The Board of Education of Jordan School District met in study and closed sessions on Tuesday, October 8, 2019, beginning at 4:15 p.m. at JATC South (Board Conference Room), 12723 S. Park Avenue (2080 West), Riverton, Utah.

OPEN SESSION

Those recognized or signed-in as present:
- Bryce Dunford, Board President
- Tracy J. Miller, Board Vice President
- Matthew Young, Board Secretary
- Jen Atwood, Board Member
- Marilyn Richards, Board Member
- Darrell Robinson, Board Member
- Janice L. Voorhies, Board Member
- Anthony A. Godfrey, Superintendent
- John Larsen, Business Administrator
- Paul Van Komen, Burbidge & White
- Scott Thomas, Administrator of Auxiliary Services
- Cody Curtis, Administrator of Schools
- Rebecca Gerber, Administrator of Schools
- Lisa Robinson, Administrator of Schools
- Brad Sorensen, Administrator of Schools
- Scott Thomas, Administrator of Auxiliary Services
- Travis Hamblin, Director, Student Services
- Lance Everill, Manager, Emergency Operations
- Curtis Hagen, Staff Assistant, Auxiliary Services
- Jeri Clayton, Administrative Assistant
- Robert Conder, AV Maintenance
- Vicki Olsen, President, Jordan Education Association

President Dunford presided and conducted. He called for a motion to go into closed session.

MOTION: At 4:17 p.m., it was moved by Jen Atwood and seconded by Janice Voorhies to go into closed session. Motion passed with a unanimous vote.

CLOSED SESSION

Those recognized or signed-in as present:
- Bryce Dunford, Board President
- Tracy J. Miller, Board Vice President
- Matthew Young, Board Secretary
- Jen Atwood, Board Member
- Marilyn Richards, Board Member
- Darrell Robinson, Board Member
- Janice L. Voorhies, Board Member
- Anthony A. Godfrey, Superintendent
- Michael Anderson, Associate Superintendent
- John Larsen, Business Administrator
- Paul Van Komen, Burbidge & White
- Scott Thomas, Administrator of Auxiliary Services
- Lance Everill, Manager, Emergency Operations
- Curtis Hagen, Staff Assistant, Auxiliary Services
President Dunford presided and conducted. The Board of Education met in a closed session to discuss negotiations and deployment of security personnel. The closed session discussion was recorded and archived.

**MOTION:** At 5:04 p.m., it was moved by Jen Atwood and seconded by Marilyn Richards to adjourn the meeting. The motion passed with a unanimous vote.

**STUDY SESSION**

Those recognized or signed-in as present:
- Bryce Dunford, Board President
- Tracy J. Miller, Board Vice President
- Matthew Young, Board Secretary
- Jen Atwood, Board Member
- Marilyn Richards, Board Member
- Darrell Robinson, Board Member
- Janice L. Voorhies, Board Member
- Anthony A. Godfrey, Superintendent
- Michael Anderson, Administrator of Schools
- John Larsen, Business Administrator
- Paul Van Komen, Burbidge & White
- Cody Curtis, Administrator of Schools
- Rebecca Gerber, Administrator of Schools
- Lisa Robinson, Administrator of Schools
- Brad Sorensen, Administrator of Schools
- Scott Thomas, Administrator of Auxiliary Services
- Jeri Clayton, Administrative Assistant
- Robert Conder, AV Maintenance
- Vicki Olsen, President, Jordan Education Association
- Elma Schied, JESPA
- Michelle Rogers

President Dunford presided and conducted. The Board of Education met in a study session to discuss the following:

**A. Options for Elementary Boundaries**

Mr. Michael Anderson, associate superintendent, presented the administration’s proposed boundary recommendations for the new elementary school under construction in West Jordan. He reviewed priorities considered which included longer-lasting boundaries, room for growth, avoidance of high-traffic roads, alignment of feeder systems, following natural boundaries, balancing enrollment size, reduction of busing, and following city boundaries. Mr. Anderson also shared that there are many busy roads and highways in this area, schools are located relatively close to one another, the boundary change would allow Fox Hollow to move to a traditional calendar, and Falcon Ridge changes would only affect currently unoccupied areas. He also noted that the 120-day notice to parents and city leaders required by Utah law included a notification to Copper Canyon parents about a potential boundary change, but the proposed boundary recommendations for the new elementary school do not include changing the boundaries for this school.

