The Board of Education of Jordan School District met in study, regular, and closed sessions on Tuesday, April 24, 2018, beginning at 4:07 p.m. at the JATC South Campus (Board Conference Room), 12723 S. Park Avenue (2080 West), Riverton, Utah.

**STUDY SESSION**

Those recognized or signed-in as present:
- Janice L. Voorhies, Board President
- Matthew Young, Board Vice President (via electronic connection)
- Jen Atwood, Board Secretary
- Bryce Dunford, Board Member
- Tracy J. Miller, Board Member
- Marilyn Richards, Board Member
- Darrell Robinson, Board Member
- Patrice A. Johnson, Superintendent of Schools
- Anthony A. Godfrey, Associate Superintendent
- John Larsen, Business Administrator
- Paul Van Komen, Burbidge & White
- Michael Anderson, Administrator of Schools
- Laura Finlinson, Administrator of Curriculum and Staff Development
- June M. LeMaster, Administrator of Human Resources
- Brad Sorensen, Administrator of Schools
- Scott Thomas, Administrator of Auxiliary Services
- Sandy Riesgraf, Director, Communications
- Paul Bergera, Staff Assistant, Auxiliary Services
- Lance Everill, Staff Assistant, Facilities Services
- Shelley Nordick, Staff Assistant, Curriculum and Staff Development
- Travis Hamblin, Consultant, Planning and Student Services
- Jeri Clayton, Administrative Assistant
- Brendan Nielsen, AV Maintenance
- Vicki Olsen, President, Jordan Education Association
- Dawn Ramsey, Director, Region VI PTA

President Voorhies presided and conducted. She called for a motion to alter the agenda and add an additional closed session.

**MOTION:** It was moved by Jen Atwood and seconded by Marilyn Richards to alter the agenda and add an additional closed session. The motion passed with a unanimous vote.

**MOTION:** At 4:08 p.m., it was moved by Marilyn Richards and seconded by Jen Atwood to go into closed session. The motion passed with a unanimous vote.

**CLOSED SESSION**

Those recognized or signed-in as present:
- Janice L. Voorhies, Board President
- Matthew Young, Board Vice President (via electronic connection)
- Jen Atwood, Board Secretary
- Bryce Dunford, Board Member
- Tracy J. Miller, Board Member
- Marilyn Richards, Board Member
- Darrell Robinson, Board Member
- Patrice A. Johnson, Superintendent of Schools
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Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White

President Voorhies presided and conducted. The Board of Education met in a closed session to discuss negotiations. The closed session discussion was recorded and archived.

At 4:21 p.m., the meeting adjourned. The Board returned to study session.

STUDY SESSION

Those recognized or signed-in as present:
Janice L. Voorhies, Board President
Matthew Young, Board Vice President (via electronic connection)
Jen Atwood, Board Secretary
Bryce Dunford, Board Member
Tracy J. Miller, Board Member
Marilyn Richards, Board Member
Darrell Robinson, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
Michael Anderson, Administrator of Schools
Laura Finlinson, Administrator of Curriculum and Staff Development
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Sandy Riesgraf, Director, Communications
Paul Bergera, Staff Assistant, Auxiliary Services
Lance Everill, Staff Assistant, Facilities Services
Shelley Nordick, Staff Assistant, Curriculum and Staff Development
Travis Hamblin, Consultant, Planning and Student Services
Jeri Clayton, Administrative Assistant
Brendan Nielson, AV Maintenance
Vicki Olsen, President, Jordan Education Association
Dawn Ramsey, Director, Region VI PTA

President Voorhies presided and conducted. The Board of Education met in astudy session to discuss the following:

A. Follow-up from Previous Board Meeting

Superintendent Johnson addressed patron concerns or requests expressed at the March 27, 2018 Board meeting, specifically those associated with student safety, security concerns, and suicide prevention. She reported that at the District’s Parent University held April 12, a panel of community members, local police and fire officials, and District personnel reported on the District’s Incident Command program which has been in place for approximately 12 years, and continual upgrading of building safety procedures. She stated that some time ago the District made arrangements with Dr. Scott Poland, a national suicide prevention expert, to conduct an information and training event held April 16 which included mandatory sessions during the day for administrators and school personnel, a session for students in leadership positions, and in the evening he conducted a session at Riverton High School in which several hundred parents from across the District participated. Dr. Johnson stated that Dr. Poland offered his assistance for further training.
Board members discussed Ends Policy 404 and the need to look at this policy as it relates to providing adequate resources for meeting the needs of students. Mrs. Miller asked the administration to look into having the District begin an affiliation with Valley Mental Health.

B. Training for School LAND Trust Plans

Mr. Anderson, administrator of schools, conducted a brief training for Board members in preparation for reviewing School LAND Trust Plans submitted by the School Community Councils. He noted that practice has been to have two Board members review each of the plans. He noted that Plans are due at the State Office by May 10, 2018.

Mr. Dunford asked to receive a copy of the LAND Trust law for his review. Mr. Anderson indicated that he would provide a copy to all Board members.

C. Discussion on Administrative Policy AA443 Student Clubs

Mr. Sorensen, administrator of schools, reviewed the proposed draft of policy AA443. Board members discussed the policy provisions. President Voorhies asked to have the policy brought back for formal approval at the next Board meeting.

