional schedule and to do everything in the Board’s power to help alleviate some of the congestion.

Mr. Young expressed that he was uncomfortable with language that binds the board and creates a significant commitment that the Board may not be ready to make.

Mr. Dunford agreed to amend the motion.

**AMENDED MOTION:** It was moved by Bryce Dunford and seconded by Darrell Robinson to keep Welby Elementary School on a traditional schedule for the 2018-19 school year. The Motion passed with a unanimous vote.

Mr. Young said several schools were built using the Welby model and made the following motion:
**MOTION:** It was moved by Matthew Young and seconded by Bryce Dunford to ask the Facilities Committee to begin exploring the possible expansion of the Welby model school. The Motion passed with a unanimous vote.

Mr. Young noted that Welby, Monte Vista, Southland, and Terra Linda were built from the same construction design.

C. **Recommendation and Possible Action to Approve the Purchase and Sale Agreement and Joint Escrow Instructions between the Board of Education of Jordan School District and VP Daybreak Operations LLZC and VP Daybreak Investments LLC Involving the Purchase of Three Parcels of Land Each Containing Approximately 12 Acres in the Daybreak Community, South Jordan for Anticipated Future School Sites**

Mr. Scott Thomas, administrator of Auxiliary Services, explained that the District is purchasing three parcels of property on the west side of the Mountain View Corridor for future schools. He noted that within the Daybreak area the District has approximately 192.5 acres of either existing schools or potential school sites.

**Public Comment**
No patrons signed up to address the Board regarding this Special Business item.

**MOTION:** It was moved by Bryce Dunford and seconded by Marilyn Richards to approve the Purchase and Sale Agreement and Joint Escrow Instructions between the Board of Education of Jordan School District and VP Daybreak Operations LLZC and VP Daybreak Investments LLC Involving the Purchase of Three Parcels of Land Each Containing Approximately 12 Acres in the Daybreak Community, South Jordan for anticipated future school sites. The Motion passed with a unanimous vote.

At 7:56 p.m., the meeting adjourned. The Board returned to study session beginning at 8:10 p.m.

**STUDY SESSION, Continued**

Those recognized or signed-in as present:
- Janice L. Voorhies, Board President
- Matthew Young, Board Vice President
- (Jen Atwood, Board Secretary, excused)
- Bryce Dunford, Board Member
- Tracy J. Miller, Board Member
- Marilyn Richards, Board Member
- Darrell Robinson, Board Member
- Patrice A. Johnson, Superintendent of Schools
- Anthony A. Godfrey, Associate Superintendent
- John Larsen, Business Administrator
- Paul Van Komen, Burbidge & White
- Michael Anderson, Administrator of Schools
- June M. LeMaster, Administrator of Human Resources
- Brad Sorensen, Administrator of Schools
- Scott Thomas, Administrator of Auxiliary Services
- Travis Hamblin, Consultant, Planning and Student Services
- Jeri Clayton, Administrative Assistant
- Robert Conder, AV Maintenance
- Vicki Olsen, President, Jordan Education Association
- Dawn Ramsey, Director, Region 6 PTA
President Voorhies presided and conducted. The Board of Education continued its study session to discuss the following:

G. Professional Development Reading “Coming to Order”

President Voorhies led a discussion about Chapter 8 of the USBA publication, Coming to Order. The topic of this Chapter is “Inviting the Public to the Meeting.” Board members highlighted some of the points made in this chapter such as rules for community engagement during public comment, allowing the Board president to guide discussions, rules for engaging the public outside of meetings, and other topics. Board members discussed having a pamphlet available to patrons that describes the purpose of closed, study, and regular session meetings, what meetings patrons can attend, and the opportunities patrons are given to comment in Board meetings. Mr. Dunford recommended that Board member contact information be included in the pamphlet. Mrs. Miller suggested providing this information on the website as well.

Superintendent Johnson said she would work with Ms. Riesgraf, director of Communications, to create a draft pamphlet for Board member review.

H. Discussion on Administrative Policies

1. DP303 Staff Selection – Licensed
2. DP307 Staff Selection, Promotion, and Salary Placement – Classified

Dr. Anthony Godfrey, associate superintendent, said a phrase has been added under the nepotism section of each policy to allow exceptions for family members to work for the same supervisor, if cabinet approval is given. Board members requested that they be notified when policy exceptions are made and suggested that language read: “… with cabinet approval and Board notification.”

Dr. Godfrey said the requested changes would be made and the policy brought back for Board approval at an upcoming Board meeting.

I. Discussion on Administrative Policies

1. AS88 Health Care Services for Students with Special Needs
2. AS97 Management of Concussions and Traumatic Head Injuries

Dr. Anthony Godfrey, associate superintendent, provided an update about what changes can be made to policy to protect students that have suffered concussions or brain injuries and to give teachers options for helping these students. He said following an extensive review that included research to find policies of other large Districts and of liability issues, he determined that the best process he believes is the creation of a 504 plan for students which will provide for a level of protection.

