The Board of Education of Jordan School District met in study and closed sessions on Tuesday, September 10, 2019, beginning at 4:05 p.m. at JATC South (Board Conference Room), 12723 S. Park Avenue (2080 West), Riverton, Utah.

STUDY SESSION

Those recognized or signed-in as present:
Bryce Dunford, Board President
Tracy J. Miller, Board Vice President
Matthew Young, Board Secretary
Jen Atwood, Board Member
Marilyn Richards, Board Member
Darrell Robinson, Board Member
Janice L. Voorhies, Board Member
Anthony A. Godfrey, Superintendent
Michael Anderson, Administrator of Schools
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
Laura Finlinson, Administrator of Schools
Rebecca Gerber, Administrator of Schools
June M. LeMaster, Administrator of Human Resources
Shelley Nordick, Administrator of Teaching and Learning
Lisa Robinson, Administrator of Schools
Brad Sorensen, Administrator of Schools
Doree Strauss, Administrator of Schools
Scott Thomas, Administrator of Auxiliary Services
David Rostrom, Director, Facility Services
Travis Hamblin, Consultant, Planning and Student Services
Vicki Olsen, President, Jordan Education Association
Jeri Clayton, Administrative Assistant
Mike Maughan, AV Maintenance
Dawn Ramsey, Mayor, South Jordan City
Gordon Haight, Assistant City Manager, Herriman City
Heather Upshaw, Economic Development Manager, Herriman City

President Dunford presided and conducted. The Board of Education met in a study session to discuss the following:

A. Aging Buildings Report

Mr. Scott Thomas, administrator of Auxiliary Services, and Mr. Dave Rostrom, director of Facility Services, presented a report on the age of District schools/facilities. The information was divided into three categories:

- Aging schools (41-53 years) which included six elementary schools and one high school.
- Mid-life schools (25-40 years) which included six elementary schools, four middle schools, and one high school.
- Newer schools (0-24 years) which included 26 elementary schools, six middle schools, five high schools, seven special schools, and three District facilities.

Mr. Thomas noted that two schools are under construction, Hidden Valley Middle School and an elementary school in west West Jordan. The bid process has begun on an elementary designated as Daybreak Village 8 and the Board is in the process of deciding where to construct another school.
In addition to discussing the age of the schools/facilities, Mr. Thomas and Mr. Rostrom shared information about upgrades, remodels, and renovation projects which have been completed to extend the life of the buildings. They also discussed schools that were rebuilt or constructed due to factors such as fire, age of building, temporary structure, and loss of facility due to the District split.

Board members discussed the report and asked questions about specific schools. President Dunford asked Board members to review the report and decide what they each would like to see accomplished, such as which schools to have on the radar for replacement or renovations, criteria for determining when to rebuild, upgrade, etc. He asked to have this item placed on the study session agenda in two weeks for further discussion.

B. Summer Capital Projects

Ms. Tracy Miller, chair of the Facilities Board Advisory Committee, led a discussion about projects to be included in the summer 2020 projects list. Board members were invited to rank the proposed projects in order of importance up to a total cost of $15 million, the figure established by the District Finance and Audit Board Advisory Committee for summer 2020 projects. At the end of the process, Board members reached a consensus on which projects to include in the summer 2020 projects list. President Dunford noted that when final cost estimates have been received, the list will be re-evaluated.

Mr. Young made a motion, seconded by Mr. Robinson, to move the agenda item regarding the Herriman City tax increment project to this point in the meeting. All Board members agreed.

C. Herriman City Innovations District Tax Increment Project

Mr. Matt Young, chair of the District Finance and Audit Board Advisory Committee, invited Mr. Haight and Ms. Upshaw to introduce themselves. Mr. Haight is the assistant city manager for Herriman City and Ms. Upshaw is the Economic Development Manager for Herriman City. Mr. Young said Herriman City met with the Finance Committee about a new CDA tax increment project, “Innovations District.” After reviewing the project, the Committee felt it could support the CDA. Mr. Young invited Mr. Haight and Ms. Upshaw to review the project for Board members.