D. High School Capacity/Portables and Middle/Elementary School Capacities Follow-up

Dr. Godfrey, associate superintendent, stated that the review of the high school buildings has been more complex than anticipated and additional time is needed to provide a meaningful and accurate assessment of high school capacities. He indicated that Mr. Bergera and Mr. Hamblin are working towards presenting the high school capacity information at the May 8 study session in conjunction with the discussion on calendars.

Dr. Godfrey reviewed the updated elementary and middle school capacity information created in the single page per school format, as requested. Board members suggested including the age of the school or opening date so this information is available to them as well. Dr. Godfrey said when the final version is ready he will provide it to Board members electronically and will also provide the documents in a binder for any Board members wishing to have a hard copy. Dr. Godfrey reviewed the updates to the elementary and secondary capacity spreadsheets and explained the new categories added at the request of the Board. Board members requested to have the new column for “Seventh Period Capacity” included in the spreadsheet but not on the single page per school format. Dr. Godfrey noted that the changes requested to the Eastlake information were made as well.

E. Review of Administrative Policies

1. AS419 Student Conduct and Dress
2. AS94 Student Discrimination and Harassment
3. AS445 Student Information Network Acceptable Use Policy

Dr. Godfrey stated that the administration has reviewed District policies in relation to concerns received from patrons about students exchanging inappropriate photos (commonly known as “sexting”) and has found that these activities need to be more directly addressed and/or clarified in District policies. He invited Board input and questions.

Board members recommended having policy AS67 included in the list of policies to be updated. They suggested adding language prohibiting pornography and sexting at school and school activities and Mrs. Miller said she would like to see this language added to each school’s Code of Conduct that is provided to students at the beginning of each school year. They also suggested strengthening the language on dress and grooming and adding language to protect victims of bullying. Mr. Dunford expressed the need to have these policies strictly enforced at all schools.
Dr. Godfrey agreed to have the administration prepare updates to these policies and bring them back for review.

F. Policy Governance Review

1. GP116 Cost of Governance

President Voorhies led a discussion about policy GP116. Mr. Dunford said in the past the Board has discussed developing a Board professional development budget to allow each Board member to take advantage of professional development they feel would benefit them. He suggested having the Finance Committee start this process. Board members agreed.

2. GP117 Travel and Other Board Expenses

President Voorhies invited discussion about Board members being reimbursed for mileage incurred in transacting official School Board business. Board members agreed that this needs to remain an option and agreed to leave the policy as is.

3. Appendix: Policy Review Schedule

President Voorhies stated that the Board has now completed its accelerated review of Board Governance policies and proposed that the review schedule be returned to a two-year rotation. Board members agreed, noting that the schedule can be accelerated as needed to accommodate newly elected members.

G. Discussion on Results from Board Evaluation Tool

President Voorhies led a discussion about the results of the evaluations completed by Board members following the Board meeting on March 27, 2018. Board members shared opinions and information about what they feel are Board strengths and weaknesses and recommended ways to improve.

At 6:06 p.m., the meeting adjourned. The regular session started at 6:40 p.m.

JORDAN YOUTH SYMPHONY

Prior to the start of the regular session, Board members and patrons were invited to listen to the Jordan Youth Symphony perform several musical selections. The Symphony is under the direction of David Clay (Joel P. Jensen Middle School), Erik Perkins (Oquirrh Hills Middle School), and Amy Stutznegger (Fort Herriman Middle School).

REGULAR SESSION

Those recognized or signed-in as present:
   Janice L. Voorhies, Board President
   Matthew Young, Board Vice President (via electronic connection)
   Jen Atwood, Board Secretary
   Bryce Dunford, Board Member
   Tracy J. Miller, Board Member
   Marilyn Richards, Board Member
   Darrell Robinson, Board Member
   Patrice A. Johnson, Superintendent of Schools
   Anthony A. Godfrey, Associate Superintendent
   John Larsen, Business Administrator
   Paul Van Komen, Burbidge & White
   Michael Anderson, Administrator of Schools
   Laura Finlinson, Administrator of Curriculum and Staff Development
President Voorhies presided and conducted. She welcomed those present. Student body officers of Joel P. Jensen Middle School conducted a flag ceremony and led everyone in the Pledge of Allegiance. Reverence was given by Mr. Bryan Leggat, principal of Joel P. Jensen Middle School.

**Celebrating Joel P. Jensen Middle School**

Eliza Steele, student body president, presented information to the Board about the good things happening at Joel P. Jensen Middle School and reviewed some of the programs and activities in which students and faculty members participate.

**Resolution of Appreciation**

President Voorhies read a Resolution of Appreciation for the following former Jordan District employees who recently passed away:

- Vere Thomas Densley – employed by Jordan District from 1958 to 1985
- Marion Larsen – employed by Jordan District from 1975 to 1996
- Darrell Glen Smith – employed by Jordan District from 1974 to 2004

**Recognition of Region 6 PTA Award Recipients**

Mrs. Dawn Ramsey, director, Ms. Kristi Lane, associate director, and Ms. Pam Van Wagoner, Reflections specialist, for the Region 6 PTA, recognized Jordan District students who received awards at the State-level Reflections competition. Mrs. Ramsey noted that the three recipients of Awards of Excellence will represent Jordan District and the State of Utah in the national Reflections contest. They also recognized Jordan District employees chosen to receive PTA awards.