Board members discussed Dr. Godfrey’s recommendations and asked that he bring back a final version which includes the 504 plan language.

J. Policy Governance Review

1. GP104 Board Officers
2. GP105 President’s Role
3. GP106 Vice President’s Role
4. GP107 Secretary’s Role

President Voorhies invited discussion and input about policies GP104, GP105, GP106, and GP107. Board members had no recommendations for changes.
K. **Board Member Committee Reports**

1. **District/Community Council Board Advisory Committee**

   Mr. Robinson said he discussed earlier in the meeting the Committee’s recommendations on policy D207 and had nothing additional to report.

2. **Facilities Board Advisory Committee**

   In Mrs. Atwood's absence, President Voorhies said the Daybreak property purchase was approved during the special Board meeting and there were no other items to discuss at this time.

3. **District Finance and Audit Board Advisory Committee**

   Mr. Dunford said the Board’s internal auditor completed his audit of the Accounting Department and he will present his findings at the next Finance Committee meeting and the information will be provided to all Board members. Mr. Dunford expressed appreciation for the opportunity to serve on the Finance Committee.

4. **Legislative/Community Relations Board Advisory Committee**

   Mrs. Miller said a round-table meeting with the city mayors will be held during study session on January 23 and invitations have been sent to them. She said the plan is to meet at 5:00 p.m. The Board will greet them with a small reception, then have introductions and discuss items such as the District’s Five-Year Plan and how mayors can participate with the Board during Board meetings. She said at this time the District only has Interlocal Agreements in place with South Jordan and Herriman and so this item will not be discussed since it doesn’t apply to all the mayors.

   Mrs. Miller stated that the State Board voted on course changes for middle schools and determined that districts still need to offer at least one class in seventh and eighth grade in health, college and careers, physical education, arts, and digital literacy, but there is no credit limit tied to that so the Board has flexibility in determining how to offer these classes. She said there needs to also be a way for students to opt-out if they have an extracurricular activity that satisfies one or more of these requirements. She invited Mr. Anderson to discuss this issue.

   Mr. Anderson said it is the responsibility of each local LEA to decide how to offer these classes. This can include maintaining the status quo in keeping the current requirements or change the requirements to what Mrs. Miller described. He said a meeting was held with middle school principals this morning and will be meeting with counselors tomorrow to review the course changes. He said the challenge is the timing because middle schools have printed their registration cards for the 2018-19 year and have begun building their staffing boards and by the time a Committee can be formed to review the new USBE requirements, it could take weeks to make any changes. He said the recommendation of the middle school principals is to move forward this year with the current course offerings and make accommodations where reasonable and feasible, if needed, for the new requirements and then make changes when the Board determines what should be offered.

   Mrs. Miller said she would like this matter placed on the next Board agenda and the Legislative Committee will bring recommendations about how the new course changes should be addressed. She noted that USBE did not place an official time frame on implementation. Board members discussed providing information to principals that they intend to stay the course and move towards an opt-out policy and appeals process before the 2018-19 year.

5. **Innovations in Education Board Advisory Committee**
Mr. Young said he had nothing new to report.

6. **Utah High School Activities Association**

Ms. Richards said she will be attending a Realignment Committee meeting on Thursday and a meeting of the UHSAA Board of Trustees meeting on January 25 and will report on these meetings at a later date.

L. **Effective Board Time Management**

President Voorhies invited discussion about ways Board members can more effectively use the time at Board meetings. They recommended trying, when possible, to stay within the time allotted for each agenda item, following parliamentary rules, etc. President Voorhies suggested that Board members think about this topic in preparation for a brief discussion at the next meeting.

At 9:48 p.m., the study session adjourned.

**MOTION:** At 9:48 p.m., it was moved by Bryce Dunford and seconded by Marilyn Richards to go into closed session. Motion passed with a unanimous vote.

**CLOSED SESSION**

Those recognized or signed-in as present:
- Janice L. Voorhies, Board President
- Matthew Young, Board Vice President
- (Jen Atwood, Board Secretary, excused)
- Bryce Dunford, Board Member
- Tracy J. Miller, Board Member
- Marilyn Richards, Board Member
- Darrell Robinson, Board Member
- Patrice A. Johnson, Superintendent of Schools
- Anthony A. Godfrey, Associate Superintendent
- John Larsen, Business Administrator
- Paul Van Komen, Burbidge & White
- Scott Thomas, Administrator for Auxiliary Services

President Voorhies presided and conducted. The Board of Education met in a closed session to discuss property. The closed session discussion was recorded and archived.

**MOTION:** At 10:14 p.m., it was moved by Darrell Robinson and seconded by Tracy J. Miller to adjourn the meeting. Motion passed with a unanimous vote.

JL/jc