The Board of Education of Jordan School District met in a special Board meeting and study and closed sessions on Tuesday, April 9, 2019, beginning at 4:01 p.m. at JATC South (Board Conference Room), 12723 S. Park Avenue (2080 West), Riverton, Utah.

SPECIAL BOARD MEETING

Those recognized or signed-in as present:
- Bryce Dunford, Board President
- Tracy J. Miller, Board Vice President
- (Matthew Young, Board Secretary, excused)
- Jen Atwood, Board Member
- Marilyn Richards, Board Member
- Darrell Robinson, Board Member
- Janice L. Voorhies, Board Member
- Patrice A. Johnson, Superintendent of Schools
- Anthony A. Godfrey, Associate Superintendent
- John Larsen, Business Administrator
- Paul Van Komen, Burbidge & White
- Michael Anderson, Administrator of Schools
- Rebecca Gerber, Administrator of Schools
- Shelley Nordick, Administrator of Teaching and Learning
- Brad Sorensen, Administrator of Schools
- Scott Thomas, Administrator of Auxiliary Services
- Roxane Siggaard, Administrative Assistant
- Kurt Prusse, Director, Purchasing
- David Rostrom, Director, Facility Services
- Robert Conder, AV Maintenance
- Vicki Olsen, President, Jordan Education Association
- Dixie Garrison, Principal, West Jordan Middle School
- Jane Harward, Consultant, Teaching and Learning
- Amy Martz
- Tammy Horger
- Dawn Ramsey, Mayor, South Jordan City

President Dunford presided and conducted. He welcomed those present.

I. Special Business

A. Recommendation to Approve Name for New Elementary School in Herriman

Mr. Robinson expressed appreciation for the opportunity to resurvey his patrons regarding the name for the new elementary in Herriman. He explained that the results of the first survey showed that Mountain Crest was the popular name choice; however, with the number of schools with the name “Mountain” in them, he asked to be allowed to resurvey his patrons about whether they would like to keep Mountain Crest or choose between the second and third options, Ridge View and Wasatch View. He said the results of the survey showed that the majority of respondents did not want to keep the name Mountain Crest and 80 percent chose instead the name Ridge View Elementary School. Mr. Robinson proposed the following name for the new elementary school in Herriman: Ridge View Elementary School.

Public Comment
No patrons signed up to address the Board regarding this Special Business item and no patrons accepted the invitation to speak.
MOTION: It was moved by Darrell Robinson and seconded by Janice Voorhies to name the new elementary school located at 14120 S. Greenford Lane, Herriman, Utah: Ridge View Elementary School. The motion passed with a unanimous vote.

B. Recommendation to Approve Name for New Elementary School in Bluffdale

In Mr. Young’s absence, President Dunford reported that Mr. Young did not receive any negative feedback on the name he proposed at the meeting on March 26 for the new elementary school in Bluffdale: Mountain Point Elementary School.

Public Comment
No patrons signed up to address the Board regarding this Special Business item and no patrons accepted the invitation to speak.

MOTION: It was moved by Janice Voorhies and seconded by Jen Atwood to name the new elementary school located at 15345 South 1200 West, Bluffdale, Utah: Mountain Point Elementary School. The motion passed with a unanimous vote.

C. Recommendation to Approve Name for New Middle School in South Jordan

Mr. Bryce Dunford reported that in the last few weeks he heard concerns from some South Jordan patrons about there being a number of "Mountain" school names; however, he noted that none of these new schools are in South Jordan. Mr. Dunford proposed keeping the name Mountain Creek Middle School for the new middle school in South Jordan.

Mrs. Miller explained that she heard from patrons that they would like to have the survey redone. Mr. Dunford responded that the patrons in Mr. Robinson’s area were re-surveyed on the second and third choice names identified in the original survey and to start the process over would mean the new middle school in South Jordan would not be named for at least two more Board meetings. Mr. Dunford noted that this request was made by a handful of patrons and to honor the voice of the majority of the survey respondents and so that staff can move forward with preparing for the opening of the school, it is his desire to keep the name Mountain Creek Middle School.