**State Reflections Award Recipients**
Award of Excellence

Mailee Edwards  Dance  South Hills Middle
Kylan Christensen  Literature  Bingham High
Tyler Tucker  Photography  Rosamond Elementary

Award of Merit

Brynlee Ericson  Dance  Jordan Ridge Elementary
Rhys Stephens  Film  Silver Crest Elementary
Matthew Christensen  Film  Elk Meadows Elementary
Alex Maxfield  Literature  Joel P. Jensen Middle
Katelyn Riddle  Music  Sunset Ridge Middle
Zara Rangoonwala  Visual Arts  Golden Fields Elementary
McKayla McGill  3D  Rose Creek Elementary

Honorable Mention

Sarah Child  Literature  Jordan Ridge
Kristen Trebesch  Literature  Bingham High
Timothy Peterson  Music  Fort Herriman Middle
Danielle Dalton  Photography  Copper Hills High
Ava Simmons  Visual Arts  Jordan Ridge Elementary
Savannah Navarro  Visual Arts  West Jordan Middle
Klee Nelson  Dance  Rose Creek Elementary

District Patrons and Staff Members Receiving PTA Awards

Support Staff
Ruth Moore, administrative assistant, Copper Canyon Elementary
Debbie Cone, custodian, Herriman High
Jodi Derrick, lunch worker, Mountain Shadows Elementary

PTA Involvement
Kristine Hanks, Jordan Ridge Elementary
Marinda Jelinek, Mountain Shadows Elementary
Diane Stanley, Herriman High, Red Ribbon

Spirit of PTA
Sheri Mattle, South Jordan Middle
Pam VanWagoner, Riverton High
Amy Stephens, Rosecreek Elementary
Courtnie Widerburg, Mountain Shadows Elementary

Spirit of Inclusivity
Todd Hougaard, Acceptance Day, Jordan Ridge Elementary
Steve James and Jodee Packer, Grad Night, Bingham High
Casey Pehrson, school psychologist, Herriman High

Utah PTA Development Award
Sheri Mattle & Krystal Hansen, Color Me Miner Fun Run, Bingham High

Outstanding Volunteer
Christine Esplin, Jordan Ridge Elementary
Beth Kunz, Riverton High
Shilo Wilson, Bluffdale Elementary
Brittney Eldredge, Herriman High
Lucretia Shatzer, Mountain Shadows Elementary
Outstanding Educator

- Michael Henriksen, Riverton High, Language Arts
- Jessica Lord, Herriman High, Chemistry
- Kristy Johansen, Copper Canyon Elementary
- Joseph Milkanin, Jordan Ridge Elementary
- Norlene Hamann, Mountain Shadows Elementary
- Ryan Erwin, South Hills Middle, Theater

Outstanding School Administrator

- James Birch, principal, Herriman High
- Dr. Tiffany Cooke, assistant principal, Bluffdale Elementary
- Annette Huff, principal, Mountain Shadows Elementary

Recognitions by Board Members

Ms. Richards attended the secondary art show held at the West Jordan Library and said it was very enjoyable. She encouraged everyone to attend to see the work of many talented students in Jordan District. She thanked the art instructors in the District for what they do to bring out the talents in these students. Ms. Richards attended PLC meetings at Elk Meadows Elementary and South Jordan Middle School and said she loves attending these meetings to see the amazing things happening at the schools. She expressed appreciation for the efforts of the teachers and administrators. Ms. Richards gave a “shout-out” to Scott Thomas, Paul Bergera, Traci Mariano, Dave Rostrom, Lance Everill, and other Auxiliary Services support staff and said she has been able to visit several of the new school sites and it is exciting to see walls going up, footings being poured, and ground being moved. She expressed appreciation to the Auxiliary Services staff for their hard work.

Mrs. Miller expressed appreciation to the members of the PTA for all they do for the schools. She said it was great to see some of them receive recognition earlier in the meeting, but there are hundreds more that volunteer their time and energy on behalf of the students. Mrs. Miller attended the Copper Mountain Middle School production of Alice in Wonderland last week and said the students did a fabulous job. She commended the director, Valerie Long, for the great job she did and noted that this is Ms. Long’s first year at Copper Mountain. Mrs. Miller said a reporter from Yahoo Finance contacted her and was trying to find out about the financial literacy classes for high school students in Utah because Utah is the only state in the nation with an A+ rating in financial literacy. She said she attended Mr. Furlow’s financial literacy class at Bingham High on the same day as the reporter and was able to meet with him and with Sam Rogers, financial literacy teacher at Riverton High. She said it was a great opportunity to have Jordan schools recognized for the efforts in this area and thanked Ms. Riesgraf, director of Communications, for helping to coordinate his visit. Mrs. Miller said the South Jordan City Council recognized the Bingham High marching band for winning the state championship. She expressed appreciation to them for recognizing District students in music and arts programs and noted that the City Council had also recognized the Bingham football team after their championship win. She thanked the Bingham band director, Mr. Graber, and the students for their great work. Mrs. Miller said she attended an assembly at South Jordan Middle School a few weeks ago which was part of the school’s Ambassador Week and listened to a speaker, Ben Kjaras, who spoke to the students about finding strengths and being kind to others. She said she has questioned whether sacrificing academic time for assemblies is meaningful, but she noticed a change in her daughter’s behavior that week and when asked, her daughter said the change was because of some things that Mr. Kjaras said during the assembly. She said this assembly did make a difference.

