The Board of Education of Jordan School District met in study, closed and special business sessions on Tuesday, May 14, 2019, beginning at 3:04 p.m. at JATC South (Board Conference Room), 12723 S. Park Avenue (2080 West), Riverton, Utah.

OPEN SESSION

Those recognized or signed-in as present:
Bryce Dunford, Board President
Tracy J. Miller, Board Vice President
Matthew Young, Board Secretary
Jen Atwood, Board Member
Marilyn Richards, Board Member
Darrell Robinson, Board Member
Janice L. Voorhies, Board Member

President Dunford presided and conducted. He called for a motion to go into closed session.

MOTION: At 3:05 p.m., it was moved by Tracy Miller and seconded by Marilyn Richards to go into closed session. The motion passed with a unanimous vote.

CLOSED SESSION

Those recognized or signed-in as present:
Bryce Dunford, Board President
Tracy J. Miller, Board Vice President
Matthew Young, Board Secretary
Jen Atwood, Board Member
Marilyn Richards, Board Member
Darrell Robinson, Board Member
Janice L. Voorhies, Board Member

President Dunford presided and conducted. The Board of Education met in a closed session to discuss personnel. The closed session discussion was not recorded.

MOTION: At 4:15 p.m., it was moved by Jen Atwood and seconded by Janice Voorhies to adjourn the meeting. The motion passed with a unanimous vote.

The Board convened the study session at 4:25 p.m.

STUDY SESSION

Those recognized or signed-in as present:
Bryce Dunford, Board President
Tracy J. Miller, Board Vice President
Matthew Young, Board Secretary
Jen Atwood, Board Member
Marilyn Richards, Board Member
Darrell Robinson, Board Member
Janice L. Voorhies, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
President Dunford presided and conducted. The Board of Education met in a study session to discuss the following:

A. **Preview of Semi-Annual Report / Mailer**

Ms. Sandra Riesgraf, director of Communications, provided Board members with a draft of the semi-annual report and reviewed its contents. She invited Board members to provide input about the report and to also contact her via email or phone if they have suggestions. She said typically the mailer is sent during the month of June; however, this time frame can be adjusted to allow for information about the new superintendent to be included. She noted that the last mailer was sent to approximately 81,000 households at a cost of 14 cents each for a total of $11,753 and she anticipates the cost will be similar. She also expressed interest in having the mailer information included in the three City Journals at a cost of approximately $800 per Journal, if the Board chooses to do so. The publication in the Journals would be in the July issue which has a mid-June deadline.

B. **Presentation on Lease Revenue Bond Funding Mechanism**

Mr. John Larsen, business administrator, introduced Mr. Johnathan Ward, the District’s financial advisor with Zions Public Finance, and invited him to present information to the Board about municipal bonds.

Mr. Ward discussed two types of bonds, General Obligation and Lease Revenue. He explained that both types of bonds are used to finance land and buildings and explained the differences between them, e.g., how the funds are obtained and repaid and the costs associated with each. Mr. Ward also provided an example of a timeline for putting in place one of these financing mechanisms for capital projects and/or land purchases.

C. **Review of Potential Revision to the Bond Plan of Finance**

Mr. John Larsen, business administrator, reviewed the original Bond Plan of Finance which prioritized the use of the $245 million bond funds approved by voters in 2016. Of the seven items on the list, the first six were new schools and the seventh was designated as land purchase(s). Mr. Larsen stated that in June 2018, the Board approved a revised Bond Plan of Finance which moved land purchase(s) from priority seven to priority one and furniture, fixtures, equipment, and instruction items for the new schools was designated to be paid using capital outlay funds rather than bond funds. Mr. Larsen proposed a
second revision to the Bond Plan of Finance which will designate as priority number eight the new elementary school approved by the Board for construction in west West Jordan. He noted that it is estimated that approximately one-third to one-half of the cost of this new elementary school will be paid using bond funds. The remaining portion will be paid from capital outlay funds.

Mr. Young stated that not only did the District build the six new schools proposed in the original bond plan, but because of careful management of costs, the District will be able to pay for a good portion of the cost of a seventh school and has some funds remaining for land acquisition.