Public Comment
No patrons signed up to address the Board regarding this Special Business item and no patrons accepted the invitation to speak.

MOTION: It was moved by Marilyn Richards and seconded by Janice Voorhies to name the new middle school located at 5325 W. Bingham Rim Road, South Jordan, Utah: Mountain Creek Middle School. The motion passed with a vote of four to two. Mrs. Miller and Mr. Robinson cast the dissenting votes.

D. Recommendation to Approve Name for New Middle School in Bluffdale

In Mr. Young’s absence, President Dunford reported that Mr. Young did not receive any negative feedback on the name he proposed at the meeting on March 26 for the new middle school in Bluffdale: Hidden Valley Middle School.

Public Comment
No patrons signed up to address the Board regarding this Special Business item and no patrons accepted the invitation to speak.

MOTION: It was moved by Marilyn Richards and seconded by Janice Voorhies to name the new middle school located at 15410 S. Harmon Day Drive, Bluffdale, Utah: Hidden Valley Middle School. The motion passed with a unanimous vote.
II. **Bid Recommendations**

A. **School or Department**  
   **New Construction**
   **Bingham High Remodel – Phase I**

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<tr>
<th>Bidders</th>
<th>Amount of Bid</th>
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<tbody>
<tr>
<td>Easton River Construction</td>
<td>$3,380,900.00</td>
</tr>
<tr>
<td>JL Hardy Construction</td>
<td></td>
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<tr>
<td>Judd Construction</td>
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**Purpose:** To provide construction services for the Phase I remodel of Bingham High to include water line replacement, data line upgrade in affected areas, restroom restoration, HVAC control upgrade, Little Theatre renovation, roof drain sump replacement, band and choral room renovation and expansion, lighting upgrades, and hot water storage tank replacement.

**Budget:** Capital Summer Projects

**Recommendation:** It was recommended awarding the contract to the most responsive, responsible and acceptable bidder, Judd Construction. They complied with the specifications, terms, and conditions outlined in the bid documents.

Mr. Dave Rostrom, director of Facility Services, spoke on the scope of the renovation. Mr. Dunford expressed again his desire to hold a “pipe-breaking” ceremony to involve the Bingham community and let them know of the five-year renovation plans. Mr. Dunford and Ms. Richards will be working together on the ceremony.

**MOTION:** It was moved by Marilyn Richards and seconded by Tracy Miller to approve the bid for the Phase I Bingham High remodel, as recommended. The motion passed with a unanimous vote.

B. **School or Department**  
   **West Jordan Middle School**
   **Classroom, Office and Cafeteria Furniture**

<table>
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<tr>
<th>Bidders</th>
<th>Amount of Bid</th>
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</thead>
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<tr>
<td>Meteor Education, LLC</td>
<td>$677,142.21</td>
</tr>
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**Purpose:** Initial purchase and installation of classroom, office, and cafeteria furniture for the West Jordan Middle School rebuild.

**Budget:** Start-up Equipment Fund

**Recommendation:** It was recommended placing the order with Meteor Education, LLC. They provided the best value through the Cooperative Furniture Contract.

Principal Garrison, West Jordan Middle School, provided the Board with information about the furniture that will be purchased and noted that staff members were consulted and a needs assessment completed so that the purchased furniture meets the needs of the staff members and students. She expressed appreciation to the Board for making it possible to receive new furniture rather than taking the old well-used furnishings to the new school.

**MOTION:** It was moved by Jen Atwood and seconded by Marilyn Richards to approve the bid for classroom, office, and cafeteria furniture at West Jordan Middle School, as recommended. The motion passed with a unanimous vote.