Mr. Haight explained that the Innovations District CDA encompasses 36 acres of a 1,000 acre industrial park. The first tenant to establish a business in the park is Bullfrog Spas that employs 400 workers, with plans to expand to 800 employees. He said on Friday, Bullfrog Spas officials will be meeting with the Jordan District administration to discuss programs for high school students to receive training and potential jobs. He noted that the infrastructure work completed under the terms of the CDA will serve the entire 1,000 acre park.

President Dunford asked if Board members were in favor of supporting the Innovations District CDA, to which all agreed. He noted that the CDA will be presented to the Board for formal approval at the September 24, 2019 Board meeting.

D. Housing and Enrollment Report

Mr. Mike Anderson, associate superintendent, conducted a review of projected enrollment, current enrollment, and current use capacities for each school at the elementary and secondary levels.

Mr. Anderson presented administrative recommendations for the elementary level to continue the boundary change process for the new school in west West Jordan (scheduled to open in August 2020) which will include potential boundary changes for Fox Hollow, Oakcrest, Falcon Ridge, and Copper Canyon Elementary Schools, and recommended the Board consider building a new elementary school in the southwest area of the District to provide enrollment relief to Bastian, Blackridge, Butterfield Canyon, Foothills, Herriman, and Silver Crest Elementary Schools.
Mr. Anderson presented administrative recommendations at the middle school level for the Board to discuss potential boundary changes in the southeast area of the District for the 2020-21 school year. The recommendation was also made to consider constructing a new middle school in the northwest area of the District.

Mr. Anderson noted that there are no administrative recommendations at the high school level for the 2020-21 school year.

Board members asked questions of Mr. Anderson and Mr. Hamblin, consultant for Planning and Student Services, about current and projected enrollments of various schools. They also discussed the administrative recommendations for both the elementary and middle school levels.

The Board will continue with the boundary change process for the new elementary school in west West Jordan scheduled to open for the 2020-21 school year so that the 120-day notice period will begin and the final boundary decision can be made on January 14, 2020. The schools that could be affected by the boundary change include Fox Hollow, Oakcrest, Falcon Ridge, and Copper Canyon Elementary Schools.

Board members held an in-depth discussion about re-examining enrollments at the new Hidden Valley Middle, Oquirrh Hills Middle, and South Hills Middle Schools for the purpose of determining whether a boundary change would be appropriate in order to optimize enrollments at each of these schools when the new Hidden Valley Middle School opens in 2020-21. Following the discussion, President Dunford called for an informal vote of Board members, the result of which was six to one in favor of proceeding with formal notification of a potential boundary change for these three middle schools. The notification will be made at the same time as the elementary school notification in order to meet the 120-day notice requirement so a potential final boundary decision can be made on January 14, 2020.

President Dunford stated that the Board needs to make a decision about a second school to build using Lease Revenue Bonds, noting that the Board already made the decision to build a new elementary school on the Daybreak Village 8 property. He asked for input about building a new elementary school in the southwest area of the District and/or a new middle school in the northwest area of the District. Mr. Young reviewed the Board’s decision to borrow up to $55 million for construction of two schools, and stated that it could borrow up to $80 million if the decision was made to build two elementary schools and a middle school; however this would result in higher loan costs and leave the District in an uncomfortable position. Board members agreed to keep the Lease Revenue Bond funding at the $55 million level and to build two schools. During the discussion about whether to build an elementary school or middle school, Board members stated the need for additional information such as long-term enrollment projections, proposed school sites, and costs related to year-round schools, before making that decision. President Dunford asked Mr. Hamblin to present long-term projections for a middle school in West Jordan and an elementary school in Herriman at the meeting on September 24, 2019. Mr. Thomas, administrator of Auxiliary Services, was asked to look at possible school sites in the Herriman area and to discuss infrastructure needs with Mr. Haight, assistant city manager for Herriman City, in preparation for the Board discussion on September 24.

E. **New Administrative Policy DP378 Employee Code of Conduct**

Dr. June LeMaster, administrator of Human Resources, reviewed the changes to policy DP378 which were requested by the Board during the review of this policy at a prior study session. President Dunford asked to have the policy brought to the Board for formal approval at the September 24, 2019 general session Board meeting.