Mr. Larsen reviewed the action to be taken by the Board at the May 28, 2019, general session Board meeting to approve the revision to the Bond Plan of Finance. Board members expressed support for the Plan.

D. **Innovations Committee Presentations**

Mr. Darrell Robinson, Committee Chair, stated that the Sub-Committee has been meeting for the past 18 months. He invited members of the Sub-Committee to introduce themselves and review the Committee’s recommendations.

1. **Innovations in Education Board Advisory Sub-Committee**

Brittany Eng, teacher and instructional coach at West Jordan High, Shelley Nordick, administrator of Teaching and Learning, and Ross Menlove, administrator over Digital and Blended Learning, reviewed the Sub-Committee’s proposal for personalized learning. Ms. Eng stated that the Sub-Committee has focused on not just innovation, but the process for introducing personalized learning. She explained three levels of implementation and described aspects of each such as device ratios, professional development, certifications, and coaching. She reviewed currently implemented District programs which included a 2017 Digital Teaching and Learning Grant and reviewed the Grant goals. She also outlined the costs associated with increasing technology ratios, increasing the number of technology coaches, and increasing professional development opportunities for teachers at a total cost for full implementation of approximately $13,890,000.

Mr. Darrell Robinson, Committee Chair, proposed moving the Sub-Committee’s proposal to the District administration for consideration of funding and implementation level. Board members agreed to his proposal.

2. **Innovations in Education Board Advisory Committee**

Mr. Robinson invited Ross Menlove, administrator over Digital and Blended Learning, and Lisa Robinson, administrator of schools, to review a proposal for developing an innovative school with Utah State University.

Mr. Menlove explained the Committee’s vision for developing a campus focused on learning, collaboration, and results. Mrs. Robinson explained the potential layout of a campus that would include pre-school, K-8 school, 9-12 school with magnet centers of learning, post-high school life design classrooms, interactive labs, and project-based learning. The campus proposal also included a 5,000 seat performance/training center. Mrs. Robinson described essential resources for implementation such as smaller class sizes, increased daily time for teacher preparation, increased contract days in summer months for planning, level three digital teaching and learning implementation, and ongoing job-embedded professional development. Mr. Menlove described four pillars for implementation: community, social and emotional wellness, competency, and personalization.

Board members discussed the innovative campus proposal. President Dunford proposed having Mr. Thomas, administrator of Auxiliary Services, work with Dr. Nordick, Mrs. Robinson, Mr. Anderson, and Mr. Menlove to begin the process for obtaining conceptual drawings of the
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proposed campus, and having Dr. Nordick coordinate a future meeting with Utah State University personnel to present the concepts. Board members agreed with President Dunford's recommendation. President Dunford asked Superintendent Johnson to move forward with implementation of the recommendations.

E. Board Policy Follow-up Discussion on BSC204 Monitoring Superintendent Performance

President Dunford stated that a revised version of policy BSC204 and an evaluation tool were placed on BoardDocs for Board members to review. He explained some of the changes made in the policy and asked for Board member input on when to hold an in-depth discussion. Board members agreed to holding the policy and evaluation tool discussion at the next study session in order to give them time to review the documents.

F. Superintendent Search

Mrs. Tracy J. Miller, Board Vice President, reviewed final steps in the superintendent search process. She invited Board input about the formal announcement of the new superintendent. She also asked Board members for input on the draft letter addressed to members of the Superintendent Search Committee thanking them for participating in the process. Board members had no recommendations for changes and asked that the letter be sent to Committee members.

G. Graduation Information

Mr. Brad Sorensen, administrator of schools, reviewed 2019 high school graduation information which included locations, dates, times, themes, and speaking assignments and asked for input about any needed changes. He also provided Board members with a copy of the Graduation Ceremony Guidelines.

Mr. Young, Board secretary, asked to speak about the power of a teacher. He said his son had the fortune of having a Language Arts teacher in tenth grade who was so phenomenal that he chose to take her classes again in the eleventh and twelfth grades. He said this teacher has pulled out of this young man amazing things that he, as a father, didn't realize were within him. This included an ability to write and to develop critical thinking skills. Throughout this three-year relationship his son has grown to respect her in a way that is amazing. Mr. Young said this teacher approached his son not long ago and said that a number of teachers were talking and they thought he should submit a speech to be given at the Riverton High graduation ceremony. He said public speaking is the last thing his son has any desire to do, but out of great respect for this teacher and with her help, he began to craft a speech. He noted that at Riverton High, the speech has to be presented to the senior class officers and his son was selected as one of three speakers. Mr. Young said he will have the privilege of listening to his son speak at his graduation ceremony and it is a tribute to an amazing teacher to whom he feels they owe so much.