At 4:32 p.m., the meeting adjourned. The Board convened its study session.
STUDY SESSION

Those recognized or signed-in as present:
Bryce Dunford, Board President
Tracy J. Miller, Board Vice President
Matthew Young, Board Secretary
Jen Atwood, Board Member
Marilyn Richards, Board Member
Darrell Robinson, Board Member
Janice L. Voorhies, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
Michael Anderson, Administrator of Schools
Rebecca Gerber, Administrator of Schools
Shelley Nordick, Administrator of Teaching and Learning
Brad Sorensen, Administrator of Schools
Scott Thomas, Administrator of Auxiliary Services
Roxane Siggard, Administrative Assistant
Robert Conder, AV Maintenance
Vicki Olsen, President, Jordan Education Association
Amy Martz
Tammy Horger
Dawn Ramsey, Mayor, South Jordan City

President Dunford presided and conducted. The Board of Education met in a study session to discuss the following:

A. **Board Policy Review: BSC204 Monitoring Superintendent Performance**

President Dunford reported that he, along with Superintendent Johnson, attended a presentation at the NSBA conference related to monitoring superintendent performance and they were able to engage in a discussion on this topic. He and Dr. Johnson provided Board members with a proposed timeline they developed for District-use which outlined the recommendation to have the superintendent during one of the summer months present the Board with a simple informal self-evaluation to inform Board members about the direction of the District. The timeline also included a recommendation to have the superintendent at the end of the school year present Ends policy interpretation and data showing compliance. Board members would each complete a superintendent evaluation and after proper review, present the findings to the public. Board members reviewed the evaluation tool and agreed that they liked the simplicity. The recommendation was made to revise Policy BSC204 and make it part of the new superintendent contract. President Dunford accepted the responsibility, with Dr. Johnson’s help, to rewrite Policy BSC204 to incorporate the timeline and monitoring tool and present it to the Board for review.

B. **Superintendent Search**

Mrs. Miller discussed progress on the superintendent search process to date, noting that applications have been received and the Stakeholders Committee will complete their work of reviewing the applications April 10-12, 2019. Board members discussed not having names on the evaluations for the confidentiality of the Stakeholder Committee, but to use an identifying number for recording purposes. Mrs. Miller also noted that Board members will receive the applications and Stakeholder Committee evaluations and rankings following the Stakeholder Committee evaluation period that ends Friday, April 12, at 5:00 p.m.
President Dunford urged each Board member to become familiar with the candidates prior to the interview process and reminded Board members that any contact with superintendent candidates must have Board approval. He suggested that if a Board member is contacted by a candidate and requests a meeting, that Board member can contact him (President Dunford) and he will reach out to the other Board members for this approval.

Mrs. Miller reminded Board members of the next steps in the process which includes a meeting with the Stakeholders Committee in closed session on Tuesday, April 23, at 3:00 p.m., followed by a Board decision about which candidates will be invited to interview for the superintendent position. Mrs. Miller led a Board discussion about the interview process and candidate questions. She noted that interviews will be scheduled for Monday, April 29, beginning at 2:00 p.m. with possible site visits between May 2-6 and potential second interviews and a public open house, if desired, on approximately May 7. She also noted that appointment and announcement of the new superintendent is scheduled to occur on May 28, with a starting date of July 1, 2019.

C. Presentation on Secondary Registration Fees

Mr. Young, chair of the Finance and Audit Board Advisory Committee, reported that the Committee spent time evaluating the secondary registration fees, specifically the $105 high school fee and $65 middle school fee. He asked Mr. Larsen, business administrator, to make the same presentation to the Board.

Mr. Larsen provided Board members with a document he prepared to explain how registration fees are used. He explained that the last time registration fees were increased was in 2012-13. The registration fee has been labeled in the past as textbook fee, book rental, book deposit, activity fee, locker rental, etc. He noted that student fees are viewed as a user fee to offset property taxes and schools are allocated funds and personnel using money collected through property taxes, WPU, registration fees, and other sources. He described how the money collected from registration fees is used at both the high school and middle school levels. Of the $105 high school fee, the school receives $55 and the District $50. Of the $65 middle school fee, the school receives $25 and the District $40. The school portion is used at principal discretion for school culture activities that benefit students such as assemblies, homecoming activities, field trips, school pins, USHAA dues, guest speakers, spirit activities, service projects, college awareness activities, graduation expenses, student recognitions, end-of-year recognitions, etc. The District portion is equalized and returned to the schools for school supplies, textbooks, technology supplies, media/library, postage, student fee waivers, credit card fees, etc.