F. **Discussion on Potential Revisions to Administrative Policy AS66 Non-Resident and Charter School Enrollment**

Mr. Travis Hamblin, consultant for Planning and Student Services, reviewed revisions made to policy AS66 which were requested by Board members during a prior review. President Dunford asked to have
the policy brought to the Board for formal approval during the September 24, 2019 general session Board meeting.

G. **Professional Development Board Book Study**

Ms. Tracy Miller led a discussion on chapters one through three of the book "Crucial Conversations" by Patterson, Greeny, McMillan, and Switzler. She invited Board members to share insights and comments about the information contained in these chapters.

Ms. Miller asked Board members to read chapters four and five in preparation for the discussion in October.

H. **Review of Board Policy Ends 401 Student Achievement**

President Dunford led a discussion about Ends 401 Student Achievement and noted that the policy currently focuses on measurable criteria such as test results. He stated that Superintendent Godfrey was asked to discuss his vision about student achievement at the Board retreat held in July 2019. During the meeting Mr. Young posed the question, "What does a Jordan graduate look like?" and Dr. Godfrey indicated that he is comfortable with a goal that doesn't necessarily state "here is how you measure student achievement." He noted that one of Dr. Godfrey's goals is to have every student reading at grade level by grade three. President Dunford added that society sometimes focuses on easy measurable criteria. He asked Board members to share their personal insights about what they feel student achievement is from a Board perspective and whether they feel Ends 401 should be rewritten or left as is.

Following the discussion, President Dunford suggested focusing first on student achievement at the middle school level and asked the chairs of the Board Committees and Cabinet members to take a few minutes in their next Committee/Cabinet meeting to discuss what student achievement success is at the middle school level. He asked them to be prepared to report the results of their discussions during the Board Reports and Comments portion of the study session in October. Dr. Godfrey stated that he would ask middle school principals to review Ends 401 and provide input about suggestions for measuring student achievement success.

I. **Continued Discussion on School Closure Policy**

President Dunford proposed creating an ad hoc committee to discuss and create a school closure policy that can be presented to the Board for review. He invited Board input about who should serve on this committee, when and where they should meet, and a deadline for presenting a draft policy. Following the discussion, Superintendent Godfrey was tasked with choosing ad hoc committee members to include the following: two Board of Education members (Ms. Atwood and Ms. Miller volunteered), a Human Resources representative, one Cabinet member, two parents, one school administrator, one licensed employee, and one classified employee (with the final three members preferably from the elementary level). He was also tasked with choosing a committee chair to plan meeting dates and times, and who will be prepared to present the draft policy to the Board in January.

J. **Dedication of Mountain Ridge High School**

President Dunford reported that he is working with Mr. Robinson and Principal Kochevar to establish a date for the Mountain Ridge High School dedication, which will likely be in mid-October, and will provide the date to Board members in the next few days. He invited Board discussion about the format for the dedication and who should dedicate the new high school. It was suggested that the dedication should be a District-wide event, since bond funds paid for the new school, and provide an opportunity to bring together community members of all five cities within the District, along with city leaders, legislative representatives, and state officials. It was also suggested having Principal Kochevar and the student body officers participate in the program and having the Madrigal group sing the school song. President Dunford said once the date is established, "Save the Date" notices will be sent to invitees. He said he,
along with Mr. Robinson and Mr. Kochevar, will develop a guest list and program based on the Board input and will have it ready for Board review at the September 24 meeting.

President Dunford asked for Board input regarding middle school dedications. It was suggested having a similar format as the high school dedication but not as expansive, e.g., having it directed towards the middle school community and inviting local area officials.

President Dunford asked Board members if they were comfortable with the way elementary school dedications have been handled or if they would like to see any changes. It was suggested having more participation by the School Community Council and PTA. In response to a question from Mr. Young about who drives the planning of the elementary school dedication, it was decided to have the Community Outreach Board Advisory Committee act as the Board's representative in beginning the process for elementary school dedications and ground-breaking ceremonies. The Committee's role would include inviting a specific Board member to oversee these activities at an elementary school within their area.