H. Discussion on Potential Bid for Transportation Facility

Mrs. Tracy Miller, chair of the Facilities Board Advisory Committee, reviewed Transportation Department facilities before and after the split of the District in 2009 and noted that some of the facilities were intended to be temporary but are still in use after ten years. She invited Mr. Bergera and Mr. Jensen, to review the scope of the project.

Mr. Bergera recognized Transportation employees, Richard Birrell (shop foreman) and Sula Bearden (Transportation coordinator), for attending the presentation. He reviewed the scope of the three-phase project which includes developing 13.97 acres of land adjacent to the current Transportation facility to provide a more efficient and effective Transportation facility. The facility will include an additional 102 bus stalls, 198 employee parking stalls, a lube bay, 14 repair bays, paint bay, body shop, storage unit, mechanical rooms, offices, and training spaces. He noted that the proposed facility will provide enough space for current service needs and allow for future growth of the District's bus fleet, at a cost of
approximately $19,836,392. Mr. Bergera explained the costs associated with each phase of the plan and noted that doing all three phases at the same time will result in a cost savings of approximately $1.2 million.

President Dunford invited Board members to provide input on whether the three phases of the project should be done at one time or in phases over several years. Following the discussion, Board members agreed to move forward with completing all three phases at once.

I. School Board Book Study

President Dunford led a discussion about the introduction and chapters one and two of the book “Outliers” by Malcolm Gladwell. He invited discussion about the chapters and specifically how the information has application for student learning in Jordan District. Board members, as well as Dr. Johnson, Dr. Godfrey, and Mr. Larsen, each shared insights about the chapters.

President Dunford asked that Board members read chapters three through five in preparation for discussion at the June 11 meeting and chapters six through nine for discussion at the Board’s summer session on July 18.

J. Discussion on Items Presented to the Board During Patron Comments

President Dunford stated that three matters have been brought before the Board during the patron comment portion of the general session Board meetings. He invited discussion about the following issues:

ALPS Program. Parents of students in the ALPS program at Jordan Ridge expressed concern that siblings of ALPS students would not be able to attend Jordan Ridge. President Dunford suggested the formation of a task force committee to research and discuss the issues with stakeholders and bring a recommendation to the Board. Ms. Richards was asked to chair the committee and to meet with administrative committee members to discuss and create realistic options prior to meeting with parent committee members. Because of the time-sensitive nature of this issue, President Dunford asked to have Ms. Richards bring the committee’s recommendation to the May 28 study session.

Construction Employee Wage Payments. Mr. Young, chair of the Board Finance Committee, stated that at the next meeting of the Finance Committee they will be discussing the recommendation to engage the services of the Board’s internal auditor in researching the issues brought by Mr. Bieker and the Southwest Regional Council of Carpenters about construction workers of subcontractors being paid wages in cash. He will report more to the Board on this issue at the next meeting.

Summer Homework. President Dunford stated that a parent of students taking honors classes addressed the Board and stated his desire that summer homework not be allowed. He noted that this parent made this same request in the past and in response, the policy was revised.

Dr. Godfrey, associate superintendent, reviewed the changes made to the policy following the parent’s last request. Board members discussed the policy and didn’t feel any additional changes needed to be made.

Mr. Young stated that it is his desire to have teachers honor the spirit of the policy and acknowledge the Board’s willingness to not mandate what they can and can’t do.

K. Review of Board Decision Tree

President Dunford invited Board members to provide input about how they believe the Decision Tree process for submitting agenda items has been working. He also asked members of the administration to provide input from their perspective about the process. All agreed the process appears to be working. President Dunford stated that no changes will be made to the Decision Tree at this time.
At 8:25 p.m., the meeting adjourned. The Board convened in a special business session.

