The Board of Education of Jordan School District met in study, closed and special Board meetings on Tuesday, March 13, 2018, beginning at 4:05 p.m. at the JATC South Campus (Board Conference Room), 12723 S. Park Avenue (2080 West), Riverton, Utah.

STUDY SESSION

Those recognized or signed-in as present:

(Janice L. Voorhies, Board President, excused)
Matthew Young, Board Vice President
Jen Atwood, Board Secretary
Bryce Dunford, Board Member
Tracy J. Miller, Board Member
Marilyn Richards, Board Member
Darrell Robinson, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
Michael Anderson, Administrator of Schools
Laura Finlinson, Administrator of Curriculum and Staff Development
June M. LeMaster, Administrator of Human Resources
Brad Sorensen, Administrator of Schools
Scott Thomas, Administrator of Auxiliary Services
Paul Bergera, Staff Assistant, Auxiliary Services
Travis Hamblin, Consultant, Planning and Student Services
Jeri Clayton, Administrative Assistant
Robert Conder, AV Maintenance
Vicki Olsen, President, Jordan Education Association
Dawn Ramsey, Director, Region VI PTA

Vice President Young presided and conducted. He excused President Voorhies from the meeting. The Board of Education met in a study session to discuss the following:

A. Follow-up from Previous Board Meeting

Superintendent Johnson reviewed steps the District administration has taken to address the patron concerns or requests expressed at the February 27, 2018 Board meeting.

B. Review of Ends Policy Matrix for Strategic Planning

Mr. Dunford stated that the Board previously placed a moratorium on funding requests in order to focus resources towards increasing teacher salaries. He said phase one of the process is now complete and the Finance Committee is recommending that the Board remove the moratorium and begin looking at funding requests for the 2018-19 budget. He invited Superintendent Johnson to review the priorities and needs associated with Ends policies.

Superintendent Johnson reviewed Ends policies 401 through 404 and made recommendations for adding personnel, professional development, and assessment tools to assist District personnel in achieving the goals outlined in each Ends policy.

Mr. Dunford stated that the total amount to implement all of the funding requests outlined by Dr. Johnson would be approximately $10 million.
Mr. Young suggested having the Finance Committee meet to determine what resources are available this year and future years in preparation for making decisions about approving Superintendent Johnson’s funding requests.

C. Elementary School Capacity / Portables

Dr. Godfrey, associate superintendent, provided the Board with information about elementary school capacities in preparation for multiple boundary changes taking place in the fall of this year for the new schools that will open in the 2019-20 school year. He noted that Mr. Hamblin, consultant for Planning and Student Services, and Mr. Bergera, staff assistant for Auxiliary Services, opened every door in every elementary school to assess the types of rooms and current use or potential use to insure a clear understanding of the total capacity of each school. He noted that the assumption used in calculating building instructional capacity is 25 students per regular classroom and 50 students per kindergarten classroom. Dr. Godfrey provided Board members with a spreadsheet showing current capacity and three capacity categories for each school: classroom capacity, extended capacity, and extreme capacity. Dr. Godfrey invited Board members to contact him if they would like to meet individually to discuss specific schools in each of their areas.

A request was made by Mr. Dunford to include in the spreadsheet the current number of portables at each school.

D. Proposed Student Fee Schedule

Mr. Sorensen and Mr. Anderson, administrators of schools, presented the 2018-19 proposed Schedule of School Fees. They indicated that no changes were made to the fee schedules at the elementary level or for adult high school. Mr. Anderson noted that, as discussed previously with the Board, the fees for the CTE seventh grade Introduction to CTE class, Instructional Technology Support class, and PST Competency Test are being eliminated and the words “up to” added to the $10 elective class fee. Mr. Sorensen noted at the high school level the words “up to” were added to the elective class fees and the fees required by USBE for the Content Area Competency Test were eliminated. Mr. Sorensen and Mr. Anderson stated that they will continue to reinforce with school principals the Board’s commitment to have this year’s collected student fees spent on this year’s students.