Ms. Atwood, chair of the Community Outreach Committee, suggested waiting until spring 2020 to dedicate the rebuilt West Jordan Middle School to allow for completion of projects such as the parking lot and landscaping after demolition of the old school is finished. Ms. Atwood will report at the next meeting on preparations for the dedications of the other five schools.

President Dunford asked for Board input about what events are considered Board events and which are District or school events. It was discussed that Board events include dedications, ground-breaking ceremonies, and special tours. School events include ribbon-cutting ceremonies and open houses.

Mr. Larsen noted that in the past, the architect of a new school has been invited to speak at the school dedication. President Dunford asked Mr. Larsen to research protocol to find out if doing this is a professional courtesy or standard practice.

K. **Continued Discussion on Possible Establishment of a Licensed Employee Advisory Committee**

President Dunford reported that he is continuing to draft instructions to provide to schools related to the selection of individuals to serve on the Licensed Employee Advisory Committee and will have the document completed soon. He stated that the Board previously discussed having the Committee meet quarterly and asked for Board input about tentative meeting dates during the 2019-20 school year. Board members suggested having the Committee meet in October, January, and late March.

L. **Board Reports and Comments**

1. **Community Outreach Board Advisory Committee**

Ms. Atwood, Committee chair, said her Committee will be meeting next week and she will provide a report at the next meeting of the Board. She reminded Board members of the Parent University on Thursday, September 19, from 7:00-8:30 p.m. at JATC South. The topic is “Preparing Parents and Students for the Future After High School.” She stated that this will be a great opportunity for middle and high school-aged students and parents to learn about Concurrent Enrollment, FAFSA, ROTC, and meet with representatives of colleges, etc., to help guide students in their post-high school pursuits.

2. **Facilities Board Advisory Committee**

Ms. Miller, Committee chair, said she had nothing new to report but she wanted Board members to be aware that the Committee will begin updating the Five-Year Plan based on decisions the Board will make in the next few weeks. She noted that historically, Board members have presented the Five-Year Plan at City Council meetings in October and asked whether the Board would like this practice to continue, to which all Board members agreed.
3. **District Finance and Audit Board Advisory Committee**

Mr. Young, Committee chair, said he had nothing new from the Finance Committee to report at this time.

Mr. Young stated that upon reflection, he felt his contribution to the RSL Academy High School Board has reached an end and asked the Board to support his desire to step down from serving on the RSL Board and to select Ms. Richards to replace him. He noted that Ms. Richards would be able to provide academically-focused support to RSL Academy to help them in their efforts to reach higher academic standards. Board members agreed to this change.

4. **Government Relations Board Advisory Committee**

Ms. Richards, Committee chair, reported that she will be providing Board members with a draft of the Board Legislative Priorities via email for their review. She also made Board members aware that Dr. Godfrey will be introduced to the Salt Lake County Council on October 1, 2019, at 4:00 p.m. and suggested it would be nice to have as many Board members as possible attend.

5. **Innovations in Education Board Advisory Committee**

Mr. Robinson, Committee chair, reported that Dr. Godfrey attended the Innovations Committee meeting and shared his vision for the future of the District. He said the Innovations Committee may look at redefining its role as Dr. Godfrey's great ideas are put into place.

**MOTION**: At 9:17 p.m., it was moved by Tracy Miller and seconded by Jen Atwood to go into closed session. Motion passed with a unanimous vote.

**CLOSED SESSION**

Those recognized or signed-in as present:

Bryce Dunford, Board President  
Tracy J. Miller, Board Vice President  
Matthew Young, Board Secretary  
Jen Atwood, Board Member  
Marilyn Richards, Board Member  
Darrell Robinson, Board Member  
Janice L. Voorhies, Board Member  
Anthony A. Godfrey, Superintendent  
Michael Anderson, Associate Superintendent  
John Larsen, Business Administrator  
Paul Van Komen, Burbidge & White

President Dunford presided and conducted. The Board of Education met in a closed session to discuss personnel, property, potential litigation, and negotiations. The closed session discussion was recorded and archived.

**MOTION**: At 10:19 p.m., it was moved by Jen Atwood and seconded by Marilyn Richards to adjourn the meeting. The motion passed with a unanimous vote.

JL/jc