**SPECIAL BUSINESS SESSION**

Those recognized or signed-in as present:
- Bryce Dunford, Board President
- Tracy J. Miller, Board Vice President
- Matthew Young, Board Secretary
- Jen Atwood, Board Member
- Marilyn Richards, Board Member
- Darrell Robinson, Board Member
- Janice L. Voorhies, Board Member
- Patrice A. Johnson, Superintendent of Schools
- Anthony A. Godfrey, Associate Superintendent
- John Larsen, Business Administrator
- Paul Van Komen, Burbidge & White
- Michael Anderson, Administrator of Schools
- Rebecca Gerber, Administrator of Schools
- June M. LeMaster, Administrator of Human Resources
- Shelley Nordick, Administrator of Teaching and Learning
- Lisa Robinson, Administrator of Schools
- Brad Sorensen, Administrator of Schools
- Doree Strauss, Administrator of Schools
- Scott Thomas, Administrator of Auxiliary Services
- Herb Jensen, Director, Transportation Services (retiring May 31)
- Paul Bergera, Director, Transportation Services
- Vicki Olsen, President, Jordan Education Association
- Jeri Clayton, Administrative Assistant
- Robert Conder, AV Maintenance
- Rodney Shaw, Principal, Hidden Valley Middle School

President Dunford presided and conducted. He welcomed those present.

**A. Bid Recommendation**

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<tr>
<th>School or Department</th>
<th>Items for Bid</th>
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<tr>
<td>Administrator of Schools</td>
<td>Driver’s Education Vehicles</td>
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<tr>
<th>Bidders</th>
<th>Amount of Bid</th>
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<tr>
<td>Young Chevrolet</td>
<td>$130,614.00</td>
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**Purpose:** To provide vehicles for the Driver’s Education program.

**Budget:** Driver’s Education vehicle fund.

**Recommendation:** It was recommended awarding the contract to the most responsive, responsible and acceptable state contract bidder, Young Chevrolet. They complied with the specifications, terms, and conditions outlined in the bid documents.

**MOTION:** It was moved by Jen Atwood and seconded by Tracy Miller to approve the bid for Driver’s Education vehicles, as recommended. The motion passed with a unanimous vote.

**B. Recommendation for Final Approval on 2019-20 LAND Trust Plans**
Mrs. Miller expressed that she was pleased this year with the LAND Trust Plans and how the Community Council members are choosing to spend the money.

Public Comment
No patrons signed up or accepted the invitation to address the Board regarding this special business item.

**MOTION:** It was moved by Janice Voorhies and seconded by Jen Atwood to approve the 2019-20 LAND Trust Plans. The motion passed with a unanimous vote.

At 8:37 p.m., the meeting adjourned. The Board resumed its study session.

**STUDY SESSION, Continued**

Those recognized or signed-in as present:
Bryce Dunford, Board President
Tracy J. Miller, Board Vice President
Matthew Young, Board Secretary
Jen Atwood, Board Member
Marilyn Richards, Board Member
Darrell Robinson, Board Member
Janice L. Voorhies, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
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Michael Anderson, Administrator of Schools
Rebecca Gerber, Administrator of Schools
June M. LeMaster, Administrator of Human Resources
Shelley Nordick, Administrator of Teaching and Learning
Lisa Robinson, Administrator of Schools
Brad Sorensen, Administrator of Schools
Doree Strauss, Administrator of Schools
Scott Thomas, Administrator of Auxiliary Services
Vicki Olsen, President, Jordan Education Association
Jeri Clayton, Administrative Assistant
Robert Conder, AV Maintenance

President Dunford presided and conducted. The Board of Education continued its study session to discuss the following:

L. **Board Reports and Comments**

1. **Innovations in Education Board Advisory Committee**

   Mr. Robinson, Committee chair, noted that Committee recommendations were presented earlier in this study session and he didn’t have anything additional to add.