Mr. Robinson expressed appreciation for receiving invitations to many school activities and said he tries to attend as many as he can. He attended the College Fair at Sunset Ridge Middle School and said it was a great evening. He attended the Battle of the Books last month and enjoyed seeing students from many schools come together to emphasize literacy and reading. Mr. Robinson said one of the best things about being a Board member is attending School Community Council meetings and he attended several during the past month. He said all Councils have unique situations and challenges such as Silver Crest with its unique growth issues. He watched how track change requests are done at Blackridge and said they have a great system and try to help as many families as they can get the track they want. He said Copper Mountain Middle
School invited him and other community members to attend a Safety Council meeting to explain what they are doing to insure the safety of students and he hoped other schools would look to their example. Mr. Robinson attended the Copper Mountain Middle School production of *Alice in Wonderland* and said it was phenomenal. He said he attended many of the boys and girls lacrosse events during the last month and it was fun to watch them in the stadium. He indicated that many people came to him and expressed appreciation to the Board for what they have done for the lacrosse community. Mr. Robinson said a Herriman High student wanted to start a club that works to make sure that no students are left out and he realized that this student’s ideas were the similar to those of Bingham’s Golden Gate club so he was able to get them together to discuss starting a Golden Gate club at Herriman High. Mr. Robinson gave a “shout-out” to Herriman City for tackling tough issues and sponsoring an event that will be held May 17 called, “It Takes a Village.” This event will deal with mental health issues and they have invited the Herriman community to participate. He said solutions are found in families but all families need safety nets like schools, communities, and resources. He expressed appreciation to Herriman for the things they are doing.

Mr. Dunford said at the beginning of the month Board members participated in the National School Board Association conference in San Antonio, Texas, and one of the best things about bringing schools board members from across the country together in one place is being able to converse with members from other states. He said he loved the opportunity to ask them where they were from and what good things are being done in their districts and if they have recommendations of things the Jordan Board can do. He said while there is always room for improvement in Jordan District, he came away from the conference pleased with the personnel in Jordan District. He said when he heard what other districts are doing there wasn’t one thing mentioned that Jordan District isn’t already trying to do in one way or another. He said he walked away proud to represent Jordan District and proud of the teachers and administrators and the education being offered to students.

Mrs. Voorhies said those that came early to this meeting may have heard the Jordan Youth Symphony performing in the Commons area and she wanted to give a “shout-out” to all the outstanding music teachers that bring a lifelong richness to students. Mrs. Voorhies attended the middle school art show at the West Jordan City Library and said it is astonishing to see the imagination and creativity that young people have and that it was a pleasure to attend that event. Mrs. Voorhies said she and Superintendent Johnson spent several days over the last week or so visiting 36 schools to present Outstanding Educator awards and certificates and gifts on behalf of the Jordan Education Foundation. She said it was fun to visit the classrooms to see the exciting and impressive things students are doing such as one class of fourth or fifth grade students figuring probabilities with dice and statistics. Another class had a dozen telescopes and the school sponsors a star gazing night every year for families to come and look at the sky. She said she was also impressed by the panel discussion held two weeks ago at Parent University where members of the larger community and District officials came together to talk about what they are doing to keep children safe in schools. She said it was a fascinating discussion and she learned things she didn’t know. Mrs. Voorhies thanked Superintendent Johnson for arranging to have Dr. Scott Poland give an outstanding presentation on suicide prevention during four separate sessions. She attended the session for administrators, principals, and counselors and said there were also sessions for students and parents. She noted that his presentation has been placed on the District’s website for those interested in learning more about it.

**Comments by Elected Officials**

Mrs. Dawn Ramsey, mayor of South Jordan City, said on behalf of the City, she wanted to express appreciation for the opportunity she and Police Chief Carr had to participate in the Parent University panel discussion and to also thank the District for putting together this District-wide event to discuss school safety. She said it provided an opportunity to educate residents about some of the great things being done and what they can do to help kids be safe. Mayor Ramsey said the City Council enjoyed the opportunity to honor the Bingham High marching band. She also said participating with the Jordan Education Foundation as they presented Outstanding Educator awards was a treat and she enjoyed seeing the great things taking place in all the District schools. Mayor Ramsey said this week she had an opportunity to speak at a D.A.R.E. graduation at Bastian Elementary and to student leaders at Eastlake Elementary and said everywhere she goes she sees great work taking place.
Patron Comments Regarding Non-Agenda Items

Peter Liscomb and his two friends, Jacob and Rusty, addressed the Board about the need for privacy partitions between urinals in the boys' bathrooms at Butterfield Canyon Elementary School. They said the girls are provided with privacy in bathrooms and the boys should as well. They presented the board with a petition of over 160 signatures in support of their request. A copy of the petition is attached at the conclusion of these minutes. (Attachment 1)

Erin Preston thanked the Board for allowing her to speak last month about student suicide and said she wanted to speak to the same issue again. She thanked the Board for the presentation made by Dr. Poland and the discussions with parents afterwards. She said she and other parents are interested in knowing what information or resources Mr. Poland shared in his meetings with administrators and asked the Board to communicate this to them. She referenced Utah Code 53G-9-703 and 704 that requires all secondary schools to have suicide prevention programs and said as a parent of middle school and high school students she has been unable to find any information about suicide prevention programs. She asked the Board to insure these are made available to parents and students. She stated that students need support from adults and to know what resources are available to them and suggested that the Board continue in these efforts.

Tammy Bannon addressed the Board on behalf of West Jordan High School student athletes and families to request that the Board reconsider the construction project for the stadium entrance, concession stand, restrooms, and home locker rooms. She stated these reasons: 1) There are no drinking fountains in or near the stadium which can be a safety issue since the nearest water is 620 feet away; 2) Moving the home team to the east side creates safety concerns because over 300 feet of extension cords are run to the concession trailer to provide power for lighting and food preparation; 3) The stadium needs to be ADA accessible and providing portable toilets can be unsanitary and not appropriate for disabled persons. Ms. Bannon asked the Board to consider these requests and keep families, fans, and students safe.