Mr. Anderson presented two boundary options for Board consideration. The schools affected by a boundary change include Falcon Ridge, Fox Hollow, and Oakcrest Elementary Schools. Mr. Anderson provided the Board with data on current enrollment numbers for these three schools, plus projected school enrollments for each of the boundary options.

Board members discussed the recommendations and proposed two additional boundary scenarios. In order to determine if the two scenarios are viable, they expressed the need to have projected enrollment
numbers for both. After speaking with Mr. Hamblin, director of Student Services, about whether it would be possible for him to quickly run projected enrollment numbers for the two scenarios, the Board determined to move forward with the agenda and then return to this item when Mr. Hamblin had enrollment data prepared for further Board review.

Mr. Hamblin presented projected enrollment data for the Board’s two options. Following the review of this data and discussion by the Board, they eliminated one of the options and asked to have the remaining option identified as option C. The Board then authorized Mr. Anderson to move forward with boundary options A, B, and C.

Mr. Anderson reviewed a proposed timeline of events, past and future, which included the presentation to the Board in August of the list of possible schools involved in the boundary change, followed by 120-day notifications to parents and city leaders and communication with School Community Council members. The presentation made to the Board tonight will be followed by the administration gathering patron feedback about the three options via boundary surveys and open houses that will be held October 15 at Oakcrest and October 17 at Fox Hollow, from 6:00-7:00 p.m. On November 12, a summary of patron feedback will be presented to the Board and, if needed, new options and surveys will be sent out for patron review. On November 26, boundaries will be tentatively approved by the Board, followed by formal approval on January 14.

B. Report on Oquirrh Hills Middle School Building Usage

Mr. Michael Anderson, associate superintendent, presented information requested by the Board about housing and projected enrollment for middle schools in the southeast area of the District, specifically, the ability of Oquirrh Hills Middle School to accommodate anticipated enrollment growth. He presented current and projected enrollment and capacity information for Oquirrh Hills and compared this data with the same data for South Jordan Middle School, which is the same school design. He also provided current enrollment and capacity data for Hidden Valley Middle and South Hills Middle Schools for Board review. Mr. Anderson said he met with principals to discuss this matter and get their input and principals felt that while enrollment is higher, it is manageable, and it allows for a wide variety of programs to be offered to students.

Mr. Anderson stated that it is the recommendation of the Administration that a boundary change for the southeast middle schools is not necessary at this time, as current capacities are capable of sustaining projections.

Board members discussed the recommendation. Superintendent Godfrey, in response to a question by Ms. Atwood about providing the same class offerings at schools with lower enrollment as those with higher enrollment, indicated that there are ways to provide the same offerings such as traveling teachers and other creative means.

President Dunford called for an informal vote on the Administration’s recommendation to not consider a boundary change for the southeast area middle schools: Oquirrh Hills, South Hills, and Hidden Valley. Board members unanimously agreed with the recommendation.

When the Board started discussing a potential boundary change for the southeast area middle schools, a 120-day notice to parents and city leaders, which is required by Utah law, was sent to inform them of a potential boundary change. Since the Board will not be considering a boundary change, President Dunford asked Superintendent Godfrey to notify the School Community Councils, community members, and city officials of the Board’s decision.

C. Discussion on Standards-based Grading

Mr. Michael Anderson, associate superintendent, presented information regarding standards-based grading practices in Jordan School District. He explained the history of Professional Learning Communities (PLCs) which began about 17-18 years ago at District middle schools as a result of the
receipt of grants to be used for this purpose. By 2009, all middle schools had implemented PLC time and from 2010 to the present there has been an establishment of standards, assessments, interventions, Canvas, Mastery Connect, etc. Mr. Anderson reported that standards-based grading is the next step. He explained that standards-based grading is a system of instruction, assessment, and grading that is based on a student showing understanding or mastery of the knowledge and skills they are expected to learn and a “learning statement” as an agreed upon statement of what a student should know and be able to do in a given content area.