In response to questions posed by Mr. Robinson about why the District gets a portion of the registration fee, Mr. Dunford responded that those who complain are those who have kids in the school system and pay student fees. Those who don’t have kids in the school system and are not using the services appreciate having lower taxes and may be of the opinion that more fees should be charged. He noted that there is a balance between charging registration fees to those who use the schools and the members of the community that do not have children in the school system and are shouldering the cost of public education.

Mr. Young explained that the Board began the process a few years ago of analyzing how registration fees are used and last year principals were asked to examine and justify individual class and activity fees to identify a true cost. This has created uncertainty among principals, as has the legislative discussions about whether “general user fees” should be charged. He said the Finance Committee is recommending that the high school and middle school registration fees be maintained at the current rate for the 2019-20 school year. He added that the fees will be subject to further exploration when State rules are more clearly identified and when principals have had time to further analyze class and activity fees.

President Dunford called for Board member support of the Finance Committee recommendation to maintain the current amount of the high school and middle school registration fees, to which all Board
members agreed. Mr. Robinson suggested having clarifying revisions made to the document prepared by Mr. Larsen and perhaps including it with registration materials. President Dunford asked Mr. Larsen to make the revisions suggested by Board members and provide it to the Board at the April 23 meeting for review.

D. Projected Building Plan

Mrs. Miller, chair of the Facilities Board Advisory Committee, led a discussion about the Projected Building Plan. She invited Mr. Scott Thomas, administrator of Auxiliary Services, to review build-readiness of various properties, followed by Mr. Young, chair of the Finance Committee, to discuss funding sources for new schools. Mr. Young discussed various funding options for potential new schools such as using current capital reserves and remaining bond funds, ongoing capital budget, lease revenue bonds, and potential new general obligation bond. Mr. Larsen, business administrator, will make arrangements with Zions Public Finance, the District’s financial advisor, to present information to the Board in June or sooner, if possible, regarding the lease revenue bond mechanism.

Mr. Young stated the importance of beginning a review and discussion about the distribution of school construction projects amongst the municipalities vs. the assessed valuation contribution. He expressed the need for the Board to be sensitive and aware of all areas of the District.

Mrs. Miller said at the last meeting the Board discussed the location and timeline for a special innovative school and noted that a proposal will be presented in May.

E. Updated Matrix for Ends Policies

Superintendent Johnson reviewed funding needs for Ends policy implementation for the coming year. She explained that Ends policies delineate the Board’s wishes and identify staff responsibilities. Dr. Johnson, along with Dr. Nordick, administrator of Teaching and Learning, discussed the funding needs for continued professional development, student achievement, empowering employees, customer service, and safety and security. Board members will take the recommendations under advisement as they begin the process of preparing the 2019-20 budget.

F. Discussion on Administrative Policy AA445 Wellness

Mrs. Miller stated that several months ago a patron addressed the Board during the Patron Comment portion of a general session Board meeting regarding food allergies and the amount and types of food being supplied in the classrooms. At that time, the Board reviewed the Wellness policy, discussed potential updates, and asked the District’s Nutrition and Wellness Advisory Committee to review the policy and make recommendations for changes.

Dr. Nordick, administrator of Teaching and Learning, reviewed the Committee’s recommended changes to Policy AA445 which included a name change to “Wellness Through Nutrition and Fitness.” The Committee determined that the purpose of the policy is to outline compliance with USDA nutrition requirements. The Committee decided upon simplifying the policy by removing the curriculum data and focusing on USDA nutrition and fitness requirements, as well as compliance with State educational and physical education core standards. Language was also added to address student allergies, medical conditions and dietary restrictions and to encourage the use of healthy classroom snacks.