Viafoa Brown said he is a parent of students who are or will attend West Jordan High and a Jag-dad that barbeques for the athletes. He said moving the home team to the east side has created challenges for his 75 year-old mother because she has to walk 75 yards up a hill to access the regular restroom facilities and she plans to attend sports events at the high school for the next ten years. He expressed his desire to have ADA restrooms installed instead of portable toilets. He asked the Board to reconsider its decision and create permanent solutions.

Desiree Kelly, parent of a son attending West Jordan High, said her son's father is disabled and expressed her support for making access to restrooms and other facilities easier and safer.

I. General Business – Consent Agenda

A. Motion to Approve Consent Agenda Items

1. Minutes

Minutes of the Board of Education meetings held March 27, April 17, and April 19, 2018, were presented to the Board of Education for approval.

2. Non-resident Student Tuition for 2018-19

It was recommended that the non-resident student tuition be $6,282.00 for the 2018-19 school year. This fee pertains to a non-resident student participating and registering in the regular school program.

MOTION: It was moved by Tracy J. Miller and seconded by Marilyn Richards to approve Consent Agenda items A1 through A2, as recommended. The motion passed with a unanimous vote.

B. Motion to Accept Consent Agenda Items
1. **Expenditures**

   Expenditures for the month of March 2018 were provided to the Board of Education.

2. **Financial Statement**

   The financial statement through March 31, 2018, was provided to the Board of Education. A copy is attached at the conclusion of these minutes. (Attachment 2)

3. **Personnel – Licensed and Classified**

   Personnel changes for the month of March 2018 were provided to the Board of Education.

4. **Recommendation to Issue Certificates for Home Instruction**

   It was recommended that the students whose parents have filed affidavits pursuant to Utah Code 53G-6-204 shall be issued certificates excusing them from attending public school.

**MOTION:** It was moved by Bryce Dunford and seconded by Tracy J. Miller to accept Consent Agenda items B1 through B4, as recommended. The motion passed with a vote of six members. Mrs. Atwood was not present for the vote.

II. **Bid Recommendations**

   A. **School or Department**

      Nutrition Services

      **Items for Bid**

         Bread Products

      **Bidders**

         School Food Enterprises

      **Amount of Bid**

         $92,000 (approximate)

      **Purpose:** To provide bread products for the school lunch programs.

      **Budget:** Nutrition Services budget.

      **Recommendation:** It was recommended placing the order with School Food Enterprises, a sole source provider, who met the specifications, terms, and conditions of the bid. The contract is for a one-year period with four one-year renewal options.

      **MOTION:** It was moved by Tracy J. Miller and seconded by Marilyn Richards to approve the bid for bread products, as recommended. The motion passed with a unanimous vote.

   B. **School or Department**

      Custodial Services

      **Items for Bid**

         Hardwood Floor Refinish/Repair

      **Bidders**

         Croft-Beck Floors

         Rumsey Hardwood

         Comflors, Inc.

      **Amount of Bid**

         $50,000.00 (approximate)

      **Purpose:** To provide a hardwood floor refinishing/repair service for schools.

      **Budget:** Custodial budget.

      **Recommendation:** It was recommended awarding the contract to the most responsive, responsible and acceptable bidder, Croft-Beck Floors. They complied with the specifications,
terms, and conditions outlined in the bid documents. The contract is for a one-year period with four one-year renewal options.

MOTION: It was moved by Marilyn Richards and seconded by Darrell Robinson to approve the bid for hardwood floor refinish/repair, as recommended. The motion passed with a unanimous vote.

III. Special Business

A. BUDGET HEARING: Recommendation to Approve Amended Budget for the 2017-18 Fiscal Year

Mr. Dunford, chair of the Board Finance Committee, said the Board changed its former practice of amending the budget only once at the end of the fiscal year and instead started reviewing and amending it an additional two times during the fiscal year in December and April. He invited Mr. Larsen, business administrator, to discuss the amendments to the budget.

Mr. Larsen stated that at this time of year the Accounting staff is rigorously reviewing every line of the budget to insure that it is accurate. He presented the Board with a budget amendment and noted that they still need to review final tax proceeds and a re-evaluation of grant monies in preparation for the June budget hearing.

Mr. Young asked Mr. Larsen to clarify that even though the amended budget shows a deficiency of $8.8 million that he does not anticipate ending the year with a deficiency. Mr. Larsen confirmed that the District does not anticipate a deficiency and explained that if all monies allocated were spent then there would be a deficiency; however, with the District’s history of conservative spending practices he anticipates that there will be a positive balance of a few million dollars at the end of this fiscal year.

Mr. Dunford stated that this amended budget reflects the Board’s instructions to Mr. Larsen to add additional staff to the Accounting Department to assist with an increased work load and to allow Mr. Larsen the opportunity to assist the Board with additional projects. He invited anyone opposed to adding additional staff to express their opposition.

Public Comment
No patrons signed up to address the Board regarding this Special Business item and no patrons accepted the invitation to speak.

A copy of the budget amendment for fiscal year 2017-18 is attached at the conclusion of these minutes. (Attachment 3)

MOTION: It was moved by Bryce Dunford and seconded by Tracy J. Miller to approve the amended budget for the 2017-18 fiscal year. The motion passed with a unanimous vote.