Mr. Anderson reviewed the differences between standards-based grading and traditional grading. He also reviewed the standards-based four-point grade scale summarized as follows: 4 Advanced - The student is proficient and demonstrates an advanced application of concepts, skills and/or processes of the standard(s); 3 Proficient (meets standard) – The student consistently demonstrates an understanding of concepts, skills, and/or processes of the standard(s); 2 Approaching – The student demonstrates some understanding of concepts, skills, and/or processes of the standard(s) but lacks proficiency in key areas; and 1 Beginning – The student does not yet demonstrate an understanding of concepts, skills, and/or processes of the standard(s), and requires support to complete key tasks.

Mr. Anderson presented four guiding principles of standards-based grading: 1) to communicate student achievement based on state and district standards and to separate the reporting of academic and behavior performance; 2) the grading program should be fair, consistent, support learning, and promote communication between teachers/students/parents; 3) grading procedures should relate to learning goals; and 4) grades should not include measurements of effort, attendance, participation, citizenship, attitude, bonuses, behavior, group work, homework, or anything that doesn’t relate to a standard. Mr. Anderson provided a sample 4.0 grading scale and criteria for assigning grades which is intended to provide efficiency and consistency across all coursework.

D. **Update on Establishment of Licensed Employee Advisory Committee**

Superintendent Godfrey provided Board members with an updated draft of the letter that will be sent to principals that specifies guidelines for choosing licensed employees to serve on the Licensed Employee Advisory Committee. He noted that he anticipates sending the letter with the regular communication to principals on Thursday of this week and asked Board members to provide feedback, if any, before Thursday. He noted that the first meeting of the Committee will be Thursday, November 7, from 4:00 to 6:00 p.m. At this first meeting he will ask for input about dates for the January and April meetings and also noted that the administrators of schools will work with school principals to insure that the selection procedure is followed.

President Dunford directed Superintendent Godfrey to move forward with plans to distribute the letter and hold the first meeting. He proposed having Mr. Young and Ms. Miller attend the first Committee meeting, as well as Dr. Godfrey, and noted that two different Board members will be chosen for each of the two remaining Committee meetings. He reiterated that the format will be similar to the “What Counts?” meetings held in the past and Committee members will be strategically placed at round tables and invited to bring up issues and concerns they would like Board members to be aware of and then share those with the entire group for discussion. A formal presentation to the Board will be made during a regular meeting of the Board.

E. **Board / Superintendent Communication**

Ms. Tracy Miller led a discussion about communication between Board members and Superintendent Godfrey and Cabinet members and asked for input from Board members. Board members discussed how communication was handled in the past, how they would like to see it handled going forward, what types of information they would like to receive, and how often. Following the discussion, the consensus was to receive a weekly update from Superintendent Godfrey of information that would be good for Board members to know and to allow him to decide how and what will be sent.
Dr. Godfrey proposed that his weekly communication provide the Board with information-only items and not include critical items that need the Board’s immediate attention. He thanked the Board for the direction given and for always communicating whether issues are time-sensitive.

F. **Review of Board Policy Ends 401 Student Achievement**

President Dunford stated that when the Board previously discussed revisions to Board Policy Ends 401, an assignment was made for all Board Advisory Committees to hold a discussion about how to measure success at the middle school level and what a student leaving middle school should have accomplished. He invited Board discussion. It was suggested that given Mr. Anderson’s presentation on standards-based grading, perhaps the policy should include a measurement for its implementation. It was also suggested establishing a standard for awarding citizenship grades.

Superintendent Godfrey reviewed results of Cabinet and middle school principal discussions about criteria for measuring success of middle school-level students. Board members discussed the proposed criteria and evidence for measuring growth.