Mr. Young said the Schedule of School Fees for 2018-19 will come before the Board for approval at the next regular Board meeting and added that prior to Board approval of the Schedule of School Fees in future years, a report regarding school fund balances should be made on a yearly basis to the Finance Committee. He also stated that the message the Board is trying to send to principals is to develop a “wise steward” mentality. He reiterated that the Board and/or District is not making an attempt to cut anything, they are asking to have student fee resources appropriately utilized.

E. 2018 Legislative Wrap-up

Mrs. Tracy Miller, chair of the Legislative Committee, expressed appreciation to Mr. Anderson, administrator of schools, for his work on behalf of the District during this year’s legislative session. She presented an overview of the bills on which the Board took a position based on the Board’s Legislative Priorities developed in November 2017. These included House Bills 391S1, 175, 264, 308, 227, 293, and Senate Bill 145. She also reviewed other bills of interest which included House Concurrent Resolution 15, Senate Bill 122, House Bill 286, and Senate Joint Resolution 16.

Mr. Anderson, administrator of schools, reviewed education funding for 2018-19, noting the compromise reached between the Our Schools Now initiative and the Legislature. He reported on education funding which includes a 2.5% increase in the WPU and fully funded growth. The District will also receive funding for At-risk programs, a salary supplement for all Special Education teachers, money for elementary counseling, and money in an amount yet to be determined from the Our Schools Now compromise.
Board members expressed appreciation to Mrs. Miller and the members of the Legislative Committee for the time spent at the Capitol in representing the interests of Jordan School District. Mrs. Miller noted that personalized letters thanking each of the District’s legislators will be prepared and sent on behalf of the Board.

F. **Revisions to Administrative Policies**

1. **A6 NEG Negotiations – Licensed and Classified**

   Dr. Godfrey, associate superintendent, reviewed policy A6 NEG. He reported the following changes: The title was changed to separate the licensed and classified policies, the reference to the District Advisory Council was removed from paragraph II.B to eliminate confusion, and the word “formal” was added to paragraph II.D for clarity.

2. **A6B NEG Negotiated Policies – Classified**

   Dr. Godfrey, associate superintendent, reviewed policy A6B NEG and stated that revisions were made to bring the language in line with the licensed policy A6 and to insure that the same procedures apply to both employee groups.

G. **Policy Governance Review**

1. **GP113 Board Committee Principles**

   Board members discussed policy GP113. Vice president Young asked to have this policy added to a future study session so President Voorhies can participate in the discussion. He also asked Superintendent Johnson to conduct an informal survey of staff members who serve on Board committees to assess whether there is a feeling that Board members exercise authority over staff (policy item C).

2. **GP114 Board Affiliated Committees**

   Board members discussed whether it is necessary to continuing appointing a Board member to serve on the Utah High School Activities Association in light of the changes made by the Utah State Legislature during the 2017 session which decreased the number of members of the UHSAA Board of Trustees. Ms. Richards, who is serving as a member of the UHSAA Board of Trustees, was asked to check on this matter and report her findings to the Board.

3. **GP115 Policy Development**

   Board members reviewed policy GP115 and had no recommendations for changes.

H. **Professional Development Reading “Coming to Order”**

   Vice president Young invited Mr. Dunford to lead the discussion about chapter eleven in the USBA publication, *Coming to Order – A Guide to Successful School Board Meetings*. The chapter nine topic is: Evaluating the School Board Meeting. Board members shared insights and discussed implementing a Board evaluation tool.

I. **School Board Book Study**

   Ms. Marilyn Richards provided Board members with copies of the book, *Quiet – The Power of Introverts in a World That Can’t Stop Talking* by Susan Cain. This book was chosen by Ms. Richards as the next
School Board book of the quarter to further the Board’s goal of student achievement and professional development. Board members were asked to read pages 1 through 94 in preparation for the first discussion to be held in April.