Board members discussed the revisions and requested that Mr. Paul Van Komen, Board attorney, review the policy for clarity and to insure it meets federal and state standards.

G. Professional Development Board Book Study

Mr. Robinson led a discussion about the final three chapters of the book What School Could Be by Ted Dintersmith. He invited Board members to share insights and comments about the information contained in these chapters.
President Dunford reminded Board members that the next book chosen for Board professional
development will be, *Outliers* by Malcolm Gladwell. He provided a brief explanation of the reasons he
chose this book and asked Board members to read the introduction and chapters one and two in
preparation for the discussion on May 14, 2019. He posed the question for Board members to consider,
“How can Jordan District contribute to the success of students?”

H. **Review of National School Board Association (NSBA) Conference**

President Dunford invited Board members to share information and insights they received from the
sessions they each attended at the National School Boards Association conference. Board members
shared the information they felt was useful to them and that could be incorporated into the practices of
the District.

I. **Board Reports and Comments**

1. **Innovations in Education Board Advisory Committee**

   Mr. Robinson, Committee chair, reported that the Committee is working on a number of items
   which he will present to the Board at a later time.

2. **Government Relations Board Advisory Committee**

   Ms. Richards, Committee chair, said her Committee was asked to discuss formally inviting city
   mayors to graduation ceremonies. She noted that during the discussion, two Committee
   members felt they should be invited and two had reservations. The Committee suggested having
   the entire Board discuss it and make the decision.

   Ms. Richards reported that she discussed with Mayor Riding his participation on the Growth Study
   and he said it was going well and he would invite a Board member or the Government Relations
   Committee to attend when the time is appropriate. Mayor Ramsey requested to address the
   Board about the Visioning Study. She stated that the scope of the project is being finalized and
   will go out for RFP in the next few weeks. She added that the group, which consists of the six
   mayors, decided to involve Jordan District at the same time they involve other entities such as
   utility groups in a stakeholder meeting where information will be presented about the plan and
   input will be sought.

   Ms. Richards said she also asked Mayor Riding whether he and council members would be
   interested in touring the Auxiliary Services Building. She said he expressed interest and a time
   will be set up for that meeting. Ms. Richards noted that letters of appreciation have been sent to
   District legislators. She also noted that the next meeting of the Government Relations Committee
   will be held April 22 and invited Board members to provide her with items they would like
   addressed in that meeting.

3. **District Finance and Audit Board Advisory Committee**

   Mr. Young, Committee chair, indicated that his report included the items previously discussed
during this study session.

4. **Facilities Board Advisory Committee**

   Mrs. Miller, Committee chair, stated that the Committee will begin preparing the summer 2020
   project list at their next Committee meeting.

5. **Community Outreach Board Advisory Committee**
Mrs. Atwood, Committee chair, said the Committee has not met in the past few weeks; however, Committee members are continuing their work on several projects such as ground breaking/pipe-breaking ceremonies and the upcoming Parent University at South Hills Middle School on April 11 at 7:00 p.m.

6. **Executive Committee**

   President Dunford and Mr. Young reviewed action items discussed during the course of the study session.

   At 9:16 p.m., the meeting adjourned.

   **MOTION:** At 9:16 p.m., it was moved by Tracy Miller and seconded by Darrell Robinson to go into closed session. The motion passed with a unanimous vote.

**CLOSED SESSION**

Those recognized or signed-in as present:
Bryce Dunford, Board President
Tracy J. Miller, Board Vice President
Matthew Young, Board Secretary
Jen Atwood, Board Member
Marilyn Richards, Board Member
Darrell Robinson, Board Member
Janice L. Voorhies, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White

President Dunford presided and conducted. The Board of Education met in a closed session to discuss personnel, negotiations, and potential litigation. The closed session discussion was recorded and archived.

**MOTION:** At 10:17 p.m., it was moved by Marilyn Richards and seconded by Jen Atwood to adjourn the meeting. The motion passed with a unanimous vote.

JL/jc