IV. Information Items

A. Superintendent’s Report

Superintendent Johnson said it was refreshing to hear the Jordan Youth Symphony perform and to see the PTA recognize students who received awards in the Reflections contest and parent volunteers and others who were recognized for their efforts on behalf of students. She thanked Mayor Ramsey for making these presentations. Dr. Johnson said last Friday morning she, along with Dr. Godfrey, Ms. Richards, and Mrs. Voorhies were at Copper Hills High at 7:00 a.m. to participate with Mrs. Huntsman when she presented Principal Quarnberg with a 2018 Huntsman Award for Excellence in Education. She said Mrs. Huntsman gave a touching tribute about Mr. Quarnberg and he was surprised and humbled. She added that this was the first time Mrs. Huntsman has given the awards since her husband’s death and she made the comment that it is
about the heart of the educator and her husband had heart-felt appreciation for teachers and administrators and made sure they felt rewarded for the good work they do. She noted that on May 11, Mr. Quarnberg will receive his award and $10,000 at a dinner hosted by the family. Dr. Johnson said a week ago the District received a phone call from the Secretary of Education in Mongolia asking if a delegation could visit South Hills Middle School to see its inclusive practices in the Special Education program. The delegation from Mongolia was taken to three different classrooms at South Hills to see how the special education students receive access to the curriculum. She said through the translator they learned that in Mongolia special education students do not receive an education. At the end of the tour the translator thanked Dr. Johnson and said that because of what the delegation has learned, lives of special needs students will change across the world. Dr. Johnson thanked Eric Perkins and the Jordan Youth Symphony for performing earlier and said having played the viola, she has a great appreciation for their musical talent. Dr. Johnson invited Mr. Norman Emerson, consultant for Instructional Support Services, to make a presentation about the arts programs in Jordan District.

B. Presentation by the Fine Arts Department

Mr. Norman Emerson, consultant for Instructional Support Services, shared many great things happening with the arts programs:

- The Jordan Youth Symphony is larger and more sophisticated this year and the students have performed at Abravanel Hall and for elementary schools.
- He predicted last year that all schools would have a Beverley Taylor Sorensen arts specialist and that has happened this year thanks to state funding. These specialists make a huge impact on students.
- He highlighted many of the District’s great teachers of arts programs such as Kelly DeHaan, Eric Perkins, Linda Peterson Rawlins, Robyn Bishop, and Mindy Lockey.
- He highlighted the many drama activities taking place in schools. This year there were 13 full productions in the high schools, 14 full productions in middle schools, and other events such as competitions, festivals, scholarships, etc.
- There were 12 winners in the Art Stock competition including one Best in Show award and a Jordan student received a Utah Senate Arts Award
- Students displayed artwork at an Art Show held at the West Jordan Library.
- An elementary band Monster Concert was held and 170 kids participated.

Mr. Emerson said many parents have expressed to him how grateful they are that Jordan District supports the arts programs and activities.

V. Discussion Items

A. Board Member Committee Reports and Comments

1. District/Community Council Board Advisory Committee

Mr. Robinson, chair of the Community Council Board Advisory Committee, thanked Mike Anderson and Tracy Miller for the training provided regarding School LAND Trust plans that each school has developed. Mr. Robinson attended meetings of the Salt Lake County Parks and Recreation Board and reported that they are in the process of making many changes and they have eight new Board members. He said the Board mentioned exciting things they believe Parks and Rec and Jordan District can do together.

2. Facilities Board Advisory Committee

Mrs. Atwood, chair of the Facilities Committee, said the Committee will be meeting on Thursday and she would have more to report at the next meeting.
3. **District Finance and Audit Board Advisory Committee**

Mr. Dunford, chair of the Finance and Audit Board Advisory Committee, said the Committee met recently and heard a presentation by Mr. Christensen, the Board’s auditor, about his review of the District’s rental of facilities and whether those who rent District facilities receive the services for which they paid. Mr. Dunford said the Committee believes this is more than a Finance Committee matter now and wanted to involve the Facilities Committee. He said the members of the District’s facilities rental office, which he said deserve high praise for all they do, have taken Mr. Christensen’s findings and are making some adjustments. He noted that Mr. Christensen’s concerns were not of the rental office, but rather concerns of follow-through at the local school level. The rental office will take the responsibility to evaluate some of the findings and make a report. Mr. Dunford asked Mrs. Atwood, chair of the Facilities Committee, if they would accept the responsibility of having the rental office report their findings to them in a meeting open to the public and to invite all Board members to attend which may require noticing the meeting. He said the facilities rental office personnel will contact Mrs. Atwood to coordinate that meeting. Mr. Dunford suggested having the high school and middle school principals attend this meeting so a discussion can be held about how the services are being provided at the local level.

Mr. Dunford said one of the findings in Mr. Christensen’s report was an incident where a coach granted access by a non-school entity to a District facility with no rental agreement. This puts the District in a vulnerable position as to the accusations being made and the Finance Committee feels this is a grievous error and the Board should send a message to staff to instruct them to communicate to every steward of District facilities, including coaches, administrators, advisors, etc., that the use of District facilities needs to be administered under the current policies and that failure to do so is a serious violation and there should be no favoritism or turning a blind eye.

Mr. Van Komen, Board attorney, stated that if the Board desires to issue specific instruction with consequences, this matter should be placed on a future agenda for discussion and formal action. Mr. Dunford agreed to have this added to the next Board meeting agenda.