J. NSBA Conference and Summer Parade Calendaring

Mrs. Atwood, Board secretary, said the Board is planning to participate in the summer 2018 City parades and provided Board members with the scheduled dates. She indicated that she will provide specific information about meeting times and places as that information becomes available.

K. Jordan Board of Education Scholarship Program

Vice president Young recommended tabling the discussion regarding a Board scholarship program until Mrs. Voorhies is able to participate in the conversation. Board members agreed.

L. Groundbreaking Ceremonies

Vice president Young led a discussion about scheduling groundbreaking ceremonies for the new elementary school in Herriman and the new elementary and new middle schools in Bluffdale.

M. Board Member Committee Reports

1. District/Community Council Board Advisory Committee

Mr. Robinson, chair of the Community Council Committee, said a meeting is planned for next week.

2. Facilities Board Advisory Committee

Mrs. Atwood, chair of the Facilities Committee, said Committee members visited Daybreak Elementary to see how the community partnership is working and also said it is a great school with great staff members. The Committee enjoyed being able to have lunch in the cafeteria and expressed appreciation for what the lunch ladies do to make sure students and teachers are taken care of. Mrs. Atwood said the Facilities Committee discussed the Finance Committee’s request to identify needed projects and that she would provide more information in a closed session. She invited all Board members to be thinking about projects they feel need to be done and to provide this information to her so it can be included on a list to be reviewed and prioritized.

3. District Finance and Audit Board Advisory Committee

Mr. Dunford, chair of the Finance Committee, said the next meeting will be held Tuesday, March 20, 2018, and will conclude prior to political caucus meetings.

4. Legislative/Community Relations Board Advisory Committee

Mrs. Miller, chair of the Legislative Committee, said she had nothing more to add to the report given earlier, but she wanted to thank Mrs. Voorhies and Ms. Richards for the time they spent at the Capitol and for their help and support. She also thanked Mr. Young for his participation in the legislative process by listening to the sessions and being in contact with her. Mrs. Miller reported that the PTA leadership met this week and she noted that the Battle of the Bands took place at Riverton High and Dr. Godfrey, associate superintendent, served as a fabulous MC for that event. First place was won by the Riverton High Peanut Butter Octopus band who will now participate in the State competition, and second place went to Herriman High’s Boios band. She also noted that the Reflections Contest is nearing completion and students who win awards in the State competition will be recognized at the regular Board meeting on April 24, 2018. She noted that PTA leadership nominations were held and Christy Layne was nominated to serve as Region 6
director for the next two years, Todd Hogard as associate director, and Jessica Navarro as treasurer, with terms to begin July 1.

5. **Innovations in Education Board Advisory Committee**

Mr. Young, chair of the Innovations Committee, said he had nothing new to report and noted that the Ad Hoc Committee is scheduled to meet on March 22, 2018.

6. **Utah High School Activities Association**

Ms. Richards, a member of the Board of Trustees for the Utah High School Activities Association, said the next meeting of the Board will be held next Thursday and an awards luncheon will be held on that same day.

At 8:39 p.m., the meeting adjourned.

**MOTION:** At 8:39 p.m., it was moved by Marilyn Richards and seconded by Jen Atwood to go into closed session. Motion passed with a unanimous vote.

**CLOSED SESSION**

Those recognized or signed-in as present:
- (Janice L. Voorhies, Board President, excused)
- Matthew Young, Board Vice President
- Jen Atwood, Board Secretary
- Bryce Dunford, Board Member
- Tracy J. Miller, Board Member
- Marilyn Richards, Board Member
- Darrell Robinson, Board Member
- Patrice A. Johnson, Superintendent of Schools
- Anthony A. Godfrey, Associate Superintendent
- John Larsen, Business Administrator
- Paul Van Komen, Burbidge & White

Vice president Young presided and conducted. The Board of Education met in a closed session to discuss negotiations and deployment of security personnel. The closed session discussion was recorded and archived.

**MOTION:** At 9:31 p.m., it was moved by Bryce Dunford and seconded by Jen Atwood to adjourn the meeting. Motion passed with a unanimous vote.

JL/jc