President Dunford stated that the purpose of Ends 401 is to provide direction to the Superintendent about Board expectations for student success and how success will be measured. He noted that meeting standards is clearly one of the expectations. President Dunford asked each Board member during the next month to write a minimum of three Ends goals based on the Board’s discussion regarding the middle school level and posed the question, “What do you think the end product needs to look like for a middle school student?” He asked to have the goals ready for discussion at the November 12 study session.

G. **Discussion on Board Statement Regarding Sportsmanship**

Mr. Matt Young stated that with the start of the new school year, schools are beginning athletic and other competitions and events and he suggested that now is a good time to remind students, parents, and community members that schools have more in common than differences and to re-emphasize the importance of sportsmanship. He read his draft Board Statement on Sportsmanship and invited Board members to make recommendations for changes or additions.

Following the discussion and recommendations for changes, President Dunford invited discussion on how the Statement should be disseminated. Superintendent Godfrey suggested that he take the Statement to his meeting with student body officers on Monday, October 14, to share it with them and to ask them for suggestions for presenting it to students. It was also suggested placing the document on each school’s internet home page for all parents and students to read and to have it read during morning announcements.

H. **Legislative Priorities for the 2020 Legislative Session**

Ms. Marilyn Richards, chair of the Government Relations Board Advisory Committee, provided Board members with a draft copy of the Board’s Legislative Priorities for the 2020 Legislative Session. She invited Board members to discuss the priority list and to make recommendations for changes or additions. She also asked for recommendations for creating a fact sheet based on the priorities that can be given to legislators. Board members discussed the Legislative Priorities list and made several recommendations for items that would be important to include in the fact sheet. Ms. Richards stated that the Committee will discuss the Board’s recommendations at their meeting on October 14 and prepare a draft fact sheet for Board review.

I. **Discussion on School Dedication Dates**

President Dunford stated that in preparation for upcoming school dedications, a “save the date” card will be mailed to key stakeholders such as school community councils, contractors, architects, legislators,
city officials, mayors, community members, etc. The following are proposed dates for the school dedications:

- Mountain Ridge High School, Wednesday, November 6
- Mountain Creek Middle School, Wednesday, November 13
- Mountain Point Elementary School, Tuesday, November 19
- Ridgeview Elementary School, Wednesday, November 20

President Dunford noted that all dedications will begin at 7:00 p.m. and that the West Jordan Middle School dedication will take place in spring 2020. He said he would take the assignment of working with Ms. Riesgraf, director of Communications, to prepare the VIP list and the “save the date” notifications. He also indicated that numerous sample programs for school dedications have been assembled for Board review and will be available at the next study session.

J. Professional Development Board Book Study

Ms. Tracy Miller led a discussion on chapters four and five of the book “Crucial Conversations” by Patterson, Greeny, McMillan, and Switzler. She invited Board members to share insights and comments about the information contained in these chapters. Ms. Miller asked Board members to read chapters six through eight in preparation for the discussion in November.

K. Board Reports and Comments

1. Innovations in Education Board Advisory Committee

   Mr. Robinson, Committee chair, reported that the next meeting of the Committee will be October 30, 2019.

2. Government Relations Board Advisory Committee

   Ms. Richards, Committee chair, reported that Dr. Godfrey has been introduced to the Salt Lake County Council. Ms. Richards said the Committee met this afternoon with Southwest Vision Consultants and reported that they are gathering relevant data for the southwest communities and appreciated having the District included as a partner in this effort. Ms. Richards stated that the Committee has a meeting scheduled on October 14 and had invited two elected officials to meet with them; however, the legislators had a conflict so they will be invited to meet with the Committee at a later date. She noted that at the October 14 meeting, the Committee will discuss legislative priorities and items to be placed on the fact sheet.

   President Dunford noted that he, along with Mr. Young and Mr. Robinson, met recently with two Herriman City councilmen regarding tax increment financing. He said it was fascinating to learn that as they described the District’s process in approving CDAs and RDAs, the council members were unaware of what they were talking about. He asked Ms. Richards to be aware of this for future conversations with city officials and said he provided the Herriman City officials with her contact information as chair of the Government Relations Committee. Mr. Robinson suggested organizing an information-sharing meeting between the Board and Herriman City officials.