Mr. Dunford said three years ago the Board made a decision to allow teachers in schools that transitioned from year-round to traditional schedule, to have a three-year window in which to decide on the most optimal time for them to not receive one month’s pay. He noted that the deadline for this is in May 2018 and he wanted the Board to be aware of this deadline in case calls are received from teachers who procrastinated the decision. He hoped teachers were listening and aware of this deadline.

Mr. Larsen clarified that teachers do not lose pay; the pay schedule changes from an August to July schedule to a September to August schedule and affected teachers needed to decide in which year it would be most convenient for them to skip the month, or do a 13-pay.

4. **Legislative/Community Relations Board Advisory Committee**

Mrs. Miller, chair of the Legislative Committee, said she, along with Mr. Anderson and Dr. Johnson, attended a ceremonial bill signing today for eight suicide prevention bills that passed the legislature. She expressed appreciation for the District being able to help on a few of these bills. She said along those same lines, Board members received an email from Catherine Voutaz following the meeting with Dr. Poland last week with specific suggestions about things that can be done related to suicide prevention. She suggested having the Legislative Committee talk about these suggestions and have them help facilitate the forwarding of some of them to legislators.
5. **Innovations in Education Board Advisory Committee**

Mr. Young, chair of the Innovations Committee, asked Committee Member Richards to report on his behalf. Ms. Richards said the Committee met yesterday and noted that a timeline has been placed on BoardDocs for the establishment of an IB program. She asked Board members to review the timeline and see if it meets with their approval. Ms. Richards said Mr. Robinson and others are serving on an ad hoc committee regarding incorporating digital learning into schools and a report on these meetings will be brought forward for discussion at a later date. She said the Committee also discussed having RSL Academy officials report to the Board on possibly May 22, 2018, if that date is okay with everyone.

6. **Utah High School Activities Association (UHSAA)**

Ms. Richards said the Board of Trustees of UHSAA meets next Thursday and she will report more at a later Board meeting.

At 8:38 p.m., President Voorhies declared the meeting adjourned and announced that the Board would return to study session.

**STUDY SESSION, Continued**

Those recognized or signed-in as present:
- Janice L. Voorhies, Board President
- Matthew Young, Board Vice President (via electronic connection)
- Jen Atwood, Board Secretary
- Bryce Dunford, Board Member
- Tracy J. Miller, Board Member
- Marilyn Richards, Board Member
- Darrell Robinson, Board Member
- Patrice A. Johnson, Superintendent of Schools
- Anthony A. Godfrey, Associate Superintendent
- John Larsen, Business Administrator
- Paul Van Komen, Burbidge & White
- June M. LeMaster, Administrator of Human Resources
- Jeri Clayton, Administrative Assistant
- Vicki Olsen, President, Jordan Education Association

President Voorhies presided and conducted. The Board of Education continued its study session to discuss the following:

H. **Proposal for Board Committee Reporting**

Mrs. Atwood led a discussion about a recommendation received at the NSBA conference for effective and efficient meetings. She suggested adding written Committee reports to BoardDocs for members to read and then if recommendations or questions arise then those could be brought up in a Board meeting during Committee Reports. Board members discussed the recommendation and decided to bring it back for further discussion at the next Board meeting.

At 9:01 p.m., the meeting adjourned.

**MOTION:** At 9:01 p.m., it was moved by Jen Atwood and seconded by Marilyn Richards to go into closed session. The motion passed with a unanimous vote.

**CLOSED SESSION**

Those recognized or signed-in as present:
President Voorhies presided and conducted. The Board of Education met in a closed session to discuss personnel and negotiations. The closed session discussion was recorded and archived.

**MOTION:** At 10:06 p.m., it was moved by Bryce Dunford and seconded by Marilyn Richards to adjourn the meeting. The motion passed with a unanimous vote.
To increase our sense of privacy, we would like it if there were partitions put up in between the urinals in the boys bathrooms.

Please return the petition to: Rusty Crabb, Mrs. Cedar’s room.
## Summary of Funds and Functions

<table>
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<tr>
<th>Fund #</th>
<th>Name</th>
<th>Examples of Activity</th>
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<tbody>
<tr>
<td>10</td>
<td>General Fund (aka Maintenance and Operations)</td>
<td>K-12 instruction, support services offices</td>
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<tr>
<td>23</td>
<td>Non K-12 Fund</td>
<td>Pre-school, Adult Education, Community Education, coaches/advisor stipends</td>
</tr>
<tr>
<td>31</td>
<td>Debt Service Fund</td>
<td>General Obligation Bonds repayment</td>
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<tr>
<td>32</td>
<td>Capital Projects Fund (aka Capital Outlay)</td>
<td>Major construction and maintenance projects; land, bus, and equipment purchases</td>
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<td>51</td>
<td>Nutrition Services Fund (aka School Lunch)</td>
<td>School breakfast and lunch sales and all associated costs</td>
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<td>Health and Accident Self-Insurance Fund</td>
<td>Health, life, disability, and industrial insurance premiums and claims</td>
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<td>Jordan Education Foundation Fund</td>
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<td>Student classroom costs; teachers, substitutes, textbooks, supplies, etc.</td>
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<td>Support Services - Students</td>
<td>Nurses, psychologists, counselors, Guidance, Planning and Student Services</td>
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<td>Curriculum, teacher professional development, media centers, testing</td>
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<td>Board of Education, superintendent, area administrators of schools</td>
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<td>Support Services - School Administration</td>
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<td>Business administrator, Accounting, Payroll, Purchasing</td>
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<td>Support Services - Operations and Maintenance</td>
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<td>Amount</td>
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## School Foods