2. **Government Relations Board Advisory Committee**

   Ms. Richards, Committee chair, reported that she, along with Mrs. Miller, Mrs. Voorhies, and Mr. Anderson, attended a recent taxation information meeting. She invited Mr. Anderson to provide information about the meeting. Mr. Anderson stated that the Salt Lake Chamber has been hosting this meeting for various entities and the meeting they attended was directed to the education community. Representatives attended from local universities, K-12 education, charter schools, and other education interest groups. He said the theme of the meeting was not a matter of if tax
reform is happening, it is when and how. They discussed that the income tax pot is shared between public K-12 education and higher education and the general fund is not keeping pace with the needs. Several tax reform ideas were presented at this meeting, such as only guaranteeing about 31 percent of the overall budget to public education.

Ms. Richards reported that the Utah High School Activities Association has indicated that there have been many problems with sportsmanship, not only in athletic sports, but in activities such as debate and drama. She said UHSAA is re-emphasizing sportsmanship and will be asking schools to create sportsmanship videos that can be shown to individuals participating in activities and to those who attend. She asked to have school administrations re-emphasize sportsmanship among all participants including students, parents, and community members.

3. District Finance and Audit Board Advisory Committee

Mr. Young, Committee chair, stated that a report will be provided after the next Committee meeting.

4. Facilities Board Advisory Committee

Mrs. Miller, Committee chair, said part of her report included the Transportation facility update presented in study session. Mrs. Miller informed the Board that the Monte Vista expansion plans were completed by the architect and the bid process is beginning. She noted that a bid alternate included cafeteria/gym divider doors; however, the doors have become inoperable and this issue will need to be addressed. Mrs. Miller said at the last Committee meeting they discussed whether to continue with the current school design prototype or create a new one for future schools. They also looked at construction costs in comparison with other districts which showed Jordan at the lower end, and they looked at the cost and time frame for a new design. She said the recommendation to the Board at this time is to stay with the current design, but also recommended that prior to the next bond election, the Board consider inviting community involvement in determining if the current designs and costs are appropriate or if a new prototype should be considered. She said a time frame for this committee to begin meeting is January 2020 and added that perhaps in the fall of 2019, the Board could have a more in-depth discussion about the formation of this committee. Mrs. Miller also reported that the Facilities Committee is working on the summer 2020 project list and will provide it to the Board in June.

5. Community Outreach Board Advisory Committee

Mrs. Atwood, Committee chair, reported that all Cities have received the District’s parade applications and t-shirts have been ordered. She noted that parade dates were provided in the calendar she recently sent to Board members and she asked Board members to contact her if they are unable to attend a City parade. Mrs. Atwood reported that the Bingham High pipe-breaking celebration will be held Thursday, May 16, and the West Jordan Middle School celebration will be held Saturday, May 18, beginning at 3:00 p.m. with a program at 6:00 p.m. She also noted that the retirement dinner will be held Tuesday, May 21, and Superintendent Johnson’s retirement reception will be held Wednesday, May 22. She asked the Board members who are facilitating these activities to provide her with a list of contacts, people that were invited, anything they encountered that was out of the ordinary, and an after-the-event summary so that she can address these items in the activity templates the Committee is creating.

6. Executive Committee

Mr. Dunford, Board President, reported that New Teacher Induction meetings will be held in July for year-round schools and in August for secondary and elementary traditional (morning and afternoon meetings). He asked to have Board members interested in speaking at one of these Induction meetings contact him in the next few days, otherwise, he will plan to address the
teachers at these events. He also invited all Board members, whether they speak or not, to attend these meetings.

At 8:50 p.m., the meeting adjourned.

MOTION: At 8:50 p.m., it was moved by Janice Voorhies and seconded by Darrell Robinson to go into closed session. The motion passed with a unanimous vote.

CLOSED SESSION

Those recognized or signed-in as present:
Bryce Dunford, Board President
Tracy J. Miller, Board Vice President
Matthew Young, Board Secretary
Jen Atwood, Board Member
Marilyn Richards, Board Member
Darrell Robinson, Board Member
Janice L. Voorhies, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
June M. LeMaster, Administrator of Human Resources
Scott Thomas, Administrator of Auxiliary Services

President Dunford presided and conducted. The Board of Education met in a closed session to discuss negotiations, personnel, and property. The closed session discussions on negotiations and property were recorded and archived.

MOTION: At 11:57 p.m., it was moved by Darrell Robinson and seconded by Janice Voorhies to adjourn the meeting. The motion passed with a unanimous vote.

JL/jc