3. District Finance and Audit Board Advisory Committee

   Mr. Young, Committee chair, reported that the next meeting of the Committee is scheduled on October 17, 2019.

4. Facilities Board Advisory Committee

   Ms. Miller, Committee chair, reported that the Committee met to discuss the Ongoing Projected Building Plan, formerly known as the Five-Year Building Plan, noting that the name was changed
because the Plan looks beyond five years. She provided a draft of the Plan for Board members to review and noted that it includes the elementary in Herriman decided on at the last meeting, as well as District-owned properties. Board members reviewed the Plan and recommended additions to language and revisions. They also discussed presenting the Plan to city leaders at City Council meetings and making it available to the public. Ms. Miller will make revisions based on the Board discussion and provide it to Ms. Richards, chair of the Government Relations Board Advisory Committee. Ms. Richards will oversee the City Council presentation assignments.

Mr. Young made a request of the Facilities Committee to review construction progress on the new elementary. He said he was told that if the school is not “dried in” by the end of the month it will be a challenge to meet the construction deadlines and in his last drive-by of the new school, it didn’t appear to be closed in. He asked to have the Facilities Committee take the lead on having someone investigate the progress on this school to insure that the contractor is meeting the construction schedule.

5. **Community Outreach Board Advisory Committee**

Ms. Atwood, Committee chair, said the Committee will be meeting on October 15 and she will report on that meeting at a later date.

6. **Additional Reports**

Ms. Voorhies reported that the Jordan Education Foundation held a planning meeting and introduced four new members of the Foundation Board. She said the Foundation Board members are in the process of visiting their assigned schools to inquire about families within the school boundaries who may be in need of a Thanksgiving dinner. She noted that the Foundation has 1,200 dinners available to be donated to families in need.

7. **Superintendent Report**

Dr. Godfrey reported that he met with the Majestic Elementary faculty to discuss ideas for keeping the school open and also discussed ideas with Cabinet members. He reported that Ms. Finlinson is working on contacting a school district in Missouri to arrange visits to three successful elementary schools, one with a STEM focus, one that allows children to learn at their own pace, and one that is arts-focused. The visits would include visiting the classrooms to see them in action. He noted that these schools are visited on a regular basis because of how successful they have become. He said once dates are solidified, travel plans will be made for him and those who will travel with him. Dr. Godfrey also said he is looking at ways to connect with Majestic parents to get their input. Once he has finished gathering all of the input and has the information from the travel to Missouri, he will make a presentation to the Board that will include the input and the policy recommendations.

Dr. Godfrey asked Board members about their preferred method for reviewing and approving TSSA Plans. Board members asked to have the review and approval handled in the same manner as school plans for Trust Lands funding. Two Board members will review each plan, with the first review to be completed by the Board member over the school. Board members also asked to have a checklist included with each plan to provide them with criteria (coaching, mentors, principal’s discretionary fund) to analyze as they review the plans. Mr. Anderson stated that the plans will be provided to Board members as soon as possible. President Dunford suggested having Board members complete the review by October 29, and having the Administration present the plans to the Board for approval on November 12, 2019.

**MOTION:** At 9:25 p.m., it was moved by Jen Atwood and seconded by Matt Young to go into closed session. Motion passed with a unanimous vote.

**CLOSED SESSION**
Those recognized or signed-in as present:
  Bryce Dunford, Board President
  Tracy J. Miller, Board Vice President
  Matthew Young, Board Secretary
  Jen Atwood, Board Member
  Marilyn Richards, Board Member
  Darrell Robinson, Board Member
  Janice L. Voorhies, Board Member
  Anthony A. Godfrey, Superintendent
  Michael Anderson, Associate Superintendent
  John Larsen, Business Administrator
  Paul Van Komen, Burbidge & White

President Dunford presided and conducted. The Board of Education met in a closed session to discuss negotiations. The closed session discussion was recorded and archived.

**MOTION:** At 9:51 p.m., it was moved by Darrell Robinson and seconded by Janice Voorhies to adjourn the meeting. The motion passed with a unanimous vote.

JL/jc