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<th>Encumbered February 2017-18</th>
<th>2017-18 Unencumbered</th>
<th>Percent</th>
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Grand Revenue Totals | 574,380,599.96 | 0.00 | 108,743,687.68 | 431,600,940.88 | 142,779,659.08 | 24.86% |

Number of Accounts: 1174
End of report
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**SUPPORT SERVICES BUSINESS**

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**OPERATION/MAINT OF PLANT**

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**STUDENT TRANSPORTATION SERVICE**

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<td>February 2017-18</td>
<td>2017-18</td>
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**SCHOOL FOODS**

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<td>128.50</td>
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**FOOD SERVICES**

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<tbody>
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<td>23,504,613.08</td>
<td>101,947.80</td>
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**SCHOOL FOODS**

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<td>1,878,920.00</td>
<td>11,911,885.18</td>
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**HEALTH & ACCIDENT SELF INSURED**

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<td>EMPLOYEE BENEFITS</td>
<td>36,300,650.00</td>
<td>2,404,818.62</td>
<td>23,608,494.82</td>
<td>12,692,155.18</td>
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**SUPPORT SERVICES CENTRAL**

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**HEALTH & ACCIDENT SELF INSURED**

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<th>2017-18</th>
<th>Unencumbered</th>
<th>Percent</th>
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Number of Accounts: 23275

************************ End of report ************************
## JORDAN SCHOOL DISTRICT

### FUND 10 - GENERAL

#### STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

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|                |                |                |                |                |                        |                  |
| **EXPENDITURES**|                |                |                |                |                        |                  |
| Instruction    | 192,123,387    | 200,689,103    | 210,067,176    | 241,312,254    | -                      |                  |
| Support Services|                |                |                |                |                        |                  |
| Students       | 10,584,305     | 11,296,375     | 11,997,632     | 14,272,148     | -                      |                  |
| Instructional Staff | 14,387,077 | 13,246,639 | 14,231,029 | 22,212,423 | -                      |                  |
| General District Administration | 1,999,099 | 2,121,286 | 2,511,140 | 2,804,768 | -                      |                  |
| School Administration | 20,508,229 | 21,317,489 | 21,906,876 | 23,988,830 | -                      |                  |
| Business       | 3,715,867      | 3,246,676      | 2,953,600      | 3,235,813      | -                      |                  |
| Operation & Maintenance of Facilities | 31,394,721 | 32,543,189 | 32,791,320 | 35,883,262 | -                      |                  |
| Student Transportation | 10,955,155 | 11,307,750 | 11,607,846 | 12,360,912 | -                      |                  |
| Personnel, Planning and Data Processing | 6,888,450 | 7,255,266 | 7,293,357 | 8,757,850 | -                      |                  |
| Total Expenditures | 292,526,260 | 303,033,773 | 315,359,976 | 364,828,260 | -                      |                  |

|                |                |                |                |                |                        |                  |
| Excess (Deficiency) of Revenues Over Expenditures | 402,989 | 10,712,841 | 13,691,844 | (8,873,321) | -                      |                  |

|                |                |                |                |                |                        |                  |
| Other Financing Sources (Uses) |                |                |                |                |                        |                  |
| Interfund Transfer Out | (165,437) | (171,461) | (175,023) | (225,449) | -                      |                  |

|                |                |                |                |                |                        |                  |
| Fund Balance, Beginning of Year | 133,841,240 | 134,078,792 | 144,620,172 | 158,136,993 | 149,038,223 |                  |

|                |                |                |                |                |                        |                  |
| Ending Fund Balance | $ 134,078,792 | $ 144,620,172 | $ 158,136,993 | $ 149,038,223 | $ 149,038,223 |                  |

|                |                |                |                |                |                        |                  |
| **FUND BALANCE**|                |                |                |                |                        |                  |
| Nonspendable   |                |                |                |                |                        |                  |
| Inventories    | $ 1,154,094    | $ 1,062,366    | $ 1,048,049    | -              | -                      |                  |
| Restricted for |                |                |                |                |                        |                  |
| Programs       | 3,712,550      | 6,010,166      | 5,733,128      | -              | -                      |                  |
| Committed to   |                |                |                |                |                        |                  |
| Contractual Obligations | 894,790 | 1,842,847 | 2,296,770 | -              | -                      |                  |
| Economic Stabilization | 16,000,000 | 16,700,000 | 17,400,000 | -              | -                      |                  |
| Compensated Absences | 3,054,256 | 3,225,151 | 3,621,259 | -              | -                      |                  |
| Retiree Benefits | 57,115,248 | 52,528,487 | 48,945,833 | -              | -                      |                  |
| West Jordan Feeder | - | - | 4,358,914 | -              | -                      |                  |
| Assigned to    |                |                |                |                |                        |                  |
| Educational Programs | 5,381,488 | 6,797,029 | 6,483,836 | -              | -                      |                  |
| Personnel      | 24,294,623    | 19,950,186     | 31,178,576     | -              | -                      |                  |
| Unassigned     | 22,471,743    | 36,504,140     | 37,070,628     | -              | -                      |                  |

|                |                |                |                |                |                        |                  |
| Total Fund Balance | $ 134,078,792 | $ 144,620,172 | $ 158,136,993 | $ -          | $ -                    | $ -              |